

**MUNICIPALITY OF NORTH CYPRESS-LANGFORD/TOWN OF CARBERRY  
JOINT MEETING OF COUNCIL  
January 27, 2020 (7:00 p.m.)  
MINUTES**

The Minutes of the Joint Meeting of the Councils of the Municipality of North Cypress-Langford and the Town of Carberry held on Monday, January 27, 2020 at 7:00 p.m. in the Council Chambers of the Municipal Hall with Reeve, Bob Adriaansen in the chair, Mayor, Stuart Olmstead and Councilors Dallis Olmstead, David Blair, Ray Drayson, Malcolm Murray, Harold Tolton, Ray Muirhead, Matthew Tolton, John Anderson. CAO Trish Fraser and CAO Grady Stephenson present. Also, present: John McNeilly, Reporter. Regrets: Councilor Mike Sudak

**1. Calling Meeting to Order**

**Res #1** BE IT RESOLVED THAT the meeting be convened at 7:00 p.m. with Reeve Bob Adriaansen in the Chair.

**Moved by:** R. Drayson **Seconded by:** D. Olmstead

**Carried:** X **Lost:** \_\_\_\_

**2. Adoption of Agenda**

**Res #2** BE IT RESOLVED THAT the agenda for the joint meeting of January 27, 2020 be adopted as circulated.

**Moved by:** R. Muirhead **Seconded by:** M. Murray

**Carried:** X **Lost:** \_\_\_\_

**3. Adoption of Minutes**

**Res #3** BE IT RESOLVED THAT the minutes for the joint meeting of December 2, 2019 be adopted as circulated.

**Moved by:** H. Tolton **Seconded by:** J. Anderson

**Carried:** X **Lost:** \_\_\_\_

**4. Delegations**

**7:05 p.m.** Andrew Cheasley (Manager of Parks Facilities and Sanitation) As the meeting opened Andrew Cheasley, the newly hired manager of parks, facilities and sanitation, appeared before council to introduce himself, and be introduced to the council. Cheasley explained that he has a long history of building and facility maintenance, and has training in engineering and power engineering, and was born and raised in Brandon. He has been married for 21 years, and has two children. He is excited and looking forward to his new duties, and is setting up his office in the Community Centre. Council welcomed him, and wished him well.

**5. PLANNING MATTERS**

- a) Development Plan – Council was reminded that the plan was still with the province and that they would need to have a consultant in place to update their zoning by-laws.

**6. Unfinished Business**

None

## 7. General Business

- a) Safety Program – Councils discussed the program which was presented to them from 1Life Safety. The Town has already passed a resolution accepting the quote that was presented and NCL Council will make their final decision at their next regular meeting.

- b) Joint Employee COLA

**Res #4** BE IT RESOLVED THAT Councils increase wages paid for joint employees to the annual average COLA that is released January of each year by Statistics Canada, unless otherwise stated in the contracts.

AND FURTHER THAT wages will be retro paid until January 1<sup>st</sup> of the current year.

**Moved by:** J. Anderson      **Seconded by:** R. Drayson

**Carried:** X      **Lost:** \_\_\_\_

- c) Parks and Recreation Laborer

**Res #5** BE IT RESOLVED THAT Councils hire Twila Gingras for the Parks and Recreation Laborer position at a wage of \$18.50 per hour.

AND FURTHER THAT costs to be shared 50/50 between the Town of Carberry and Mun. of North Cypress-Langford, commencing December 27, 2019.

**Moved by:** R. Muirhead      **Seconded by:** D. Olmstead

**Carried:** X      **Lost:** \_\_\_\_

- d) Leisure Services Manager

**Res #6** BE IT RESOLVED THAT Councils hire Andrew Istace for Leisure Services Manager position at a salary of \$40,000.00

AND FURTHER THAT costs to be shared 50/50 between the Town of Carberry and Mun. of North Cypress-Langford, commencing December 30, 2019.

**Moved by:** M. Tolton      **Seconded by:** H. Tolton

**Carried:** X      **Lost:** \_\_\_\_

- e) Manager of Parks, Facilities and Sanitation

**Res #7** BE IT RESOLVED THAT Councils hire Andrew Cheasley for Manager of Parks Facilities and Sanitation position at a salary of \$53,000.00.

AND FURTHER THAT costs to be shared 50/50 between the Town of Carberry and Mun. of North Cypress-Langford, commencing January 20, 2020.

