



1. Calling Meeting to Order

Res #274-24 BE IT RESOLVED THAT the meeting be convened at 6:55 p.m. with Mayor Raymond Muirhead in the Chair.

Moved by: M. Sudak **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

2. Roll Call

	<u>Present</u>	<u>Regrets</u>
Muirhead	X	
Kalinowich	X	
Anderson		X
Rea	X	
Sudak	X	
YC Boganes		X

3. Adoption of Agenda

Res #275-24 BE IT RESOLVED THAT the agenda for the regular meeting of December 10th, 2024 be adopted as circulated.

Moved by: W. Kalinowich **Seconded by:** D. Rea

Carried: X **Lost:** ____

4. Adoption of Minutes

Res #276-24 BE IT RESOLVED THAT the minutes for the regular meeting of November 12th, and the Joint Committee Meeting of December 4th be adopted as circulated.

Moved by: M. Sudak **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

5. Finance and Accounts

a. *ACAO Report*

Res #277-24 BE IT RESOLVED THAT Council accept the ACAO Report, as presented.

Moved by: D. Rea **Seconded by:** M. Sudak

Carried: X **Lost:** ____

b. *Financial Statements*

Res #278-24 BE IT RESOLVED THAT the Financial Statement for November 2024 be received by council.

Moved by: W. Kalinowich **Seconded by:** D. Rea

Carried: X **Lost:** ____

Res #279-24 BE IT RESOLVED THAT the accounts, cheque no. 15539 to cheque no. 15633 totaling **\$240,155.68**, Electronic payments of **\$258,525.16** and direct withdrawals of **\$355,712.80** be approved for payment.

Moved by: W. Kalinowich **Seconded by:** M. Sudak

Carried: X **Lost:** ____

6. By-laws

a. *Fee By-law*

Res #280-24 BE IT RESOLVED THAT By-law 09/2024, being a by-law to establish Fees and Charges for the Town of Carberry, hereby be read a second time.

Moved by: D. Rea **Seconded by:** M. Sudak

Carried: X **Lost:** ____

Res #281-24 BE IT RESOLVED THAT By-law 09/2024, being a by-law to establish fees and charges for the Town of Carberry, hereby be read a third time and signed by the Mayor and CAO, sealed, and become Law.

Moved by: W. Kalinowich **Seconded by:** D. Rea

Recorded Vote:

	For:	Against:	Abstain:
Muirhead, R	X		
Kalinowich, W	X		
Anderson, J			
Rea, D	X		
Sudak, M	X		

Carried: X **Lost:** ____

b. *HAC By-law*

Res #282-24 BE IT RESOLVED THAT By-law 10/2024, being a by-law to amend the Town of Carberry Health Action Committee By-law, hereby be read a second time.

Moved by: M. Sudak **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

Res #283-24 BE IT RESOLVED THAT By-law 10/2024, being a by-law to amend the Town of Carberry Health Action Committee By-law, hereby be read a third time and signed by the Mayor and CAO, sealed, and become Law.

Moved by: W. Kalinowich **Seconded by:** D. Rea

Recorded Vote:

	For:	Against:	Abstain:
Muirhead, R	X		
Kalinowich, W	X		
Anderson, J			
Rea, D	X		
Sudak, M	X		

Carried: X **Lost:** ____

c. Code of Conduct By-law - Review

Res #284-24 BE IT RESOLVED THAT Council confirm that they have reviewed by-law 16/2022 and it continues to meet the needs of Council.

Moved by: M. Sudak **Seconded by:** D. Rea

Recorded Vote:

	For:	Against:	Abstain:
Muirhead, R	X		
Kalinowich, W	X		
Anderson, J			
Rea, D	X		
Sudak, M	X		

Carried: X **Lost:** ____

7. Unfinished Business

a. Policing Levels

A meeting was held with the Minister of Justice and a separate meeting with the RMCP to discuss the state of policing and a shared Community Safety Officer between our community and several other surrounding communities. Costs relating to the CSO would be the responsibility of the municipalities. RCMP are committed to discussing this further.

b. Joint Services Agreement

The joint services agreement is close to being finalized. It's expected to be completed and passed at the next joint meeting.

c. Penalty Clauses in Contracts

There was discussion around the limitations of setting penalty clauses in contracts. It was agreed that the council would seek the advice of a lawyer to meet legal requirements in future contracts.

