

**MUNICIPALITY OF NORTH CYPRESS-LANGFORD**  
**REGULAR MEETING OF COUNCIL**  
**November 8, 2021 (9:00 a.m.)**  
**MINUTES**

The Minutes of the Regular Meeting of the Council of the Municipality of North Cypress-Langford held on Monday, November 8, 2021, at 9:00 a.m. with Reeve Bob Adriaansen in chair, Councilors Harold Tolton, David Blair, Ray Drayson, Malcolm Murray Clyde McCallum, Dallis Olmstead and CAO Fraser met in the council chambers of the municipal office.

**1. Calling Meeting to Order**

**Res #239** BE IT RESOLVED THAT the meeting be convened at 9:00 a.m. with Reeve Bob Adriaansen in the Chair.

**Moved by:** R. Drayson **Seconded by:** C. McCallum

**Carried:** X **Lost:** \_\_\_\_

**2. Adoption of Agenda**

**Res #240** BE IT RESOLVED THAT the agenda for the regular meeting of November 8, 2021 be adopted as circulated.

**Moved by:** D. Blair **Seconded by:** M. Murray

**Carried:** X **Lost:** \_\_\_\_

**3. Adoption of Minutes**

**Res #241** BE IT RESOLVED THAT the minutes for the regular meeting of October 11, 2021 and joint minutes of October 25, 2021 be adopted as circulated.

**Moved by:** C. McCallum **Seconded by:** H. Tolton

**Carried:** X **Lost:** \_\_\_\_

**4. Delegations**

**9:05 a.m. Bev Walker**

*Bev Walker brought forward some concerns with her recent road build. Walker received an invoice from a contractor regarding tree removal on the road allowance in order for Hydro to install their lines. Walker indicated that the contractor was instructed to forward the invoice from the municipality as it was her expense. Walker questioned why she is responsible for paying this over and above as she entered into a road building agreement with the municipality that indicated a set dollar amount for the road build. Councillor McCallum asked if Walker had discussed with hydro as to where they would be installing their lines prior to the road being built. Walker indicated she wasn't aware if the foreman had consulted hydro, however McCallum indicated that this should be on the developers to organize the hydro install not the municipality.*

*Councillor Blair indicated that the municipality should have maybe cleared the whole allowance this way there would have been no discrepancy. Blair noted that to be fair to Walker the municipality should pay half of the bill that was forwarded for the tree removal. Walker did indicate that when this project commenced there were a lot of new staff and contractors involved and a lot was unclear as to what they were to be doing. Walker also noted that the contractor who built the road wasn't paid by the municipality when the bill was sent out right away. Council thanked Walker for attending and they would look into her concerns and get back to her appropriately.*

**NACTV Video Journalist RRain Prior** attended the meeting. Prior is doing a couple of projects for her civic journalism which one is trying to obtain coverage on other rural districts around Neepawa and will be continuing to do so on a 3-month rotating schedule. The aim is to get more of the regional issues on the station. Council thanked Prior for attending and looked forward to working with NACTV.

## 5. Finance and Accounts

**Res #242** BE IT RESOLVED THAT the Financial Statement for October 2021 be referred to Council.

**Moved by:** R. Drayson **Seconded by:** H. Tolton

**Carried:** X **Lost:** \_\_\_\_

**Res #243** BE IT RESOLVED THAT the accounts, cheque no. 28230 to cheque no 28287, totaling \$290,660.79 and direct deposits/withdrawals totaling \$90,457.93 be approved for payment.

**Moved by:** R. Drayson **Seconded by:** H. Tolton

**Carried:** X **Lost:** \_\_\_\_

## 6. Planning matters

a) Subdivision 4155-21-8328 (Glaser) -

**“Tabled”**

**Res #244** WHEREAS Council has received an application from Alexander Glaser on behalf of the registered owner Eduard Krueger, File No. 4155-21-8328 for subdivision of the property legally described as NW 1-11-16WPM

Approval subject to the following conditions:

1. THAT a Variation Order be granted increasing the maximum site area from 10 acres to 8.7 acres for Lot 1 and to 7.8 acres for Lot 2.
2. THAT the Municipality enter into a road development agreement with the applicant.
3. All legal costs incurred be the responsibility of the applicant.

