

**TOWN OF CARBERRY
REGULAR MEETING OF COUNCIL
January 10, 2023 7:00 p.m.
MINUTES**

1. Calling Meeting to Order

Res #1-23 BE IT RESOLVED THAT the meeting be convened at 7:00 p.m. with Mayor Raymond Muirhead in the Chair.

Moved by: M. Sudak **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

2. Roll Call

	<u>Present</u>	<u>Regrets</u>
Muirhead	x	
Kalinowich	x	
Anderson	x	
Denton	x	
Sudak	x	

3. Adoption of Agenda

Res #2-23 BE IT RESOLVED THAT the agenda for the regular meeting of **January 10th, 2023** be adopted as circulated.

Moved by: J. Anderson **Seconded by:** E. Denton

Carried: X **Lost:** ____

Mayor Muirhead offered condolences to the Campbell family on their recent tragic loss. Please reach out to your family and friends and check on them. If you need help, please talk to someone.

4. Adoption of Minutes

Res #3-23 BE IT RESOLVED THAT the minutes for the regular meeting of December 13th, 2022 be adopted as circulated.

Moved by: M. Sudak **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

5. Delegations

None

6. Planning matters

None

7. Finance and Accounts

Res #4-23 BE IT RESOLVED THAT the Financial Statement for December 2022 be approved as recommended by the Finance Committee.

Moved by: W. Kalinowich **Seconded by:** J. Anderson

Carried: X **Lost:** ____

Res #5-23 BE IT RESOLVED THAT the accounts, cheque no. 13781 to cheque no. 13850 totaling **\$157,089.76** and direct withdrawals of **\$239,388.12** be approved for payment, as recommended by the Finance Committee.

Moved by: W. Kalinowich **Seconded by:** E. Denton

Carried: X **Lost:** ____

8. Public Hearings

Zoning By-law hearing postponed

9. By-laws

a. *Council Indemnity*

Res #6-23 BE IT RESOLVED THAT By-law 14/2022, the Town of Carberry Council Indemnity By-law, hereby be given second reading and referred to Council.

TABLED

Moved by: _____ **Seconded by:** _____

Carried: ____ **Lost:** ____

Res #7-23 BE IT RESOLVED THAT By-law 14/2022, the Town of Carberry Council Indemnity By-law, hereby be read a third time and signed and sealed by the Mayor and CAO, and become law.

TABLED

Moved by: _____ **Seconded by:** _____

Recorded Vote:

	For:	Against:
Muirhead, R		
Kalinowich, W		
Anderson, J		
Denton, E		
Sudak, M		

Carried: ____ **Lost:** ____

b. *Organizational*

Res #8-23 BE IT RESOLVED THAT By-law 15/2022, the Town of Carberry Council Organizational By-law, hereby be given second reading and referred to Council.

Moved by: M. Sudak **Seconded by:** E. Denton

Carried: X **Lost:** ____

Res #9-23 BE IT RESOLVED THAT By-law 15/2022, the Town of Carberry Council Organizational By-law, hereby be read a third time and signed and sealed by the Mayor and CAO, and become law.

Moved by: J. Anderson **Seconded by:** W. Kalinowich

Recorded Vote:

	For:	Against:
Muirhead, R	x	
Kalinowich, W	x	
Anderson, J	x	
Denton, E	x	

Sudak, M x

Carried: ____ **Lost:** ____

c. *Code of Conduct*

Res #10-23 BE IT RESOLVED THAT By-law 16/2022, the Town of Carberry Council Code of Conduct By-law, hereby be given second reading and referred to Council.

Moved by: J. Anderson **Seconded by:** E. Denton

Carried: X **Lost:** ____

Res #11-23 BE IT RESOLVED THAT By-law 16/2022, the Town of Carberry Council Code of Conduct By-law, hereby be read a third time and signed and sealed by the Mayor and CAO, and become law.

Moved by: M. Sudak **Seconded by:** W. Kalinowich

Recorded Vote:

	For:	Against:
Muirhead, R	x	
Kalinowich, W	x	
Anderson, J	x	
Denton, E	x	
Sudak, M	x	

Carried: X **Lost:** ____

d. *Procedures*

Res #12-23 BE IT RESOLVED THAT By-law 17/2022, the Town of Carberry Council Procedures By-law, hereby be given second reading and referred to Council.

Moved by: W. Kalinowich **Seconded by:** M. Sudak

Carried: X **Lost:** ____

Res #13-23 BE IT RESOLVED THAT By-law 17/2022, the Town of Carberry Council Procedures By-law, hereby be read a third time and signed and sealed by the Mayor and CAO, and become law.

Moved by: M. Sudak **Seconded by:** E. Denton

Recorded Vote:

	For:	Against:
Muirhead, R	x	
Kalinowich, W	x	
Anderson, J	x	
Denton, E	x	
Sudak, M	x	

Carried: X **Lost:** ____

10. Unfinished Business

a. *WOLG Update*

Partner CAO's have been meeting. Further questions need answered prior to further commitment to the group.

b. *Rebranding/Tagline*

As a similar tagline was seen in a nearby community, a change was needed.

