



DISCOVER. GROW. BELONG.

Title: Accountability & Transparency Policy	Date Approved: April 8, 2025
Policy #: GG 06-2025	Council Resolution #: 91-25
Department: Administration/Council	Revision:
Rescinds:	Review Date:

Purpose

The purpose of this policy is to promote accountability and transparency in the decision-making processes of the Town of Carberry. This policy ensures that municipal operations are conducted in an open, accessible, and responsible manner, in accordance with applicable legislation, including The Municipal Act of Manitoba.

Guiding Principles

The Town of Carberry is committed to:

- Conducting municipal business in an open and transparent manner.
 - Providing residents with access to information and opportunities for participation.
 - Ensuring ethical decision-making and responsible use of public funds.
 - Maintaining compliance with all relevant legislative and regulatory requirements.
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Access to Information

- The Town shall provide access to municipal records in accordance with The Freedom of Information and Protection of Privacy Act (FIPPA) of Manitoba.
 - Council and committee agendas, minutes, and reports shall be made publicly available on the Town's website and at the municipal office.
 - Financial statements, budgets, and annual reports shall be published to enhance financial transparency.
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Public Participation and Engagement

- The Town shall provide opportunities for public consultation on major policies, bylaws, and capital projects.

- Council meetings shall be open to the public, except where closed sessions are permitted under The Municipal Act.
 - Public notices shall be issued in a timely manner through multiple communication channels, including the Town's website, social media, and local print media.
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Ethical Conduct and Decision-Making

- Elected officials and municipal staff shall adhere to the Town's Code of Conduct and conflict of interest guidelines.
 - All decisions shall be made in the best interest of the community, ensuring fairness and integrity in governance.
 - The Town shall establish and maintain a complaints and feedback process to address concerns from residents.
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Financial Accountability

- The Town shall adopt sound financial management practices, including regular audits and budget reviews.
 - Procurement and purchasing decisions shall be made based on principles of fairness, competitiveness, and value for money.
 - Financial reports shall be made publicly available to ensure accountability in spending and resource allocation.
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Compliance and Monitoring

- The Chief Administrative Officer (CAO) shall oversee the implementation of this policy and ensure compliance with relevant legislation.
 - Regular reviews of this policy shall be conducted to assess its effectiveness and alignment with best practices in municipal governance.
 - The Town Council shall receive an annual report on accountability and transparency measures undertaken.
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Effective Date and Review

This policy shall take effect upon approval by the Town Council of Carberry and shall be reviewed every five (5) years or as required by legislative changes.

Adopted by Resolution of Council #91-25 at Carberry, Manitoba, this 8th day of April, 2025.