8. General Business

a. Sick time reserve

A reserve will be established to fund accumulated sick time for all Town employees under contract.

b. NCL Subdivision

A new proposed subdivision in NCL will require the use of the Town's sewer system.

c. PTH 1 & 5 Intersection Meeting

The second round of engagement was held at the Carberry Collegiate on November 28, 2024, to discuss the intersection at PTH 1 and 5. The grade separation (overpass) remains the main choice but comes at a considerable cost.

d. WMRL Budget

As presented

e. *Manitoba GRO Application*

Res #285-24 BE IT RESOLVED THAT Council support a joint application with the Municipality of North Cypress-Langford to the Manitoba GRO program for the development of multi-use pathways in the future recreation property within the Town of Carberry.

Moved by: W. Kalinowich **Seconded by:** D. Rea

Carried: X **Lost:** ____

f. *Chamber Awards Banquet*

Res #286-24 BE IT RESOLVED THAT Council agrees to purchase tickets to the Carberry and District Chamber of Commerce Awards Banquet on January 8th, 2025, for all members of Council at a cost of \$20.00 each.

Moved by: M. Sudak **Seconded by:** D. Rea

Carried: X **Lost:** ____

g. *IT Services*

Res #287-24 BE IT RESOLVED THAT Council engage MicroAge as their IT Services provider.

Moved by: W. Kalinowich **Seconded by:** M. Sudak

Carried: X **Lost:** ____

h. *Fence Policy*

Res #288-24 BE IT RESOLVED THAT Council adopt policy MO 01-2024, the Town of Carberry Fence policy, as presented.

Moved by: M. Sudak **Seconded by:** D. Rea

Carried: X **Lost:** ____

i. *Electronic Banking Policy*

Res #289-24 BE IT RESOLVED THAT Council adopt policy GG 05-2024, the Town of Carberry Electronic Banking Policy, as presented.

Moved by: W. Kalinowich **Seconded by:** D. Rea

Carried: X **Lost:** ____

j. *Reserve Transfers*

Res #290-24 BE IT RESOLVED THAT Council approve the following transfers from reserves to general checking:

- \$53,578.26 from the Building Reserve (Old Shop Demo)
- \$36,067.10 from the Building Reserve (Transfer Station Shop)
- \$76,700.72 from the Future Capital Infrastructure Reserve (Transfer Station)
- \$11,000.00 from the Healthcare Reserve (Dr. recruitment)
- \$2,891.84 from the Equipment reserve (Loader)

Moved by: M. Sudak **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

k. *2025 Emergency Plan*

Res #291-24 BE IT RESOLVED THAT Council adopt the 2025 Emergency Plan, as submitted by Municipal Emergency Coordinator Sudak.

Moved by: D. Rea **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

l. *Interim Operating Budget*

Res #292-24 WHEREAS in accordance with Section 163 of the *Municipal Act*, the Council of the Town of Carberry has made an Interim Operating Budget for all operating and capital expenditures of the Town for the period of January 1, 2025, until the adoption of the 2025 Financial Plan,

NOW THEREFORE BE IT RESOLVED That the following Interim Operating Budget be adopted:

General Government Services	\$300,000.00
Protective Services	\$100,000.00
Transportation Services	\$220,000.00
Environmental Health Services	\$100,000.00
Public Health and Welfare Services	\$10,000.00
Environmental Development Services	\$10,000.00
Economic Development	\$50,000.00
Recreation and Cultural Services	\$160,000.00
Fiscal Services	\$200,000.00

Moved by: M. Sudak **Seconded by:** D. Rea

Carried: X **Lost:** ____

m. *Resolutions From the Joint Meeting*

****Councilor Sudak declared a conflict and removed himself from the meeting.**

Res #293-24 BE IT RESOLVED THAT Council approves an equivalent increase to fire wages to the minimum wage increase implemented by the Province of Manitoba each time it increases.

AND FURTHER BE IT RESOLVED THAT an increase of \$.50 per hour be approved retroactive to October 1st, 2024, as per the provincial government increase.

Moved by: W. Kalinowich **Seconded by:** D. Rea

Carried: X **Lost:** ____

Res #294-24 BE IT RESOLVED THAT Council approves an increase of 3% to all fire fighter wages, effective January 1, 2025.

Moved by: D. Rea **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

Res #295-24 BE IT RESOLVED THAT Council approve a 3% COLA for joint employees not under an agreement or under the direction of a board, effective the start of the first pay period of 2025.

Moved by: D. Rea **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

****Councilor Sudak returned to the meeting.**

n. *Joint Facility Insurance Policy*

Res #296-24 BE IT RESOLVED THAT Council adopt policy JS 02-2024, the Joint Facility Insurance Policy, as presented.

