

MUNICIPALITY OF NORTH CYPRESS-LANGFORD
REGULAR MEETING OF COUNCIL
April 12, 2021 (9:00 a.m.)
MINUTES

The Minutes of the Regular Meeting of the Council of the Municipality of North Cypress-Langford held on Monday, April 12, 2021, at 8:54 a.m. with Reeve Bob Adriaansen in chair, Councilors Harold Tolton, David Blair, Ray Drayson, Clyde McCallum, Dallis Olmstead and CAO Fraser met in the council chambers of the municipal office. Councilor Murray attended the meeting via Zoom.

1. Calling Meeting to Order

Res #66 BE IT RESOLVED THAT the meeting be convened at 9:00 a.m. with Reeve Bob Adriaansen in the Chair.

Moved by: R. Drayson **Seconded by:** C. McCallum

Carried: X **Lost:** ____

2. Adoption of Agenda

Res #67 BE IT RESOLVED THAT the agenda for the regular meeting of April 12, 2021 be adopted as circulated.

Moved by: M. Murray **Seconded by:** D. Blair

Carried: X **Lost:** ____

3. Adoption of Minutes

Res #68 BE IT RESOLVED THAT the minutes for the regular meeting of April 12, 2021, Special Meeting Minutes of March 23, 2021 and Joint Committee Minutes of March 22, 2021 be adopted as circulated.

Moved by: D. Blair **Seconded by:** C. McCallum

Carried: X **Lost:** ____

4. Delegations

9:05 a.m. Spruce Plains Detachment

Council had two delegations from Spruce Plains Detachment, Sergeant Mark Morehouse and Sergeant Colby Argue. They presented the stats from their department from March. They had 39 occurrences this past month majority were traffic offences. One called was a Mental Health Act. Argue commented that things have been pretty good but things have been picking up. They have seen an increase with Mental Health Act which is not surprising due to the current pandemic situation. It's been a really long winter for everyone.

Reeve Adriaansen asked how the staffing situation was within their department. Argue commented that they are short and have 3 vacancies currently and potentially another 2 that will be leaving. They do have 2 penciled transfers to come in but probably closer to the fall. The training facility was closed due to covid but has reopened but not a large volume going through the facility.

Councillor Blair asked the question if the department was involved in a lot of Covid calls. Argue responded that they haven't been to involved. They only way they are involved is due to party complaints but residents have been fairly good for the most part. They have been called for Covid Compliance checks for people who need to be isolating just to verify that they are at the residence. Normally a couple calls a week for those types of checks.

Councillor Blair also commented that the detachment was getting a new building for next year hopefully. Morehouse and Argue stated that the building they are currently in is pretty aged and the cost to bring it up to standards was substantial. The new building will have more space which will be beneficial to the community and detachment.

Morehouse and Argue mentioned that they are starting their fiscal year which is April 1st and every year the detachment sets their priorities to focus and they asked council if they had anything that they wanted on their list for this year for the detachment. Council was happy with how the detachment was doing and had no priorities at this time.

There was lots of discussion in regards to the drug problems in the area and other related questions from council. Council thanked them for attending.

9:30 a.m. Carberry NCL Fire Department

Fire Chief, Keith Loney, Deputy Chief Grady Stephenson and Deputy Bart Witherspoon presented their report to council in regards the recent fire scare. First topic was discussing communications and the department was looking for a role from council for someone to take on all the media relations with the department. Reeve Adriaansen commented that he was receiving a lot of calls from the media and relayed that he was very cautious of what was said and relied on the information from Brad Wells, EMO and the Fire Chief.

Secondly, the department wanted Council to consider a by-law that when its dry enough that the department can issue a burn ban on the municipality and they can also choose to put on the travel ban for the off-road vehicles which would also include crown lands excluding Spruce Woods Provincial Park. Keith Loney spoke to the Director of Manitoba Wildfires, Dave Schafer and noted that he mentioned instead of a burn ban it should be burning restrictions. Restrictions would come into effect if someone had to burn something they can however a ban no burning will happen whatsoever. It was suggested that the municipality should maybe change in their by-law. Regarding Crown Lands as long as its agricultural the department would be able to handle it otherwise any wildlife management areas the municipality would have to work with the province to do so. Spruce Woods Provincial Park will fall under the province. The request would be to have two by-laws one for the burning restrictions and one for the off-road travel that the municipality would need to consider. This way the burning restrictions within the by-law if someone needed to burn the fire department can give them permission to do so.

