



# Town of Carberry & Municipality of North Cypress-Langford

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<b>Title: Grants and Community Supports</b>	<b>Date Approved: October 27, 2025</b>
<b>Policy #: JS 03-2025</b>	<b>Joint Council Resolution: 40-25</b>
<b>Department: Joint Services</b>	<b>Revision:</b>
<b>Rescinds:</b>	<b>Procedure #:</b>

## Purpose:

This policy establishes guidelines for supporting non-profit groups and organizations that deliver programs, services or projects benefiting the residents of the Town of Carberry and Municipality of North Cypress-Langford. It ensures that funding is allocated fairly, transparently and in alignment with the community priority.

## General Guidelines:

The Grants and Community Support policy provides financial and in-kind assistance to eligible organizations within the Town of Carberry and Municipality of North Cypress-Langford who are seeking modest financial assistance with the following:

- One-time start-up funding for a new community event, program, or festival.
- Funding for an established community event, program, or festival.
- In-Kind grant support for the use of town property/facilities or resources for a community event, program, or festival.

## Eligibility:

Eligible applicants must be non-profit community groups or organizations whose primary activities benefit the residents of the Town of Carberry and Municipality of North Cypress-Langford. All funding requests must demonstrate a clear and compelling need for the grant being requested.

Requests for support must meet at least one of the following criteria:

- The event or activity enhances the general profile and increases the overall awareness of the Town of Carberry and Municipality of North Cypress-Langford.
- The event or activity attracts visitors, thereby providing economic benefit to local businesses.
- The event or activity will enhance recreational and/or cultural opportunities for the Town of Carberry and Municipality of North Cypress-Langford residents.

## **Requirements:**

Organizations must submit the following documentation with their grant application:

- Current list of board members, including conflict of interest disclosures.
- Explanation of the organization's purpose and how it serves the public interest.
- Detailed summary of the proposed program or project.
- Amount requested, including details of other confirmed or pending funding sources.
- Financial statements from the previous fiscal year.
- Breakdown of projected revenue and expenditures for the proposed initiative.
- Proof of liability insurance, where applicable.

Note: Joint Councils reserve the right to impose conditions or restrictions on a grant awarded and may request additional information as needed.

Joint Councils are under no obligation to allocate funds to any organization, even if all eligibility and policy requirements are met.

## **Exclusions:**

The following are **not eligible** for funding under this policy:

- Individuals, for-profit businesses, and publicly funded institutions (e.g., schools, hospitals).
- Organizations with outstanding financial obligations to the Town of Carberry or the Municipality of North Cypress-Langford.
- Organizations holding financial surpluses or reserves not designated for specific purposes.
- Organizations submitting more than one grant request per calendar year.
- Requests for retroactive funding (i.e., funding for initiatives already completed).

**Adopted by Resolution of Joint Council #40-25 at Carberry, Manitoba, this 27<sup>th</sup> day of October, 2025.**