

**TOWN OF CARBERRY
REGULAR MEETING OF COUNCIL
August 21, 2023 (7:00 p.m.)
MINUTES**

1. Calling Meeting to Order

Res #188-23 BE IT RESOLVED THAT the meeting be convened at 7:00 p.m. with Mayor Raymond Muirhead in the Chair.

Moved by: E. Denton **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

2. Roll Call

	<u>Present</u>	<u>Regrets</u>
Muirhead	x	
Kalinowich	x	
Anderson	x	
Denton	x	
Sudak	Via Zoom	

3. Adoption of Agenda

Res #189-23 BE IT RESOLVED THAT the agenda for the rescheduled meeting of **August 21st, 2023** be adopted as circulated.

Moved by: M. Sudak **Seconded by:** J. Anderson

Carried: X **Lost:** ____

4. Adoption of Minutes

Res #190-23 BE IT RESOLVED THAT the minutes for the regular meeting of July 11th, and the Joint Committee Meeting of July 24th be adopted as circulated.

Moved by: W. Kalinowich **Seconded by:** J. Anderson

Carried: X **Lost:** ____

5. Delegations

None

6. Planning matters

None

7. Finance and Accounts

Res #191-23 BE IT RESOLVED THAT the Financial Statement for July 2023, and the June and July Bank Reconciliations be approved as recommended by the Finance Committee.

Moved by: W. Kalinowich **Seconded by:** E. Denton

Carried: X **Lost:** ____

Res #192-23 BE IT RESOLVED THAT the accounts, cheque no. 14297 to cheque no. 14401 totaling **\$288,617.60** and direct withdrawals of **\$392,975.48** be approved for payment, as recommended by the Finance Committee.

Moved by: W. Kalinowich **Seconded by:** M. Sudak

Carried: X **Lost:** ____

8. Public Hearings

a. *Zoning By-law Public Hearing*

Res #193-23 WHEREAS Town of Carberry By-law No. 13/2022 to redevelop the existing Town of Carberry Zoning By-law 1977 was given first reading on November 8th, 2022;

AND WHEREAS Section 74(1) of the *Planning Act* states “*Before or after a board or council gives first reading of a zoning by-law, a board or council or a planning commission must hold a public hearing to receive representations from any person on the by-law, and give notice of the hearing in accordance with section 168.*”

THEREFORE BE IT RESOLVED THAT Council adjourn the regular meeting for the purpose of holding a public hearing regarding By-law No. 13/2022.

Moved by: J. Anderson **Seconded by:** E. Denton

Carried: X **Lost:** ____

The meeting adjourned for the public hearing at 7:05 as scheduled. No one was in attendance, nor was any communication submitted to the Town or Cypress Planning regarding the proposed by-law. Two small text changes were made to include Vet Clinics in the CG zone, as it was in the previous version, and changing Fire and Police Stations to Emergency Services as it was in the rest of the by-law. The Cypress Planning District did not feel that this changed the intent of the by-law.

Res #194-23 BE IT RESOLVED THAT Council adjourn the public hearing regarding By-law 13/2022 and resume the regular meeting.

Moved by: W. Kalinowich **Seconded by:** M. Sudak

Carried: X **Lost:** ____

The hearing adjourned at 7:16 pm.

9. By-laws

Res #195-23 BE IT RESOLVED THAT By-law 13/2022, the Town of Carberry Zoning By-law, with minor text changes due to an omission from By-law 1977 that the Cypress Planning District did not feel changed the intent of the By-law, hereby be read a second time, and referred to Council.

Moved by: J. Anderson **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

Res #196-23 BE IT RESOLVED THAT By-law 13/2022, the Town of Carberry Zoning By-law, hereby be read a third time and signed and sealed by the Mayor and CAO, and become law.

Moved by: E. Denton **Seconded by:** J. Anderson

Recorded Vote:

	For:	Against:
Muirhead, R	x	
Kalinowich, W	x	
Anderson, J	x	
Denton, E	x	
Sudak, M	x	

Carried: X **Lost:** ____

10. Unfinished Business

a. *Loader Purchase*

Res #197-23 BE IT RESOLVED THAT Council agree to purchase a 2023 Case 521GXR Loader with bucket and fork attachments, and an AMI Reactor Blade from HITRAC Inc. at a total cost after trade-in of the 2011 Case 521E and Reactor Blade of \$206,560.00 including interest, plus tax, with payments over 5 years.

AND FURTHER BE IT RESOLVED THAT the 2023 payment be taken from the Equipment Reserve.