**Moved by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_

**Carried:** \_\_\_\_ **Lost:** \_\_\_\_

b) Road Crossing Application RC 02-21 Reynolds

**Res #245** WHEREAS COUNCIL approve the Road Crossing Application No. 02-21-NCL for Conway Reynolds applicant on behalf of Troy Reynolds to allow the installation of an 8” irrigation water line as well as the development of an electrical service line from SE 7-10-13WPM at a 90-degree angle to NE 6-10-13WPM

BE IT RESOLVED THAT Council approve the road crossing application subject to the following conditions:

1. THAT a Road Crossing agreement is entered into between The Municipality and Conway Reynolds
2. THAT a Development Permit will need to be obtained;
3. THAT the pipe is to be buried a minimum of 36” to the top of the pipe below the lowest point of the crossing site; and
4. THAT the pipe is to be sleeved the full width of the municipal right of way.

**Moved by:** R. Drayson **Seconded by:** H. Tolton

**Carried:** X **Lost:** \_\_\_\_

*Development Officer Andrews updated council on some concerns she received in regards to a Rural Residential Zone lot being over their animal units. Andrews indicated that the occupants of the property were not aware that they did not comply. The residents noted that the animals were going to be slaughtered anyway and this wouldn't be a problem. Andrews will follow up with the residents in a couple of weeks.*

*Andrews also updated council regarding the Zoning By-Law Amendment and the first draft would be presented at the next council meeting in December.*

## 7. By-laws

### a) By Law 10/2021 – CACF Carberry Recreation Reserve

*Reeve Adriaansen mentioned that Councils of the Municipality of North Cypress-Langford and the Town of Carberry are ending a long-standing agreement that prior Councils established for future development for a new arena.*

**Res #246** BE IT RESOLVED THAT By-Law No. 10-2021 to maintain long term funding for a new recreation area and facility for the Carberry Recreation District, hereby be read a first time be referred to Council.

**Moved by:** H. Tolton **Seconded by:** M. Murray

**Carried:** X **Lost:** \_\_\_\_

## 8. UNFINISHED BUSINESS

### a) Joint Resolutions

**Res #247** BE IT RESOLVED THAT the Joint Committee purchase a 2003 Freightliner Fire Truck from Fort Gary Fire Trucks at a cost of \$58,000.00 plus GST.

AND FURTHER BE IT RESOLVED THAT the costs be shared 50/50 with the Town of Carberry.

**Moved by:** R. Drayson **Seconded by:** C. McCallum

**Carried:** X **Lost:** \_\_\_\_

**Res #248** BE IT RESOLVED THAT the Joint Committee agree to hire Karra Burney as Manager of Leisure Services effective November 15<sup>th</sup>, 2021, with the conditions set out in the Employment Agreement.

AND FURTHER BE IT RESOLVED THAT the costs be shared 50/50 with the Town of Carberry

**Moved by:** D. Olmstead **Seconded by:** H. Tolton

**Carried:** X **Lost:** \_\_\_\_

**Res #249** BE IT RESOLVED THAT the Joint Committee hold the November/December Joint Committee Meeting on December 6<sup>th</sup>, 2021, due to a conflict with the AMM Convention.

**Moved by:** D. Blair **Seconded by:** H. Tolton

**Carried:** X **Lost:** \_\_\_\_

**Res #250** BE IT RESOLVED THAT the joint committee advise staff that due to the ongoing pandemic, there will be no staff party this holiday season.

AND FURTHER BE IT RESOLVED THAT the joint committee agree to provide a monetary bonus of \$50 per staff member in lieu of the gathering.

