

**TOWN OF CARBERRY  
REGULAR MEETING OF COUNCIL  
July 11, 2023 (7:00 p.m.)  
MINUTES**

**1. Calling Meeting to Order**

**Res #164-23** BE IT RESOLVED THAT the meeting be convened at 6:59 p.m. with Mayor Raymond Muirhead in the Chair.

**Moved by:** W. Kalinowich **Seconded by:** E. Denton

**Carried:** X **Lost:** \_\_\_\_

Mayor Muirhead and Council offered their condolences to the loved ones of those that lost their lives at the tragic crash on June 15<sup>th</sup>. They offered their thoughts to those that continue to fight in hospital. Offered appreciation to all first responders that were a part of that accident. Council observed a moment of silence.

**2. Roll Call**

|            | <u>Present</u> | <u>Regrets</u> |
|------------|----------------|----------------|
| Muirhead   | X              |                |
| Kalinowich | X              |                |
| Anderson   | X              |                |
| Denton     | X              |                |
| Sudak      | X              |                |

**3. Adoption of Agenda**

CAO Stephenson asked that agenda item 11a be before agenda item 6a, as one will depend on the other.

**Res #165-23** BE IT RESOLVED THAT the agenda for the regular meeting of **July 11th, 2023** be adopted as amended.

**Moved by:** M. Sudak **Seconded by:** J. Anderson

**Carried:** X **Lost:** \_\_\_\_

**4. Adoption of Minutes**

**Res #166-23** BE IT RESOLVED THAT the minutes for the regular meeting of June 13<sup>th</sup>, and the Joint Committee Meeting of June 26<sup>th</sup> be adopted as circulated.

**Moved by:** W. Kalinowich **Seconded by:** E. Denton

**Carried:** X **Lost:** \_\_\_\_

**5. Delegations**

None

**6. Planning matters****a. Zoning By-law Public Hearing Date**

**Res #167-23** WHEREAS Town of Carberry By-law No. 13/2022 to redevelop the existing Town of Carberry Zoning By-law 1977 was given first reading on November 8<sup>th</sup>, 2022;

AND WHEREAS Section 74(1) of the *Planning Act* states “*Before or after a board or council gives first reading of a zoning by-law, a board or council or a planning commission must hold a public hearing to receive representations from any person on the by-law, and give notice of the hearing in accordance with section 168.*”

THEREFORE BE IT RESOLVED THAT a public hearing be set for August 21<sup>st</sup>, 2023 at 7:05 pm at the rescheduled Town of Carberry council meeting in council chambers at 44 Main Street in Carberry.

**Moved by:** W. Kalinowich **Seconded by:** M. Sudak

**Carried:** X **Lost:** \_\_\_\_

**7. Finance and Accounts**

**Res #168-23** BE IT RESOLVED THAT the Financial Statement for June 2023 and Bank Reconciliation for May 2023 be approved.

**Moved by:** M. Sudak **Seconded by:** J. Anderson

**Carried:** X **Lost:** \_\_\_\_

**Res #169-23** BE IT RESOLVED THAT the accounts, cheque no. 14200 to cheque no. 14296 totaling **\$2,956,792.85** and direct withdrawals of **\$129,911.69** be approved for payment.

**Moved by:** M. Sudak **Seconded by:** W. Kalinowich

**Carried:** X **Lost:** \_\_\_\_

**8. Public Hearings**

None

**9. By-laws****a. Traffic By-law**

**Res #170-23** BE IT RESOLVED THAT By-law 04/2023, the Town of Carberry Traffic By-law, hereby be read a second time and referred to Council.

**Moved by:** J. Anderson **Seconded by:** E. Denton

**Carried:** X **Lost:** \_\_\_\_

**Res #171-23** BE IT RESOLVED THAT By-law 04/2023, the Town of Carberry Traffic Control By-law, hereby be read a third time and signed and sealed by the Mayor and CAO, and become law.