Res 14-23 BE IT RESOLVED THAT Council amend the tagline to “Discover, Grow, Belong”.

Moved by: M. Sudak **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

c. *Health Action Committee*

Update was shared with council. Advocacy continues.

d. *Water Testing Program*

Work continues on a water testing program for the community. Details will be available shortly.

e. *PMH Replies*

The responses to the follow-up questions were shared. Communication and follow-up will continue.

f. *Rate Adequacy Report*

A rate adequacy study was completed on our Sewer Utility. Rates are sufficient going forward. Some increase may be needed to cover future lagoon expansion costs.

g. *Vaccine Policy*

Council had a lengthy discussion on the policy. Consensus was that it was time to rethink. It will be added to the agenda for discussion with NCL, as joint employees are affected as well.

h. *Western Caucus*

Res #15-23 BE IT RESOLVED THAT Council authorize up to two councilors to attend the Western Caucus meetings, as scheduled, with costs covered to include mileage and meals.

Moved by: M. Sudak **Seconded by:** J. Anderson

Carried: X **Lost:** ____

11. General Business

a. *Adoption of 2023 Interim Operating Budget*

Res #16-23 WHEREAS in accordance with Section 163 of the Municipal Act, the Council of the Town of Carberry has made an Interim Operating Budget for all operating and capital expenditures of the Town for the period of January 1, 2023, until the adoption of the 2023 Financial Plan,

NOW THEREFORE BE IT RESOLVED That the following Interim Operating Budget be adopted:

General Government Services \$200,000.00

Protective Services	\$100,000.00
Transportation Services	\$220,000.00
Environmental Health Services	\$90,000.00
Public Health and Welfare Services	\$10,000.00
Environmental Development Services	\$10,000.00
Economic Development	\$50,000.00
Recreation and Cultural Services	\$100,000.00
Fiscal Services	\$20,000.00

Moved by: M. Sudak **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

b. *Weed Supervisor Appointment*

Res #17-23 BE IT RESOLVED THAT that Keith Loney be appointed as Weed Supervisor for the Town of Carberry for 2023.

Moved by: M. Sudak **Seconded by:** J. Anderson

Carried: X **Lost:** ____

c. *2023 Memberships*

Res #18-23 BE IT RESOLVED THAT Council approve the following memberships for 2023:

- Association of Manitoba Municipalities
- Manitoba Municipal Administrators Association
- Federation of Canadian Municipalities
- Grand Valley Mutual Aid District
- Manitoba Association of Fire Chiefs
- Tourism Westman
- Rec Connections Manitoba
- Canadian Association of Municipal Administrators
- Carberry and District Chamber of Commerce

Moved by: W. Kalinowich **Seconded by:** M. Sudak

Carried: X **Lost:** ____

d. *Establish Board of Revision*

Res #19-23 WHEREAS Section 35(1) of the *Municipal Assessment Act* requires that “A council shall each year by resolution appoint a board of revision consisting of not less than three members, some or all of whom may be members of the council.”;

AND WHEREAS Section 35(2) of the *Municipal Assessment Act* requires that “A council shall appoint a member of a board appointed under subsection (1) to serve as the presiding officer of the board.”;

AND WHEREAS Section 35(4) of the *Municipal Assessment Act* requires that “The council shall appoint a person to act as secretary of a board appointed under subsection (1).”;

NOW THEREFORE BE IT RESOLVED THAT Council appoint all of council to the Board of Revision for 2023;

AND FURTHER BE IT RESOLVED THAT Council appoint Leslie Watts as a citizen representative to the Board of Revision for 2023;

AND FURTHER BE IT RESOLVED THAT Council appoint the Mayor as the chair of the Board for 2023;

AND FURTHER BE IT RESOLVED THAT Council appoint the CAO as secretary for the Board for 2023.

Moved by: J. Anderson **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

e. Pledge of Taxes

Res #20-23 WHEREAS in accordance with Section 173(1) of The Municipal Act: A council may by resolution borrow money for operating expenses during a fiscal year, but the amount borrowed must not exceed the amount collected in taxes and grants in lieu of taxes in the previous fiscal year.

WHEREAS the Council of The Town of Carberry (herein referred to as the Corporation) deems it necessary to borrow the sum of Five Hundred Thousand Dollars (\$500,000.00) as a line of credit to meet the current expenditures of the Corporation for the current year 2023 until such time as the taxes levied therefore are collected:

AND WHEREAS the total amount of the taxes collected by the Corporation last year was the sum of Two Million, Six-hundred and Nineteen Thousand, Two Hundred and Seventy-One Dollars (\$2,619,271.00).

AND WHEREAS the amounts (if any) heretofore borrowed and outstanding for current purposes and the amount hereby authorized to be borrowed and the amounts (if any) heretofore borrowed by any School District during the present year for current purposes in anticipation of the school tax moneys to be received by it from the Corporation do not exceed the total amount of the taxes so collected as aforesaid.