**Moved by:** D. Blair **Seconded by:** D. Olmstead

**Carried:** X **Lost:** \_\_\_\_

## 9. General Business

### a) Brookdale Rate Study

*CAO Fraser updated Council in regards to the rate study being done on the Brookdale Sewer System. After the public hearing that was held in Brookdale in October Council received some great feedback from the residents who attended. She has been in touch with Way to Go Consulting who is working on the study and would hope to have something to present to council at the December meeting if all goes well.*

b) Carberry Rec District Representative

*CAO Fraser mentioned that the Carberry Recreation Committee is looking for an NCL representative to sit on the board. If anyone is interested, please contact the office or Chris Unrau.*

c) Gravel Droning

*CAO Fraser brought forward some pricing options for gravel droning of the stockpiles that the municipality has which is a new requirement by the auditors.*

d) Hire SEO

**Res #251** BE IT RESOLVED THAT Council hire Cathy Drayson as the Senior Elections Official for the Municipality of North Cypress-Langford as of November 8, 2021 at a wage of \$23.00 per hour.

**Moved by:** C. McCallum **Seconded by:** D. Olmstead

**Carried:** X **Lost:** \_\_\_\_

e) December Holidays

*Council decided to grant the holidays as per the collective agreement to all municipal employees.*

f) Scotties Tournament of Hearts Request

*Councillor Olmstead brought forward a request from the Scotties Committee for the Municipality to send a letter of support to have the emergency open on the week of the Scotties. With the current schedule the emergency in town is not open and it would be the request to Prairie Mountain Health to have this available due to the number of participants, volunteers etc. the Scotties will be bringing to town. CAO Fraser was going to draft a letter to PMH.*

g) Conservation Corridor Tree Planting Request

*Council was forwarded a request to plant some trees within a Conservation Corridor. CAO Fraser was going to look into this a bit more and get back to council at the December meeting.*

h) Water Committee

*There was a request from the public works foreman to establish a Water Committee due to all the recent water breaks and maintenance the utility system has encountered. Council decided it was best to address these concerns with the Transportation Services Committee.*

i) Added/Delete Utility Invoices

**Res #252** BE IT RESOLVED THAT Council add the following amounts to tax rolls as listed:

Roll #390600 - \$464.23  
 Roll #404250 - \$721.26  
 Roll #393870 - \$232.18  
 Roll #352100 - \$586.23  
 Roll #408050 - \$450.96  
 Roll #388810 - \$1350.34  
 Roll #390900 - \$682.47  
 Roll #392100 \$288.52  
 Roll #392350 - \$371.07

**Moved by:** R. Drayson **Seconded by:** M. Murray

**Carried:** X **Lost:** \_\_\_\_

j) MMAA Asset Management Series

**Res #253** BE IT RESOLVED THAT Trish Fraser, CAO be authorized to take part in the MMAA Asset Management Series at a cost of \$450.00 including taxes.

**Moved by:** C. McCallum **Seconded by:** R. Drayson

**Carried:** X **Lost:** \_\_\_\_

k) Offer to Purchase

*CAO Fraser received an offer to purchase on a property the municipality obtained through tax sale.*

l) Covid Policy Update

*CAO Fraser updated Council in regards to the update on the Covid Policy being implemented for staff and Council. Councillor Drayson noted that he took part of the Municipal Officials Caucus meeting and there is a resolution the committee is bringing forward to AMM on lobbying the province for covid protocols and the expenses municipalities have incurred. Councillor McCallum noted that the policy that CAO Fraser was discussing should proceed to have clarification for all employees to follow and to cover the municipality's liability. Suggestion from Council was to wait until AMM Convention to see if a standard policy is established for all municipalities otherwise council would continue on and establish their own.*

m) Retirement of Kevin Olmstead

**Res #254** BE IT RESOLVED THAT Council accept the retirement of Kevin Olmstead, Seasonal Public Works Operator as of October 25, 2021, with regrets

**Moved by:** R. Drayson **Seconded by:** D. Blair

**Carried:** X **Lost:** \_\_\_\_

n) Front Mount Hitch

**Res #255** BE IT RESOLVED THAT Council use budgeted funds for 2021 to obtain three quotes for a Front PTO Hitch and purchase from one of the three quotes presented.

**Moved by:** C. McCallum **Seconded by:** D. Blair

**Carried:** X **Lost:** \_\_\_\_

o) Investment

*Reeve Adriaansen asked if the principal invested would be guaranteed and it was confirmed that it would be.*

**Res #256** BE IT RESOLVED THAT Council authorizes Reeve, Bob Adriaansen, CAO, Trish Fraser and ACAO, Teresa Fiskel as signing authorities (any two to sign) with the Bank of Montreal for a 5-year term Blue Chip GIC Investment for \$400,000.00 with BMO Investments.

