

**TOWN OF CARBERRY
REGULAR MEETING OF COUNCIL
May 9, 2023 (7:00 p.m.)
MINUTES**

1. Calling Meeting to Order

Res #111-23 BE IT RESOLVED THAT the meeting be convened at 7:00 p.m. with Mayor Raymond Muirhead in the Chair.

Moved by: E. Denton **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

2. Roll Call

	<u>Present</u>	<u>Regrets</u>
Muirhead	x	
Kalinowich	x	
Anderson		x
Denton	x	
Sudak	x via zoom	

3. Adoption of Agenda

Res #112-23 BE IT RESOLVED THAT the agenda for the regular meeting of **May 9th, 2023** be adopted as circulated.

Moved by: W. Kalinowich **Seconded by:** E. Denton

Carried: X **Lost:** ____

4. Adoption of Minutes

Res #113-23 BE IT RESOLVED THAT the minutes for the regular meeting of April 11th, Special Meeting of April 17th, the Joint Committee Meeting of April 27th, and Committee of the Whole meetings of April 6th and May 4th be adopted as circulated.

Moved by: M. Sudak **Seconded by:** E. Denton

Carried: X **Lost:** ____

5. Delegations

7:00: Scott McDonald – Public Works Foreman

McDonald updated council on current projects, plans, and notified them of potential increases to equipment costs in the next year. Further investigations into finance options and leasing will be conducted.

6. Planning matters

Development Officer Andrews: 724 3rd Ave

DO Andrews attended to discuss a couple of potential upcoming projects. One was a multi-family unit, and the other a cab-over style suite on a secondary structure. They have had inquiries on some commercial development, are

dealing with an unpermitted renovation project, and have an upcoming public hearing.

7. Finance and Accounts

Res #114-23 BE IT RESOLVED THAT the Financial Statement for April 2023 be approved as recommended by the Finance Committee.

Moved by: W. Kalinowich **Seconded by:** E. Denton

Carried: X **Lost:** ____

Res #115-23 BE IT RESOLVED THAT the accounts, cheque no. 14057 to cheque no. 14112 totaling **\$324,456.78** and direct withdrawals of **\$89,492.01** be approved for payment, as recommended by the Finance Committee.

Moved by: E. Denton **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

8. Public Hearings

None

9. By-laws

a. *Health Action Committee By-law*

Res #116-23 BE IT RESOLVED THAT By-law 02/2023, the Town of Carberry Health Action Committee By-law, hereby be read a first time and referred to Council.

Moved by: W. Kalinowich **Seconded by:** E. Denton

Carried: X **Lost:** ____

b. *Animal Control By-law*

Res #117-23 BE IT RESOLVED THAT By-law 03/2023, the Town of Carberry Animal Control By-law, hereby be read a first time and referred to Council.

Moved by: M. Sudak **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

10. Unfinished Business

a. *Resolutions from the Joint Committee*

Res #118-23 BE IT RESOLVED THAT the Joint committee agree to hire Smart Electric to replace the lights at the Carberry Community Memorial Hall, per estimate #9445 at a cost of \$3,920.84, including taxes, as recommended by the Building Committee.

AND FURTHER BE IT RESOLVED THAT the costs be shared 50/50 between the Town of Carberry and Municipality of North Cypress-Langford.

Moved by: W. Kalinowich **Seconded by:** E. Denton

Carried: X **Lost:** ____

Res #119-23 BE IT RESOLVED THAT the joint committee agree to tender the construction of a new building at the Carberry Transfer Station with a spring 2024 construction timeline, as recommended by the Waste Management Committee.

AND FURTHER BE IT RESOLVED THAT the costs be shared 50/50 between the Town of Carberry and Municipality of North Cypress-Langford.

Moved by: M. Sudak **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

Res #120-23 BE IT RESOLVED THAT the Joint Committee agree to pay for the replacement of the walkway bricks at the Seton Center, which were damaged during the repair of the foundation of 122 Main Street.

AND FURTHER BE IT RESOLVED THAT the cost be shared 50/50 between the Town of Carberry and Municipality of North Cypress-Langford.

Moved by: E. Denton **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

Res #121-23 BE IT RESOLVED THAT the Joint Committee approve the return of premiums paid by joint staff in 2022, as presented.