**Moved by:** M. Sudak **Seconded by:** W. Kalinowich

**Recorded Vote:**

|               | <b>For:</b> | <b>Against:</b> |
|---------------|-------------|-----------------|
| Muirhead, R   | x           |                 |
| Kalinowich, W | x           |                 |
| Anderson, J   | x           |                 |
| Denton, E     |             | x               |
| Sudak, M      | x           |                 |

**Carried: X    Lost: \_\_\_\_**

*b. Animal Control By-law*

**Res #172-23** BE IT RESOLVED THAT By-law 03/2023, the Town of Carberry Animal Control By-law, hereby be read a third time and signed and sealed by the Mayor and CAO, and become law.

**Moved by:** M. Sudak **Seconded by:** E. Denton

**Recorded Vote:**

|               | <b>For:</b> | <b>Against:</b> |
|---------------|-------------|-----------------|
| Muirhead, R   | x           |                 |
| Kalinowich, W | x           |                 |
| Anderson, J   | x           |                 |
| Denton, E     | x           |                 |
| Sudak, M      | x           |                 |

**Carried: X    Lost: \_\_\_\_**

**10. Unfinished Business**

*a. Office Brick*

**Res #173-23** BE IT RESOLVED THAT Council accept the quote from Western Restoration to complete the brick façade on the Town Office.

**Moved by:** W. Kalinowich **Seconded by:** J. Anderson

**Carried: X    Lost: \_\_\_\_**

**11. General Business**

*a. August Meeting Date*

**Res #174-23** BE IT RESOLVED THAT Council move the August Council meeting to August 21<sup>st</sup>, 2023 at 7:00 pm.

**Moved by:** M. Sudak **Seconded by:** J. Anderson

**Carried: X    Lost: \_\_\_\_**

*b. Sale of Roll #50500*

**Res #175-23** BE IT RESOLVED THAT Council sell by tender Roll #50500, a land-locked .29-acre property east of the CN tracks, north of PR 351.

**Moved by:** M. Sudak **Seconded by:** E. Denton

**Carried: X    Lost: \_\_\_\_**

**Res #176-23** BE IT RESOLVED THAT Council support the Health Action Committee by providing \$500.00 in funding toward the summer newsletter printing costs.

**Moved by:** J. Anderson **Seconded by:** E. Denton

**Carried:** X **Lost:** \_\_\_\_

d. *EAP Program – Fire Dept.*

**Res #177-23** BE IT RESOLVED THAT Council provide EAP services to the members of the Carberry North Cypress-Langford Fire Department that do not have EAP coverage from their employers at a maximum cost of \$1,530.00 per year;

AND FURTHER BE IT RESOLVED THAT the costs be shared 50/50 with the Municipality of North Cypress-Langford.

**Moved by:** J. Anderson **Seconded by:** W. Kalinowich

**Carried:** X **Lost:** \_\_\_\_

e. *Tax Sale Designated Officer*

**Res #178-23** BE IT RESOLVED THAT Council appoint CAO Grady Stephenson as designated officer for the purpose of bidding on properties in the 2023 Tax Sale.

**Moved by:** W. Kalinowich **Seconded by:** E. Denton

**Carried:** X **Lost:** \_\_\_\_

f. *Tax Sale Reserve Amounts*

**Res #179-23** BE IT RESOLVED THAT Council set the reserve amount for any property in the 2023 Tax Sale Auction at the amount owing including the tax arrears and associated costs at the time of the auction.

**\*\*TABLED\*\***

**Moved by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_

**Carried:** \_\_\_\_ **Lost:** \_\_\_\_

g. *Cleaning Contractor*

**Res #180-23** BE IT RESOLVED THAT Council contract Annette McNeill for a period of 2 years for cleaning the Town of Carberry Office.

**Moved by:** E. Denton **Seconded by:** M. Sudak

**Carried:** X **Lost:** \_\_\_\_

**Res #181-23** BE IT RESOLVED THAT Council approve the placement of a mural by the Carberry Plains Arts Council on the North wall of 122 Main Street, with conditions outlined in an agreement.