**Moved by:** J. Anderson      **Seconded by:** M. Murray

**Carried:** X      **Lost:** \_\_\_\_

- f) Office Administration Position

**Res #8** BE IT RESOLVED THAT Councils hire Nelli Sippel for the Office Administration position at a wage of \$16.50 per hour.

AND FURTHER THAT costs to be shared 50/50 between the Town of Carberry and Mun. of North Cypress-Langford, commencing February 3, 2020

**Moved by:** D. Olmstead      **Seconded by:** R. Drayson

**Carried:** X      **Lost:** \_\_\_\_

## g) Hall Board

**Res #9** BE IT RESOLVED THAT Councils delegate the duties of the Hall Board to the Building Committee.

AND FURTHER BE IT RESOLVED THAT the Hall Board be dissolved.

**Moved by:** M. Tolton    **Seconded by:** R. Drayson

**Carried:** X    **Lost:** \_\_\_

## h) Appt of Fire Chief and Deputy Chief

**Res #10** BE IT RESOLVED THAT Councils open up the application period for appointments for Fire Chief and two Deputy Chiefs until February 20, 2020.

**Moved by:** J. Anderson    **Seconded by:** R. Drayson

**Carried:** X    **Lost:** \_\_\_

- i) Museum Monument – Councillor M. Tolton provided Councils with a donation request from the Museum regarding a monument that the Museum will be building. Councillor Tolton was asked to present Councils with an actual sketch of the monument at their regular meetings and they would decide further.
- j) Joint Office Proposal – Councillor Muirhead asked that NCL Council respond to the Town's response to the proposal that NCL presented back in July. It was talked amongst all council that a joint service agreement be drafted by the CAO's before the end of the year in order to have something in place for all joint facilities and employees regarding structure for both to follow.
- k) Employee Policy Amended – CAO Fraser mentioned that staff had some issues with the Employee Policy that was done with the Human Resource company that presented the policy. A few things in the policy need to be amended which then Council will have a chance to review the amended policy at the next joint meeting.
- l) Rec Connections

**Res #11** BE IT RESOLVED THAT COUNCIL authorize Andrew Istace and Andrew Cheasley to attend the Rec Connections Conference from March 11<sup>th</sup> to March 13<sup>th</sup>, 2020 in Winnipeg, MB. Costs to include: members - \$451.50/each, hotel rates, mileage & meals.

AND FURTHER THAT costs be shared 50/50 between the Town of Carberry and Mun. of North Cypress-Langford.

**Moved by:** R. Drayson    **Seconded by:** D. Olmstead

**Carried:** \_\_\_    **Lost:** \_\_\_

## 8. Committee Reports

- (a) **Financial Officer** – reported that both 2018 audits are complete, and that most of the work of winding up 2019's books is done. The 2019 audits should be able to start next month. The complete payrolls are with the Municipal Employees' Benefit Plan for review and adjustment. On their return, T-4s can be sent out. Matching and balancing the two ledgers is taking some time but should be done in time for budget discussions.
- (b) **Archives** – reported that they have received all the files of the Carberry News-Express, an asset that is going to require some careful restoration of some of the older volumes. The archivist has been asked to continue with her occasional historical articles for presentation on Cable TV now that they can't run in the local paper.