The next topic was regarding new developments which fire mentioned council should consider a bylaw requiring 8–12-foot buffers between properties. They won't be necessary between the properties might have the last 5 feet of each property have a buffer in order for the fire department to have access to their property. Development Officer Rachel Andrews was in attendance and notified the department that the municipality is redeveloping their zoning by-laws and one of the topics that was addressed at their meeting was setbacks and different situations that they would have the fire department review and have access to the plans which would be anything more than a 2-lot subdivision. This would be part of the subdivision application that would come through the planning department.

The department requested that council maintain the fire guard on Road 60, south of the Dane Subdivision heading east which would be basically across the south side of the subdivision. The guard would need to be approximately 25-30 feet.

It was requested from the department that when building permits are given out by the Planning District there should be some information handed out to the owners regarding how to fire smart their property. Development Officer Andrews commented that the Planning District can certainly provide this information at the beginning of each season especially with the fire inspector to all rural residential. Councillor McCallum indicated that this should be something that the municipality should sent out especially in the dry areas right away to notify residents about the preventions they should be taking.

The department is exploring options for sprinkler packages for homeowners to have installed on the exterior of their homes. Deputy Chief Stephenson noted that the price is \$187.50 which is a set of 2 gutter sprinkler kits to put on eavestrough and it sprays the roof of your house and the ground around it. If the department orders them, they will receive a 10% discount. The department gave council the option that the office could take orders for whomever would like a kit which might be an opportunity for council to subsidize. Either way the department is going to order some as demos so that they can show residents how they work. In light of what just happened it would be a great benefit for all. Council was in favor of the option to take orders at the office if fire could set it up with the CAO to distribute to the staff.

The last point the department brought to council's attention was to have a round table discussion as soon as possible with everyone involved/not involved to review what could be improved, what went well, what didn't and learn from it going forward. The department advised that this will happen again and when it does it would be great to make it better and safer for everyone involved. Council commended the department on a job well done and appreciated their input.

9:45 a.m. Garry Witherspoon

Garry Witherspoon, Gerry Oliver, Sheri Bieganski and Glenda Robinson attended council in regards to some concerns they all had with an isolated quarter section of land which they are all neighbors to. The concerns they had is that the land is being sold and they are unsure of when someone purchases the property that a new road will be built within those boundaries. Witherspoon mentioned that they realize Council cannot prevent this land from being sold. Development Office Andrews also commented that this parcel is zoned as Agricultural so if someone where to build a house on this property they would need to go through a lot of hoops to get there and would also need Council's approval in regards to rezoning etc. However, any agricultural parcel has the ability to have a yard site that can be developed but it doesn't necessary mean that is would be a viable location and the Planning Department would need access in order to issue a building permit. There would also need to be confirmation from the municipality to build a road to gain access to the property before the permit is issued. Reeve Adriaansen mentioned that Council has a road development policy in place and any resident may come to council to develop a road.

Witherspoon asked council the question regarding the land that surrounds the quarter section in question and if Council would consider a road buy back. Reeve Adriaansen commented that council hasn't in his time taken consideration in doing so and that this would remain in place.

Gerry Oliver brought to councils' attention that the more road that are developed the more access others have to your property. In the property mentioned Oliver's property borders the Forrest Reserve and there are so many problems with access to Oliver's perimeter. There is also a Conservation Agreement on their parcel however there is still lots of traffic for ATV's and hunting and it's frustrating for residents. The trespassers start fires and cut fencing occasionally as well.

Sheri Bieganski is in a similar boat as everyone else however there are no Conservation Agreements in place for her parcels. Every year is getting harder and they are seeing an increase in hunting. The crown land borders their property and she asked Council the question is if the municipality would consider running a fence along the highway. This would help mitigate the recreation from happening as well as prevent fires. Reeve Adriaansen mentioned that the Crown Lands is specifically regulated by the Province and the municipality has no control over it. With the recent fire event that happened in the municipality the province did put a ban on off road travel and the municipality is looking at putting a restriction that would indicate off road travel restrictions within their bylaw.