**Moved by:** M. Sudak **Seconded by:** E. Denton

**Carried:** X **Lost:** \_\_\_\_

i. *Summer Student*

**Res #182-23** BE IT RESOLVED THAT Council hire Peter Hillman as Green Team Summer Student, with details in the employment agreement.

**Moved by:** W. Kalinowich **Seconded by:** J. Anderson

**Carried:** X **Lost:** \_\_\_\_

j. *Transfer Station Attendant*

**Res #183-23** BE IT RESOLVED THAT Council hire Jeff Desender as Transfer Station Attendant, with details outlined in the employment agreement.

AND FURTHER BE IT RESOLVED THAT the costs be shared 50/50 between the Town of Carberry and Municipality of North Cypress-Langford.

**Moved by:** M. Sudak **Seconded by:** W. Kalinowich

**Carried:** X **Lost:** \_\_\_\_

k. *Glenboro Curling Club*

Glenboro Curling Club is looking for assistance with their curling ice, and approached council about the possibility of CPCC staff going there to help. Council agreed that staff or volunteers from Glenboro could come here to learn, and they could offer to our staff after hours, but our staff do not have the time to do both.

l. *Westman Communications Group Installation*

**Res #184-23** BE IT RESOLVED THAT Council approve the installation of conduit for the purposes of expanding and improving service for Westman Communications Group along Second Avenue by directional drill, as outlined in the preliminary construction drawings provided on July 10<sup>th</sup>, 2023;

AND FURTHER BE IT RESOLVED THAT advance notice be given, and any damages to Town of Carberry infrastructure be restored to an acceptable condition, including sewer and fire protection lines.

**Moved by:** W. Kalinowich **Seconded by:** E. Denton

**Carried:** X **Lost:** \_\_\_\_

## **12. Reports**

a. *Youth Councillor Report*

*As presented*

- b. *CAO Report*  
*As presented*
- c. *ACAO Report*  
*As presented*
- d. *Economic Development Report*  
*As presented*
- e. *Committee Reports*
  - i. *Protective Services* – No meeting since last council
  - ii. *Public Works* – meeting cancelled due to irrigation repair
  - iii. *Buildings* – Meet Thursday
  - iv. *Waste Management* – Meet Thursday
  - v. *Archives* – no report
  - vi. *Arts Council* – Mural started, lots of programming
  - vii. *Cemetery* – weeding caught up; maintenance ongoing
  - viii. *Museum* – Outdoor display being explored
  - ix. *Handivan/Seniors* – no meeting, grant increase of 25%
  - x. *Library* – letter was read at WMRL meeting, concerns heard, in person attendance not mandated, board will receive training on board governance
  - xi. *Health Action* – Lots in the works, bylaws are being passed, a meeting will be held to discuss plans further, fundraising subcommittee formed
  - xii. *Planning* – last meeting mostly focused on Glenboro South Cypress
  - xiii. *Rec Board* – work continues on the campground, splash park fundraising committee doing very well
  - xiv. *Whitemud* – no meeting, Assiniboine Delta Aquifer met

### **13. Communications**

| <u>From</u>              | <u>Subject</u>                                 |
|--------------------------|--|
| a. TAXervice             | Notices, Options – <i>to next meeting</i>      |
| b. Manitoba              | Bill 46 – Closed Roads – <i>for info</i>       |
| c. Manitoba              | Road Upgrades – <i>for info</i>                |
| d. Manitoba              | International Nurses – <i>for info</i>         |
| e. WMRL                  | Reply – <i>as discussed</i>                    |
| f. Municipal Relations   | Accounting Standard Changes – <i>for info</i>  |
| g. WMRL                  | Draft Minutes – <i>for info</i>                |
| h. PMH<br><i>Dept.</i>   | Letter from B. Schoonbaert – <i>to Fire</i>    |
| i. Mayor Hints – Hamiota | Support Email – <i>for info</i>                |
| j. PMH                   | Senior's Coordinator Funding – <i>for info</i> |
| k. HAC                   | Meeting Minutes – <i>for info</i>              |
| l. Glenboro Curling Club | Staff – <i>as discussed</i>                    |