Moved by: W. Kalinowich **Seconded by:** J. Anderson

Carried: X **Lost:** ____

b. *Resolutions from the Joint Committee*

Legion Military Service Recognition Book Ad

Res #198-23 BE IT RESOLVED THAT the Joint Committee approve an ad in the 15th Annual Military Service Recognition Book in the amount of \$340, and costs shared 50/50 between the Town of Carberry and Municipality of North Cypress-Langford.

Moved by: J. Anderson **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

Resolution 199-23 was omitted in error. No resolution presented.

MAMEC Training

Res #200-23 BE IT RESOLVED THAT the Joint Committee approve the attendance of Teresa Parker at Module 5 of the MAMEC training program September 21st, 2023 in Brandon, with costs including mileage and registration;

AND FURTHER BE IT RESOLVED THAT the costs be shared 50/50 between the Town of Carberry and Municipality of North Cypress-Langford.

Moved by: M. Sudak **Seconded by:** J. Anderson

Carried: X **Lost:** ____

Res #201-23 BE IT RESOLVED THAT the Joint Committee hire Brayden Knox as Green Team Summer Student, with details outlined in the employment letter;

AND FURTHER BE IT RESOLVED THAT the costs be shared 50/50 between the Town of Carberry and Municipality of North Cypress-Langford.

Moved by: W. Kalinowich **Seconded by:** J. Anderson

Carried: X **Lost:** ____

Fire Department Appointments

Councilors Sudak and Denton declared conflict and left the meeting.

Res #202-23 BE IT RESOLVED THAT Council accept the recommendation from Fire Chief, Keith Loney for the appointments of officers to the Carberry North Cypress-Langford Fire Department as presented.

Moved by: J. Anderson **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

Councilors Sudak and Denton returned to the meeting.

11. General Business

a. Live Streaming Meetings

Two requests were received to live stream or record meetings. A letter was read into the meeting outlining reasons why. Council generally was in favor; however, some concerns were raised over safety and security. Research will be completed by staff to research options and alleviate concerns.

b. Speed limit reduction

Res #203-23 BE IT RESOLVED THAT Council support an application to the Minister of Transportation & Infrastructure for a reduction in speed from 70km/h to 50km/h extending from Fanny Street to the Western Town of Carberry limits on PR351.

Moved by: M. Sudak **Seconded by:** J. Anderson

Carried: X **Lost:** ____

c. U of M Age Friendly Communities

Res #204-23 BE IT RESOLVED THAT Council agree to participate in the University of Manitoba Age Friendly Studio Program.

Moved by: E. Denton **Seconded by:** J. Anderson

Carried: X **Lost:** ____

d. *WMRL Board Citizen Rep Resignation*

Res #205-23 BE IT RESOLVED THAT Council accept the resignation of Melanie Lavich as Carberry citizen rep on the WMRL Board, with regrets.

Moved by: E. Denton **Seconded by:** J. Anderson

Carried: X **Lost:** ____

e. *Wayfinding Signage*

Wayfinding signage was presented to council by EDO Burney. Council liked the look of the signage, and staff will have pricing and final drafts available for the next meeting.

f. *Rail Safety Week*

Res #206-23 WHEREAS *Rail Safety Week* is to be held across Canada from September 18 to 24, 2023;

WHEREAS, 232 railway crossing and trespassing incidents occurred in Canada in 2022; resulting in 66 avoidable fatalities and 43 avoidable serious injuries;

WHEREAS, educating and informing the public about rail safety (reminding the public that railway rights-of-way are private property, enhancing public awareness of the dangers associated with highway rail grade crossings, ensuring pedestrians and motorists are looking and listening while near railways, and obeying established traffic laws) will reduce the number of avoidable fatalities and injuries cause by incidents involving trains and citizens; and

Whereas Operation Lifesaver is a public/private partnership whose aim is to work with the public, rail industry, governments, police services, media, and others to raise rail safety awareness;

Whereas CN has requested City Council adopt this resolution in support of its ongoing efforts to raise awareness, save lives and prevent injuries in communities, including our municipality;

THEREFORE BE IT RESOLVED THAT Council support national Rail Safety Week to be held from September 18th to 24th, 2023.

Moved by: W. Kalinowich **Seconded by:** M. Sudak

Carried: X **Lost:** ____

g. *Social Media Posts*

Concerns over the intent and nature of social media posts directed at council and staff have brought forward questions about what can be done to protect staff and council, or to allow for consequences of these actions. Can it be looked at as slanderous? Research will be done, and a legal opinion sought on this matter.

Res #207-23 BE IT RESOLVED THAT Council approve the 2022 Audited Financial Statements as presented by Exchange Group, and recommended by the finance committee.