**Moved by:** M. Murray **Seconded by:** D. Olmstead

**Carried:** X **Lost:** \_\_\_\_

**10. Added to the agenda**

**Res #256** WHEREAS the current drought being experienced in Manitoba is reaching a severity not seen since selected years in the 1980's and 1930s.

AND WHEREAS grain and livestock production form the tax base in many rural municipalities.

AND WHEREAS the drought impacts grain and livestock production negatively, as well as the strain water scarcity places on the mental, physical and economic wellbeing of residents.

AND WHEREAS the Prairie Farm Rehabilitation Administration (PFRA) as credited with much success providing solutions for availability of water across Western Canada, for example PFRA is responsible for 70,000 dugouts across the prairies and innumerable municipal wells.

AND WHEREAS municipalities were the beneficiaries of PFRA well drilling programs, the drought had made it necessary for many municipalities to drill new wells.

AND WHEREAS the Government of Manitoba has developed temporary programs such as the emergency program in 2021 responding to producers with water access issues, and these programs were widely used by producers, there was no measure to assist municipalities.

AND WHEREAS temporary measures provide relief they rarely accomplish long lasting mitigation measures that are required to address water shortages.

AND WHEREAS PFRA’s dissolution began in 2009, and since that time the federal government continues to transfer monies that previously funded soil, water, shelterbelt and pasture programs to provinces through the Canadian Agricultural Partnership Agreement.

THEREFORE BE IT RESOLVED THAT the AMM lobby the province to create a permanent program to provide services once provided by PFRA.

AND FURTHER BE IT RESOLVED THAT AMM lobby the Federal Government for re-instatement of PFRA or the creation of permanent program based on PFRAs principles organized to prevent and mitigate drought in the unique area that makes up the Western Canadian Prairies.

**Moved by:** R. Drayson **Seconded by:** H. Tolton

**Carried:** X    **Lost:** \_\_\_\_

**Res #257** BE IT RESOLVED THAT the Municipality of North Cypress-Langford request the AMM to consider the following as an emergency resolution that all municipalities request support from the Province of Manitoba and AMM to develop guidelines and policies regarding COVID vaccination standards and regulations for staff and council.

| Recorded Vote: |      |          |
|----------------|------|----------|
|                | For: | Against: |
| Adriaansen, R  | √    |          |
| Blair, D       | √    |          |
| Murray, M.     | √    |          |
| Drayson, R     | √    |          |
| Olmstead, D    | √    |          |
| McCallum, C    | √    |          |
| Tolton, H      | √    |          |

**Moved by:** R. Drayson **Seconded by:** H. Tolton

**Carried:** X    **Lost:** \_\_\_\_

**11. Communications**

| <u>From</u>                       | <u>Subject</u>                           |
|-----------------------------------|--|
| MB Agriculture & Resource Dev     | Bill 55                                  |
| Carberry Arts                     | Hometown Fitness                         |
| Minister of Education             | Bill 64                                  |
| Municipal Relations               | Municipal Board Planning Appeals Process |
| Recruitment & Retention Committee | Summary of Events 2021                   |
| 911 Services                      | 2022 Fee Schedule                        |
| Minister of Municipal Relations   | Differential Mill Rate Transition        |
| Municipal Relations               | AMM Cabinet Ministers Meetings           |
| The Royal Canadian Legion         | Military Service Recognition Book        |
| Telpay                            | Telpay Online Discontinued               |
| Spruce Plains Detachment          | October Stats/Quarterly Report           |

**12. Around the table**

*Councillor McCallum asked if there were any updates on the Animal Control Contract. CAO Fraser had this on to discuss with Council and a resolution was put forward to hire an animal control officer. McCallum also updated Council with regards to a deer carcass left in the road allowance. There was a lot of garbage left behind with the carcass that McCallum cleaned up. McCallum sent photos to CAO Fraser to be posted to make the public aware that this can’t happen and to clean up after themselves.*