### **14. Added to the Agenda**

None



Mayor Muirhead

- Many barking dogs, what can be done? Encourage all to file complaints at the office and by-law or animal control can enforce. By-law info to be posted on social media
- Congrats to Dari Meyers on a successful Manitoba Marathon, 1<sup>st</sup> of 47 in age group
- Do we have any influence on Manitoba Housing? Many empty houses, with lots of need. Letter to be sent to address it
- Asked for an update on By-law enforcement. They will be doing follow-up inspections in the coming days
- Asked about house for demo on 4<sup>th</sup> Ave. Waiting on MB Hydro to disconnect gas. Meter is now removed, and paint marks outlined for excavation and disconnect
- Main street paving cost recovery: MTI does not have a policy; it is an operational procedure. Meeting being scheduled and will add this for discussion
- Attended grad, parade, and fair. All were well attended and went well. Thanks to Deputy Mayor Kalinowich for delivering greetings at the fair
- Asked about daycare funding announced today? It is for renovations to increase infant and preschool care. We are said to be on the list for the next round of RTM's
- Was in Neepawa at Kinsmen Courts. Costs are less than \$2500.00 per month. CAO Stephenson wondered if that would be after subsidy. EDO Burney will investigate it

Deputy Mayor Kalinowich

- Town looked great for the fair
- Good representation by council at the parade, all were in attendance apart from Councilor Sudak who was part of the fire department's representation
- Has lots of tax payers talk to him, and brings issues forward

Councilor Anderson

- Stated he would not be cleaning up weeds on the front edge of his property on Main Street. Noticed town staff cleaning weeds in the sidewalk on public property. CAO Stephenson reminded him that town staff will not be removing weeds on private property
- EDO Burney was looking at grant for picnic tables for a public seating area on the empty lot
- Offered walls to Arts Council for murals, if neighboring property owners agree

Councilor Denton

- Attended June Districts, fall convention will be Tuesday to Thursday, 2024 districts will be Virden, and 2025 in NCL
- Parade was fun, and fair was great
- Pool, parks, public spaces being well used and all enjoying summer
- Fireman's breakfast went very well and was well attended

Councilor Sudak

- With brick going on the building, will a sign be part of it? Yes
- Do we have a by-law or policy for boulevard grass? Was discussed a couple of years ago but nothing was passed
- Would a band stand/stage be a good idea for the end of Main Street? Sponsor by CP, like the forks. Contact CP to see if any interest
- Fair was great, fireworks were well done, band was excellent
- Fireman's breakfast was very good, support came from all over
- CBC interview coming up on rural healthcare, will discuss only what is known

CAO Stephenson

- EDO Burney has clothing samples to try on, please pick one item
- Staff BBQ August 3<sup>rd</sup>, DM Kalinowich and Mayor Muirhead to help organize

**16. In Camera**

**Res #185-23** BE IT RESOLVED THAT Council move in camera under Section 152(3)(b)(ii) of the *Municipal Act* to discuss personnel matters.

**Moved by:** E. Denton **Seconded by:** M. Sudak

**Carried:** X **Lost:** \_\_\_\_

**Res #186-23** BE IT RESOLVED THAT Council move out of in-camera and resume the regular meeting.

**Moved by:** M. Sudak **Seconded by:** E. Denton

**Carried:** X **Lost:** \_\_\_\_

**17. Adjournment**

**Res #187-23** BE IT RESOLVED THAT the regular meeting of council now adjourns at 9:40 pm.

**Moved by:** J. Anderson **Seconded by:** M. Sudak

**Carried:** X **Lost:** \_\_\_\_

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Raymond Muirhead  
Mayor

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Grady Stephenson  
CAO