Moved by: W. Kalinowich **Seconded by:** J. Anderson

Carried: X **Lost:** ____

i. *Project Resilience 911 Event*

Res #208-23 BE IT RESOLVED THAT Council support the Project Resilience 911 presentation at the Carberry Community Memorial Hall on September 13th in the amount of a minimum of \$1,000.00 and maximum of \$1,500.00.

Moved by: J. Anderson **Seconded by:** E. Denton

Carried: X **Lost:** ____

j. *Council years of service awards*

Councilor Kalinowich brought forward the discussion wondering about including councilors in years of service awards. Staff will investigate current policies and see how this might be done.

k. *Vacant Properties*

Concerns over the number of vacant properties were brought forward for discussion. Is there anything that can be done? Can there be a fee charged once a property is empty for a certain period? This will be investigated by staff and a legal opinion requested.

l. *RMED Regional Potential Meeting*

Res #209-23 BE IT RESOLVED THAT Council approve the attendance of the CAO, EDO, and council at the RMED meeting in Brandon on August 29th, 2023, including mileage.

Moved by: J. Anderson **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

m. *Added/Deleted Taxes*

Res #210-23 BE IT RESOLVED THAT Council make the following changes to the 2022 Assessment Roll, in accordance with Sections 300(6) and 326 of *The Municipal Act*:

Added Taxes: \$23,886.23
Deleted Taxes: \$14,538.22
Net Added Tax: \$9,348.01

Moved by: M. Sudak **Seconded by:** E. Denton

Carried: X **Lost:** ____

12. Reports



- a. *Youth Councillor Report*
School starts on September 6th.
- b. *CAO Report*
As presented
- c. *ACAO Report*
As presented
- d. *Public Works Report*
As presented
- e. *Economic Development Report*
As presented
- f. *Committee Reports*
 - i. *Protective Services – new cordless tools being ordered*
 - ii. *Public Works – shed on 1st being repaired with tin*
 - iii. *Buildings – meet on Sept. 13th*
 - iv. *Waste Management – meet on Sept. 13th*
 - v. *Archives – No meeting*
 - vi. *Arts Council – Meeting tonight, discussions on building*
 - vii. *Cemetery – Meeting coming up*
 - viii. *Museum – Homecoming tea, lighting upgrades, outside display*
 - ix. *Handivan/Seniors – Grant approval received for new van,*
 - x. *Library – no summer meetings, fundraising event in October*
 - xi. *Health Action – newsletter out, working on retention*
 - xii. *Planning – meet Thursday*
 - xiii. *Rec Board – bowling computer being purchased, fundraising committee funding minor ball fencing, campground development continues*
 - xiv. *Whitemud – meet in Sept./Oct.*

13. Communications

<u>From</u>	<u>Subject</u>
CN Rail	Rail Safety Week – per resolution
Melanie Lavich	WMRL Board Resignation – per resolution
Karra Burney	Signage Options – as discussed
CACF	New Cemetery Grant – filed
Canada	Handi-van Grant - filed
Manitoba	CEVRA Follow-up – to council for review
Manitoba	Policing Grant Increase – filed
S4S	Age Friendly Communities Studio – per resolution
Chris Holland	Recording/Live Streaming Meetings – as discussed

14. Added to the Agenda

None

15. Around the TableMayor Muirhead

- New loader in service, did staff receive proper training? Yes, by dealer
- Many media requests after latest 1 & 5 accident
- Discussed bank building with owner

Deputy Mayor Kalinowich

- Can the sign at the rink be changed to reflect Homecoming? Will be passed on to Rec

Councilor Anderson

- Apologies for not being 100%, some procedures upcoming

Councilor Denton

- Very impressed with hospital and lab staff
- Qdoc is a great service, however wait times can be extensive
- Call the local hospital, and they will direct you to the best option for care

Councilor Sudak

- Can we look at an approved list of contractors for sewer issues?
- Would like to see better council attendance at committees and events, or ask someone to fill in when you cannot be there

CAO Stephenson

- Tenders received for the demo of the former town shop, will send out a summary asap

16. In Camera

Res #211-23 BE IT RESOLVED THAT Council move in camera under Section 152(3)(b)(ii) of the *Municipal Act* to discuss personnel matters.

Moved by: W. Kalinowich **Seconded by:** E. Denton

Carried: X **Lost:** ____

Res #212-23 BE IT RESOLVED THAT Council move out of in-camera and resume the regular meeting.

Moved by: J. Anderson **Seconded by:** E. Denton

Carried: X **Lost:** ____

17. Adjournment

Res #213-23 BE IT RESOLVED THAT the regular meeting of council now adjourns at 10:00 pm.

Moved by: J. Anderson **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

Raymond Muirhead
Mayor

Grady Stephenson
CAO