Moved by: M. Sudak **Seconded by:** E. Denton

Carried: X **Lost:** ____

Res #122-23 BE IT RESOLVED THAT the Joint Committee move the May meeting to May 29th, 2023 due to May long weekend.

Moved by: W. Kalinowich **Seconded by:** M. Sudak

Carried: X **Lost:** ____

Res #123-23 BE IT RESOLVED THAT the Joint Committee purchase a cellular camera from ICS Integrity Cam Services at a cost of \$621.40 including taxes.

AND FURTHER BE IT RESOLVED THAT the cost be shared 50/50 between the Town of Carberry and Municipality of North Cypress-Langford.

Moved by: W. Kalinowich **Seconded by:** E. Denton

Carried: X **Lost:** ____

Res #124-23 BE IT RESOLVED THAT the Joint Committee approve the joint labourer staff proposal, as presented.

AND FURTHER BE IT RESOLVED THAT the cost be shared 50/50 between the Town of Carberry and Municipality of North Cypress-Langford.

Moved by: W. Kalinowich **Seconded by:** M. Sudak

Carried: X **Lost:** ____

b. *Fire Department Wages*

Wages have not been updated in approximately 10 years. A proposal will be coming from fire department officers for a new wage schedule for the members.

c. *Q1 Fire Call Report*

Call report was presented, with 2 calls in Carberry and 10 in NCL.

d. *MAMEC Membership*

Res #125-23 BE IT RESOLVED THAT Council purchase an annual membership to the Manitoba Association of Municipal Emergency Coordinators at a cost of \$300.00 per year.

Moved by: E. Denton **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

e. *Neepawa Banner Reporter*

More to come at the next meeting.

f. *Carberry Minor Hockey Golf Tournament*

Res #126-23 BE IT RESOLVED THAT Council sponsor the Carberry Minor Hockey Golf Tournament with a sponsorship of \$_____ and one team of golfers at a cost of \$180.00.

Moved by: _____ **Seconded by:** _____

Carried: ____ **Lost:** ____

****TABLED****

11. General Business

a. *Scholarship*

Res #127-23 BE IT RESOLVED THAT Council support the Carberry Collegiate with the annual scholarship of \$500.00 to be presented at the Graduation Ceremony on June 28th, 2023.

Moved by: E. Denton **Seconded by:** M. Sudak

Carried: X **Lost:** ____

b. *Return of Premiums*

Res #128-23 BE IT RESOLVED THAT Council approve the payout of the return of premiums to Town of Carberry Staff, as presented.

Moved by: W. Kalinowich **Seconded by:** E. Denton

Carried: X **Lost:** ____

****Councilor Sudak declared a conflict and removed himself from the meeting.**

c. *Manager of Leisure Services Increase*

Res #129-23 BE IT RESOLVED THAT Council approve an increase to the Manager of Leisure Services salary to \$46,800.00 on an interim basis, effective April 25th, 2023.

AND FURTHER BE IT RESOLVED THAT the costs be shared 50/50 between the Town of Carberry and Municipality of North Cypress-Langford.

Moved by: W. Kalinowich **Seconded by:** E. Denton

Carried: X **Lost:** ____

****Councilor Sudak returned to the meeting.**

d. *Lagoon Proposal*

Further discussion upcoming with the engineers, with plans to tender in early fall.

e. *Utility Fund Transfer*

Res #130-23 BE IT RESOLVED THAT Council approve the transfer of \$20,000.00 from the 2021 Utility Surplus to the Sewer System Reserve, completed on July 22, 2022.

Moved by: M. Sudak **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

Councilor Denton abstained, as the decision was made prior to her being on council.

f. *CACF Democratic Engagement Survey*

The democratic engagement portion of the survey was shared with council. A follow-up survey will be created to see where things are at compared to last term.

g. *Memory Walk*

Res #131-23 BE IT RESOLVED THAT Council approve the closure of the proposed route for the Memory Walk for Kalena Green on May 27th, 2023 at 3:00pm for approximately 30 mins.

Moved by: M. Sudak **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

h. *Street Lighting Install*

Res #132-23 BE IT RESOLVED THAT Council approve the payment of \$22,167.00 from the Future Infrastructure Reserve for the Town of Carberry portion of the street lighting in the west end subdivision, as per the development agreement.