Glenda Robinson stated the issues of the hunting that affects her parcel most. There are constant fences being cut every year. Reeve Adriaansen commented that the municipality has sent correspondence expressing concerns to the provincial government regarding the new regulations coming into force for night hunting. There are several parcels of crown land within the municipality that neighbors' residential properties. A response was given but obviously not the response the municipality was expecting. Council thanked the individuals for attending and addressing their concerns.

5. Finance and Accounts

Res #69 BE IT RESOLVED THAT the Financial Statement for March 2021 be referred to Council.

Moved by: R. Drayson **Seconded by:** C. McCallum

Carried: X **Lost:** ____

Res #70 BE IT RESOLVED THAT the accounts, cheque no. 27668 to cheque no 27741, totaling \$274,657.80 and direct deposits/withdrawals totaling \$165,452.54 be approved for payment.

Moved by: D. Blair **Seconded by:** H. Tolton

Carried: X **Lost:** ____

6. Planning Matters

a) Kopp and Walker Development

Development Officer Andrews and Cypress Planning District Admin, Bev Walker brought to council two rural developments for three parcels that will be taking place this year. These two developments will be needing roads developed. Council is in the process of reviewing quotes for the roads for both properties and will be reviewing them early next week and will be drafting road agreements to enter into with the residents developing in order for them to have access to their properties to build. Andrews has permits ready to issue but will need the road agreement before any permit is issued.

Development Officer Andrews noted that the parcels are existing agricultural parcels and are not required to be varied down. Council thanked Andrews and Walker for attending.

7. By-laws

a) By-Law 4-2021 Operation of Carberry Plains Museum

Res #71 BE IT RESOLVED THAT By-law No. 4/2021 for the operation of the Carberry Plains Museum hereby be read a second time be referred to Council.

Moved by: D. Blair **Seconded by:** H. Tolton

Carried: X **Lost:** ____

Res #72 BE IT RESOLVED THAT By-law No. 4/2021 for the operation of the Carberry Plains Museum be read a third time and hereby be passed and signed and sealed by the Reeve and CAO and become law.

Recorded Vote:

	For:	Against:
Adriaansen, R	√	
Blair, D	√	
Murray, M.	√	
Drayson, R	√	
Olmstead, D	√	
McCallum, C	√	
Tolton, H	√	

Moved by: H. Tolton **Seconded by:** C. McCallum

Carried: X **Lost:** ____

b) By-Law 5-2021 – Transfer Station Fees

Res #73 BE IT RESOLVED THAT By-law No. 5/2021 to set the Carberry Transfer Station fees and charges hereby be read a first time be referred to Council.

Moved by: M. Murray **Seconded by:** H. Tolton

Carried: X **Lost:** ____

Res #74 BE IT RESOLVED THAT By-law No. 5/2021 to set the Carberry Transfer Station fees and charges hereby be read a second time be referred to Council.

Moved by: D. Olmstead **Seconded by:** R. Drayson

Carried: X **Lost:** ____

8. Unfinished Business

- a) Joint Resolutions – No joint resolutions to bring forward
- b) Central Assiniboine Watershed District Ratepayer Appt.

Res #75 BE IT RESOLVED THAT Council appoint Tom Baron as a citizen representative to the Epinette/Willow Sub District to the Central Assiniboine Watershed District for 2021.

Moved by: D. Blair **Seconded by:** C. McCallum

Carried: X **Lost:** ____

- c) Weeds Pilot Project Update

Councilor Olmstead updated council and has speaking with Weed Supervisor, Keith Loney in regards to the leafy spurge situation. Olmstead proposed to provide chemical to farmers who would use it for the spurge problem in their pastures and order it through the municipality. The farmers will be responsible for finding someone who is certified to apply the chemical. Before any chemical is ordered Councilor Olmstead will get an application process set up to see how much interest there would be and would go from there. Majority of Council gave her permission to do so and Olmstead was to follow up by the next meeting with how many were interested in the project.