NOW THEREFORE THIS COVENANT OR AGREEMENT WITNESSETH that in consideration of the premises the Corporation covenants and agrees with the Credit Union as follows:

1. THAT all taxes levied or to be levied by the Corporation for the present year be and they are hereby pledged, hypothecated, mortgaged, transferred, and assigned to the Credit Union as security for said loan and interest thereon and are charged as a first charge with repayment of such loan and interest.

2. THAT said taxes shall be deposited forthwith on being collected, in the said Credit Union to the credit of the Corporation in a special account, as collateral security for said advance.

Moved by: M. Sudak **Seconded by:** E. Denton

Carried: X **Lost:** ____

f. Tax Sale Date

Res #21-23 BE IT RESOLVED THAT Council set October 2nd, 2023 at 10:00 am as the date and time for the 2023 Tax Sale.

Moved by: E. Denton **Seconded by:** J. Anderson

Carried: X **Lost:** ____

g. *Former Presbyterian Church*

Ratepayer concerned with another historical building in town for sale.

h. *RMED Partner Tour Attendance*

Res #22-23 BE IT RESOLVED THAT Council approve the attendance of Councillor Denton and EDO Burney at the RMED Partner Tour on January 10th, 2023, with costs covered to include registration and mileage.

Moved by: W. Kalinowich **Seconded by:** M. Sudak

Carried: X **Lost:** ____

i. *MR Elected Officials Education Session*

Res #23-23 BE IT RESOLVED THAT Council approve the attendance of Councilor Denton at the Municipal Relations Elected Officials Education session on February 17th, 2023 in Brandon, with costs covered including registration and mileage.

Moved by: J. Anderson **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

j. *2023 Emergency Plan*

Res #24-23 BE IT RESOLVED THAT Council adopt the 2023 Emergency Plan, as presented.

Moved by: M. Sudak **Seconded by:** J. Anderson

Carried: X **Lost:** ____

k. *Manitoba EMO Workshop*

Res #25-23 BE IT RESOLVED THAT Council approve the attendance of all councilors at the Manitoba EMO Municipal Emergency Workshop in Brandon, February 8th, 2023 with costs covered including mileage and meals.

Moved by: W. Kalinowich **Seconded by:** M. Sudak

Carried: X **Lost:** ____

l. *February Meeting*

Res #26-23 BE IT RESOLVED THAT Council agree to reschedule the February regular meeting from February 14th to February 21st at 7:00 pm.

Moved by: W. Kalinowich **Seconded by:** J. Anderson

Carried: X **Lost:** ____

m. *Planning Handbook Seminar*

Res #27-23 BE IT RESOLVED THAT Council approve the attendance of Councilor Kalinowich at the Planning Handbook Training Workshop in Portage la Prairie on January 11th, 2023, with costs covered including mileage.

Moved by: E. Denton **Seconded by:** J. Anderson

Carried: X **Lost:** ____

12. Reports

a. *Youth Councillor Report*

As presented.

b. *CAO Report*

As presented.

c. *Economic Development Report*

As presented.

d. *Committee Reports*

- i. Protective Services – stats*
- ii. Public Works – meeting in early Feb.*
- iii. Buildings – Meet next week*
- iv. Waste Management – Meet next week*
- v. Archives – meet following day*
- vi. Arts Council – programming, director ad*
- vii. Cemetery – no report, roads cleared*
- viii. Museum – meet on 25th*
- ix. Handivan/Seniors – meet next week*
- x. Library – no Dec. meeting, meet next week*
- xi. Health Action – as above*
- xii. Planning – meet Thursday*
- xiii. Rec Board – no meeting, later this month*
- xiv. Whitemud – no meeting*

13. Communications

<u>From</u>	<u>Subject</u>
Health Action Committee	Update - <i>filed</i>
Landmark Planning	Meeting Minutes - <i>filed</i>
MMSM	Funding Letter - <i>filed</i>

14. Added to the Agenda

None

15. Around the Table

Mayor Muirhead

- Old Town Shop tender. Discussion involved a potential plan for the property. Will add to the joint agenda.
- What can we do about all the loss in our community?

Deputy Mayor Kalinowich

- Same concerns as Mayor

Councilor Anderson

- Dump hours need to be updated on website when holiday hours change. Notice was posted but the hour page needs it there as well
- Working on recovery, getting better

Councilor Denton

- Had brought up during earlier discussions that a long-term resource center was a need in our community, as part of a mental health strategy. It was agreed by all that an information night will be set up, with other long-term options to be explored going forward.

Councilor Sudak

- Condolences to the Campbell family
- Idea for Old Town Shop property to be a fire training facility

16. In Camera

Res #28-23 BE IT RESOLVED THAT Council move in camera under Section 152(3)(b)(iii) of the *Municipal Act* to discuss preliminary matters.

Moved by: M. Sudak **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

Res #29-23 BE IT RESOLVED THAT Council move out of in-camera and resume the regular meeting.

Moved by: M. Sudak **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

17. Adjournment

Res #30-23 BE IT RESOLVED THAT the regular meeting of council now adjourns at 10:46 pm.

Moved by: _____ **Seconded by:** _____

Carried: ____ **Lost:** ____

Raymond Muirhead
Mayor

Grady Stephenson
CAO