- (c) **Arts Council** –several programs are on the go, and is taking registrations for its popular summer programs already. The youth drama will be borrowing resources from *Exit Stage Left* for their upcoming production. The Quiz Night fundraiser will take place on January 31, and the proceeds will go towards youth and children’s programming.
- (d) **Community Dev’pt. Coordinator/Health/Hall** –CDC Zander has been working on the By-Election, which will take place on March 4 at the Brookdale Drop In Centre, with advanced polls on February 27 at the Municipal Office in Carberry. She has done up a grant application for work on the Old Bank, and laments the loss of the News-Express as a source of material for the community sign by the Collegiate. Work continues on the Manitoba 150 celebrations, and community and council input would be a great help with all the festivities planned.
- (e) **Fire** - has had various calls in the past two months, including fires in a grain dryer, a chimney and a dumpster at the transfer station. They also had a call to rescue a cross-country skier. They continue to service and upgrade their varied equipment, and have ordered radios for the new PSCS system from last year’s funds, and will need to add some from this year’s budget. Members continue to keep their certification and training up to date.
- (f) **Library** – reports that the Western Manitoba Regional Library Board has elected new officers and is working on the year’s budget. Locally they have used some of the Criddle funds for interior improvements, and are looking to set a “wisdom bench” outside the front of the library with help from a Manitoba 150 grant. They are still in need of a town citizen representative for both local and regional boards. Linda Baron and Peggy Knox have been working to sort and catalogue the boxes of books donated to the library. A shelf of newly entered books is on display. Thanks are due to Baron and Knox for their time and hard work.
- (g) **Museum** – The CATP Monument project mentioned at the meeting is ongoing, and a fundraiser concert of *Prairie Joe* will be put on in the Community Hall on March 28. Tickets at \$20 are available from all board members.
- (h) **Planning** – waiting for the Development Plan to return from Municipal Affairs, and preparing for the work of revision of all zoning by-laws.
- (n) **Seniors/Handivan** - lots of winter activities planned for their folks. They now have WIFI at the Drop In. The coordinator is working with Daughter on Call’s Gail Freeman to survey and determine how to get more use by Carberry of the Journey Villas Elder Home. The two handivans are in steady use, and being kept roadworthy, but there is no word of the restoration of any subsidy for replacement.

**9. Communications**

<u>From</u>	<u>Subject</u>
Carberry Plainsmen	Sponsorship Request

**Res #12** BE IT RESOLVED THAT Councils support the Carberry Plainsmen Minor Hockey Association by placing a full-page advertisement at a cost of \$100.00 for hosting provincials March 6<sup>th</sup> to 8<sup>th</sup>, 2020.

AND FURTHER THAT costs be shared 50/50 between the Town of Carberry and Mun. of North Cypress-Langford.

**Moved by:** J. Anderson     **Seconded by:** M. Murray

**Carried:** X     **Lost:** \_\_\_\_

Elks & Royal Purple Fund	Thank you
Carberry NCL Fire Department	Report
Neepawa Middle School	Ribbon Cutting Ceremony
CN	Public Inquiry Line

**10. Added to the Agenda**

None

**11. Around the Table**

Mayor Olmstead reported that the Gala Sportsmen’s Dinner 2020 will be held on Thursday April 9 in the Community Centre. The event generated \$26 thousand last year, and this year will be adding a further seven tables. Tables of 8 are selling for \$600. The headliners this year will be Chris Walby and comedian Rob Pue.

Discussion of the Gala brought up the need for more round tables. There are quite a few events in planning for which the tables would be necessary, and you can quickly make up the purchase price with rentals. The Building Committee was reminded to consider it.

Councilor Blair noted that the Building Committee receives a grant of \$15 thousand, and that given the needs of the committee, he would like to see the grant raised to \$20 thousand. He was assured that there was money left over from 2019, which remained in reserve.

Councilor M. Tolton asked his fellow councilors to help him with fundraising ideas, and possible sponsors or funding sources they might know of. He is pressed for time to get funding in place to have the monument built for May 8.

Councilor Anderson reported that he had had difficulties signing up for an AMM seminar that had been rescheduled from last year. The site said it was rescheduled, but wouldn’t reveal to where or when.

Reeve Adriaansen warned that he was shortly going to be away for an 11-day holiday, and didn’t expect to spend much time with his phone for the duration.

Councilor Muirhead reported that he had been asked if the room that the Health Committee retains at the Lyons Estates for health care workers was leased indefinitely or whether it had ever come up for tender to other developers in the area. He was told that the agreement was about a year old, and had been settled with the input of the Health Centre’s housekeeping staff who had spoken in favour of the present arrangement. Muirhead was told that staff would look up the agreement and see when it would be up for renegotiation.

Mayor Olmstead announced that the Municipal Officials’ Seminars will be held in Brandon this year on April 15-16. The Mayors’ and Reeves’ meeting will be held on the 14<sup>th</sup>.

CAO Fraser pointed out that the April Joint Councils’ meeting is scheduled for the 27<sup>th</sup>, which would conflict with the Manitoba Municipal Administrators’

**12. Adjournment**

**Res #13** BE IT RESOLVED THAT the regular meeting of council now adjourns at 8:28 pm.

**Moved by:** R. Drayson      **Seconded by:** J. Anderson

**Carried:** X      **Lost:** \_\_\_\_

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Robert Adriaansen  
Reeve

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Trish Fraser  
CAO