Moved by: W. Kalinowich **Seconded by:** E. Denton

Carried: X **Lost:** ____

i. *Graduation Ad*

Res #133-23 BE IT RESOLVED THAT Council purchase an ad in the Neepawa Banner for the Graduation Issue at a cost of \$180.00.

Moved by: E. Denton **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

j. *Low Flying Waiver*

Res #134-23 BE IT RESOLVED THAT Council approve the low flying waive application from Westman Aerial Spraying;

AND FURTHER BE IT RESOLVED THAT a letter be sent asking Westman Aerial to abide by the noise by-law times, and that they provide a list of potential chemicals being applied.

Moved by: E. Denton **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

k. *Term Laborer*

Res #135-23 BE IT RESOLVED THAT Council hire Michael MacDonald as a term laborer with the Public Works Department effective May 8, 2023 until January 8, 2024, per the collective agreement.

Moved by: M. Sudak **Seconded by:** E. Denton

Carried: X **Lost:** ____

12. Reports

a. *Youth Councillor Report*

As presented.

b. *CAO Report*

As presented.

c. *Economic Development Report*

As presented.

d. *Committee Reports*

- a. *Protective Services: Anderson/Muirhead – as discussed*
- b. *Public Works: Sudak/Kalinowich – per foreman update*
- c. *Buildings: Muirhead/Kalinowich – Lots getting done*
- d. *Waste Management: Kalinowich/Sudak – Evergreen update*
- e. *Archives: Muirhead/Anderson – no update*
- f. *Arts Council: Muirhead/Anderson – Post office mural hit snag, meet on Monday*
- g. *Cemetery: Muirhead/Kalinowich – Looking good so far, update phone number on signage*
- h. *Museum: Anderson/Sudak – meet tomorrow night*
- i. *Handivan/Seniors: Denton/Sudak – no meeting*
- j. *Library: Denton – discussing lease agreement*
- k. *Health Action: Kalinowich/Denton - tender for additional apartment, lots on the go, meeting with PMH*
- l. *Planning: Muirhead/Kalinowich – meet Thursday*
- m. *Rec Board: Kalinowich/Muirhead – pre-planning ongoing for campground*
- n. *Whitemud: Anderson/Sudak – no meeting*

Res #136-23 BE IT RESOLVED THAT Council accept all reports, as presented.

Moved by: E. Denton **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

13. Communications

<u>From</u>	<u>Subject</u>
WMRL	Annual Report - filed
WMRL	Audit - filed
CCI	Scholarship – per resolution
WMRL	Draft April 19 th Minutes - filed
Manitoba	Job Grant Application Period – application pending
CACF	Health Action Committee - filed
Evergreen Environmental	2022 Annual Report - filed
CACF	Democratic Engagement Survey – to council
CN	Annual Vegetation Management Program - filed
Communities in Bloom	Meeting Minutes - filed

14. Added to the Agenda

15. Around the Table

Mayor Muirhead

- Soybean plant/WOLG: on next agenda for discussion
- Resident driveway damage
- Resident yard damage from delivery truck at hospital, has been repaired. CAO to discuss with hospital
- 1st avenue is in terrible shape. CAO to call MTI
- Plaques for long service with local group ordered
- Stray dog issue, being dealt with, info posts on social media

Deputy Mayor Kalinowich

- Tree removal project is going well
- Some ruts outside dog park from equipment
- Had been asked about information, and the possibility of a monthly instead of bi-monthly newsletter
- Staff doing a great job around town, things looking good

Councilor Denton

- Ramp at drop-in needs repaired, some safety concerns with it
- Budget for crosswalk at that location, grants
- Website link

16. In Camera

Res #137-23 BE IT RESOLVED THAT Council move in camera under section 152(3)(b)(ii) of the Municipal Act to discuss personnel matters.

Moved by: W. Kalinowich **Seconded by:** E. Denton

Carried: X **Lost:** ____

Res #138-23 BE IT RESOLVED THAT Council move out of in camera and resume the regular meeting.

Moved by: W. Kalinowich **Seconded by:** E. Denton

Carried: X **Lost:** ____

17. Adjournment

Res #139-23 BE IT RESOLVED THAT the regular meeting of council now adjourns at 10:05 pm.

Moved by: E. Denton **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

Raymond Muirhead
Mayor

Grady Stephenson
CAO