- d) Wellwood Dumpsters

Councilor Olmstead spoke in regards to the fencing for the Wellwood dumpsters and has spoke to Chris Renwick and would like council to consider the original estimate that was presented for the fencing. The only comment that came from the Wellwood Recreation District is that the posts for the fence should be cemented in to prevent it from blowing over. After much discussion Council will look at other options to have panels instead of slat installed which might be less costly. Councilor Olmstead was going to gather quotes and present them at the next meeting.

9. General Business

- a) Road Project Powerline

Res #76 BE IT RESOLVED THAT COUNCIL agree to apply for funding under Gas Tax for Road 64N between Roads 90W and 92W also known as the Powerline.

Moved by: R. Drayson **Seconded by:** H. Tolton

Carried: X **Lost:**

- b) 2021 Tractor Purchase

Res #77 BE IT RESOLVED THAT COUNCIL agree to purchase a 2021 McCormick Tractor from TIC Parts & Service in the amount of \$100,800.00 (taxes included)

AND FURTHER BE IT RESOLVED THAT funds be taken from the Equipment Replacement Reserve to cover the costs.

Moved by: D. Olmstead **Seconded by:** R. Drayson

Carried: X **Lost:**

- c) CPCC Deficit 2020

Council decided to have a brief meeting after to discuss the deficit in more detail as this would affect budgeting with all the council representatives on the recreation boards.

- d) New Water Hookup

There will a new water hookup presented to Council shortly but no official plans have been brought forward.

e) EMO Report Dane Subdivision

Council was given a report from EMO Wells in regards to the recent fire near the Dane Subdivision. Council was very appreciative of Mr. Well's report and mentioned that a round table discussion would take place shortly as discussed with the fire department delegation. CAO Fraser and council commenced EMO Wells on a job well done.

f) Dust Control Rates

Council was presented with the current rates for dust control and had no issues.

g) Land Lease Rates

Res #78 BE IT RESOLVED THAT Council charge the updated rates for Roll's 138000, 138100, 142400, 142900 as the other roll's that are leased by the municipality.

Moved by: D. Blair **Seconded by:** H. Tolton

Carried: X **Lost:** ____

h) Seasonal Employees

Res #79 BE IT RESOLVED THAT Council hire Gordon Wiebe for seasonal public works position for the year 2021 as per union contract.

Moved by: R. Drayson **Seconded by:** H. Tolton

Carried: X **Lost:** ____

Res #80 BE IT RESOLVED THAT Council hire Kevin Olmstead for seasonal public works position for the year 2021 as per union contract.

Moved by: C. McCallum **Seconded by:** D. Blair

Carried: X **Lost:** ____

i) Health and Safety Program

CAO Fraser updated Council regarding the 1life Safety Program and how Public Works was utilizing the system. This is a contract until 2022. Councillor Olmstead is very happy so far with work public works has done with the program. A Health and Safety Meeting will be scheduled shortly.

j) Bill 37 Discussion

Res #81 BE IT RESOLVED THAT COUNCIL is opposed to Bill 37 as presented that the province has given first and second reading.

Moved by: R. Drayson **Seconded by:** D. Blair

Carried: X **Lost:** ____

10. **Added to the agenda**

None

11. **Communications**From

BRHC Foundation

Subject

Pumps for Life Campaign

Res #82 BE IT RESOLVED THAT COUNCIL donate \$1,500 to the Brandon Regional Health Centre towards the Pumps for Life Campaign.

AND FURTHER BE IT RESOLVED THAT funds be taken from the Health Care Reserve 610-100-104.

Moved by: B. Adriaansen **Seconded by:** D. Olmstead

Carried: X **Lost:** ____

Franklin Memorial Hall	Donation Request – <i>Referred to Langford</i>
Municipal Relations	Third Party Inspectors and Farm Bldgs.
Neepawa Vet Clinic	Update
Municipal Relations	Change to Current Reassessment Cycle
MB Agricultural/ Resource Dev.	Night Hunting
Lake Irwin Residents	Lake Irwin Dock Replacement - CAO to follow up

12. Committee Reports

a) **Archives – No Report**

b) **Arts Council**

Councillor Olmstead noted the board has two applications for the posting of the Arts Director.