*Councillor Tolton raised the issue again about the compost pile at the Carberry Transfer Station and if there was a plan to do something about it. Reeve Adriaansen commented that this issue was raised at the last Waste Management meeting and there are some plans being developed to try and have this pile monitored much better for what's allowed and not allowed for composting. Tolton did mention that ACC does have training regarding composting which would be beneficial maybe for the transfer station attendants to take part in.*

*Councillor Olmstead brought an update from the Handivan Committee which they have officially put down a deposit on a smaller Handivan and will most likely be delivered in 2 months or so. The Arts Council Handmade Market is on November 20<sup>th</sup>. Olmstead took part in the Fairview Dump Promotional Day with Dan Parker, there was a grand prize awarded and thought it ran quite smoothly. Olmstead also brought forward a resolution for Council to approve regarding paneling for the Wellwood and Edrans Dumpsters.*

**Res #258** BE IT RESOLVED THAT Council approve the cost of \$8701.00 (taxes not included) presented by Councillor Olmstead for the dumpster panels for Wellwood and Edrans Dumpster locations.

**Moved by:** D. Olmstead **Seconded by:** C. McCallum

**Carried:** X **Lost:** \_\_\_\_

*Councillor Blair thanks Councillor Olmstead and Dan Parker for a job well done at the Fairview Promotional Day.*

*Councillor Drayson updated council that some garbage was dumped in the road allowance which was published on Facebook. Drayson requested that the Langford Dump Camera should be moved in order for it to get the license plates for vehicles entering the facility.*

*Councillor Murray had a call from a ratepayer in regards to a bull's head and hide that was tossed over their fence. He did receive another called similar to this only this time it was a pig. CAO Fraser did notify the RCMP in this regard so they were aware.*

*Reeve Adriaansen mentioned that there would be a Remembrance Day Service held at the legion in Carberry on November 11<sup>th</sup>. Adriaansen also noted that he has had some feedback in regards to the winter hours at the Langford Dump. After a discussion around the table Council had revised the winter hours to be from 1:00 p.m. to 7:00 p.m. for Monday, Wednesday and Saturday 10:00 a.m. to 5:00 p.m. providing there would be sufficient lighting at the facility.*

*CAO Fraser brought up a bill that was given to the Cemetery Board to pay from Munisoft in regards to moving the programs to the Town of Carberry's new office. The charges are quite substantial, council decided to bring this up at the next joint meeting to discuss with the Town.*

*Fraser updated Council that the Municipal Enforcement Program intake which she applied for is still under review and hopefully we would hear back from them shortly. The 2020 Audit draft has been sent and there would hopefully be a special meeting held to pass this prior to the regular meeting.*

*Fraser also did some research in regards to Animal Control and found a suited individual whom has experience and great references from other municipal entities. A resolution was presented.*

**Res #259** BE IT RESOLVED THAT Council hire Wendy Peterson as the Animal Control Officer for the Municipality of North Cypress-Langford.

AND FURTHER BE IT RESOLVED THAT COUNCIL enter into a three-year contract with Wendy Petersen as per email conversation at approximately \$600/mth which is based on population.

**Moved by:** R. Drayson **Seconded by:** M. Murray

**Carried:** X **Lost:** \_\_\_\_

**13. In Camera**

**Res #260** BE IT RESOLVED THAT Council as a Committee of the Whole move into “In Camera” to discuss personnel matters.

**Moved by:** R. Drayson **Seconded by:** M. Murray

**Carried:** X **Lost:** \_\_\_\_

**14. Out of “In Camera”**

**Res #261** BE IT RESOLVED THAT Council move out of “In Camera”.

**Moved by:** R. Drayson **Seconded by:** D. Blair

**Carried:** X **Lost:** \_\_\_\_

**15. Adjournment**

**Res #262** BE IT RESOLVED THAT the regular meeting of council now adjourns at 2:07 p.m.

**Moved by:** C. McCallum **Seconded by:** M. Murray

**Carried:** X **Lost:** \_\_\_\_

---

Robert Adriaansen  
Reeve

---

Trish Fraser  
CAO