c) **Community Dev't. Coordinator -**

No report however CAO Fraser mentioned that the new website is launching shortly.

d) **Health**

Reeve Adriaansen noted that there should be a meeting scheduled. Councillor Drayson mentioned that the Neepawa Medical Clinic Lottery raised \$160,000.00 for the facility.

e) **Hall**

Reeve Adriaansen mentioned that the Hall Board met briefly after the Joint Committee Meeting. The Manager of Parks Facilities and Sanitation will be looking into bathroom renos however due to the school being in the hall currently it will have to wait until Summer.

f) **Evergreen Environmental**

Councillor Drayson updated council on the Gasification Project. The gasifier unit is on site ready to go. The committee is just awaiting provincial guidelines. Councillor Drayson mentioned that it's been a much busier year than normal. Council discussed the recycling complaint that came in regarding how much contamination was in the recycling bins within the municipality. They were going to look at maybe some other options to try and filter out or prevent the contamination from happening.

g) **Fire**

Councillor McCallum updated council that the fire department was able to find a pump and tank for the side by side that needed replaced. McCallum mentioned that there is a provincial fire crew at Sprucewoods Provincial Park which will control the park area. The Wildland Fire Program in Manitoba starts April 1st so up until then our department was looking after that area. The water bombers are still a week out until Pelican Lake is thawed. There is a helicopter patrolling that has a bucket for now if the department needs assistance. McCallum also mentioned that the 1ton the department purchased last fall now has a snuffer unit mounted on it.

h) **Library**

Councillor Blair gave a report on the library and mentioned that it is open to the public. The local library received \$500.00 from the Carberry Community Foundation draw. CAO Fraser met with Danielle Hubbard whose position is the Director of Library Services from the Western Regional Library as well as the local librarian, Laurie MacNevin. It was very information and the two would be attending the next regular meeting as a delegation.

i) **Museum**

Councillor Blair mentioned there will be a board meeting scheduled shortly. Councillor McCallum asked the question regarding the planning for the grand opening and Councillor Blair will follow up after the meeting.

j) **Planning**

Councillor Drayson and Tolton mentioned the board is still working on the Zoning By-Law Update.

k) Seniors/Handivan

Councilor Olmstead updated council that the board has been shopping around for handivans. The plan would be to buy one van and most likely be fundraising towards the second one within a year or two. There isn't much open for the seniors however the Wednesday meal program is still being used. Service for Seniors Coordinator Debbie Steen has an income tax program for seniors going on as well. Steen has applied for several grants for the shade structure by the Drop In but hasn't heard back.

13. Around The table

Councillor Olmstead brought to council's attention that the dumpsters at the transfer station are overflowing. She wondered if the Waste Management Committee was going to be reviewing the volume out at the dump and if not, it should definitely be brought up. CAO Fraser was going to follow up with MPFS Unrau to see if he's looked into this lately and most likely schedule a waste management meeting.

CAO Fraser brought to the table that she had a conversation with the Director of Manitoba Wildfires and it was mentioned that we should be very proud of our fire department and the mutual aid that was provided for the recent fire. Fraser also mentioned that there would be a budget meeting scheduled for next week to finalize the budget. She also reminded council members to complete their Code of Conduct training by May 1, 2021 if they hadn't already done so. Fraser also reviewed the upcoming changes with the phasing out of Education Property Tax Credit that the province is proposing.

14. In Camera

Res #83 BE IT RESOLVED THAT COUNCIL as a Committee of the Whole move into "In Camera" to discuss personnel matters.

Moved by: R. Drayson **Seconded by:** C. McCallum

Carried: X **Lost:** ____

15. Out of "In Camera"

Res #84 BE IT RESOLVED THAT COUNCIL move out of "In Camera"

Moved by: D. Olmstead **Seconded by:** H. Tolton

Carried: X **Lost:** ____

16. Adjournment

Res #85 BE IT RESOLVED THAT the regular meeting of council now adjourns at 1:42 p.m.

Moved by: C. McCallum **Seconded by:** H. Tolton

Carried: X **Lost:** ____

Robert Adriaansen
Reeve

Trish Fraser
CAO