Moved by: M. Sudak **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

o. *Westman Mental Wellness Proposal*

A proposal was received from Westman Mental Wellness and Suicide Prevention regarding counselling programming in the area. They are looking for support through office space and other areas. More info will be sought, and a delegation requested at the next joint meeting.

p. *Council Resignation*

Res #297-24 WHEREAS Section 104(1) of the *Municipal Act* states “The resignation of a member must be in writing and given to the Chief Administrative Officer”;

AND WHEREAS Section 104(2) of the *Municipal Act* states “A resignation is effective and a vacancy of the council occurs at the time the resignation is given to the chief administrative officer despite any other date set out in the resignation, and the resignation may not thereafter be revoked”;

AND WHEREAS Section 104(4) of the *Municipal Act* states “The chief administrative officer must report a resignation at the first meeting of the council after the resignation is received”;

AND WHEREAS the letter of resignation was received by the chief administrative officer on December 10th, 2024;

THEREFORE BE IT RESOLVED THAT Council accept the resignation of Councilor John Anderson, effective December 10th, 2024, with regrets.

Moved by: D. Rea **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

q. *By-election*

Res #298-24 WHEREAS section 105(1) of the *Municipal Act* states, in part, “... a council must hold a by-election to fill a vacancy on the council as soon as is reasonably possible...”

AND WHEREAS section 105(3) of the *Municipal Act* states “The senior election official must hold a by-election when requested to do so by a council. Election day for the election must be as soon as reasonably practicable, but in fixing the day the senior election official must consider

- (a) Voter participation; and
- (b) Availability of persons to serve as election officials, and facilities to be used as voting places.

THEREFORE BE IT RESOLVED THAT Council direct the senior election official to hold a by-election as soon as reasonably possible.

Moved by: M. Sudak **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

9. Reports

a. *Youth Councillor Report – unavailable*

b. *CAO Report*

As provided

c. *Economic Development Report*

- i. Highway Signs*
- ii. RMWF Booth*
- iii. Business After 5*
- iv. Parade of Lights*
- v. Rural Medical Week*

d. *Committee Reports*

- i. Protective Services – as discussed*
- ii. Public Works – as discussed*
- iii. Buildings – as discussed*
- iv. Waste Management – as discussed*
- v. Archives – as discussed*
- vi. Arts Council – as discussed*
- vii. Cemetery – as discussed*
- viii. Museum – as discussed*
- ix. Handivan/Seniors – as discussed*
- x. Library – as discussed*
- xi. Health Action – as discussed*
- xii. Planning – as discussed*
- xiii. Rec Board – as discussed*
- xiv. Whitemud – as discussed*
- xv. Daycare - as discussed*
- xvi. Drop-in - as discussed*

Res #299-24 BE IT RESOLVED THAT all reports be received by Council, as provided or presented.

Moved by: M. Sudak **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

10. Communications

<u>From</u>	<u>Subject</u>
WMRL	Draft Meeting Minutes
Manitoba Policing & Public Safety	Policing Grant
Western Financial	Grant
Youth For Christ	Community Youth Program
AMM	Cabinet Brief

Res #300-24 BE IT RESOLVED THAT all correspondence is received by Council.

Moved by: D. Rea **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

11. Around the TableMayor Muirhead

- Has had recent interviews with Free Press, CBC regarding health care
- Attended the CP Holiday Train and brought greetings on behalf of the Town
- Wished everyone a Merry Christmas, Happy New Year and safe travels

Deputy Mayor Kalinowich

- Snow piles are a concern and need to be removed
- Suggested creating a reserve to save money for a company vehicle. A company vehicle would save on mileage costs and would be good advertising. Council set a budget of \$15,000 to \$20,000 for an SUV with some type of warranty. Bill and Ray will shop around and report back to council.
- Movie production is complete. It was felt that a movie being filmed here was a good experience for all
- Merry Christmas and all the best in the New Year

Councilor Rea

- Thank you for the snow removal at the tracks, great job!
- Christmas Greetings to all

Councilor Sudak

- Thank you to the movie company, they are always welcome
- When a storm is expected, snow clearing should start in the early hours
- Public works trucks should be re-stenciled with the new Town logo this spring
- Joint trucks also need to have logos
- Merry Christmas and Happy New Year

12. In Camera

Res #301-24 BE IT RESOLVED THAT Council move in camera under Section 152(3)(b)(ii) of the *Municipal Act* to discuss personnel matters.

Moved by: M. Sudak **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

Res #302-24 BE IT RESOLVED THAT Council move out of in-camera and resume the regular meeting.

Moved by: W. Kalinowich **Seconded by:** D. Rea

Carried: X **Lost:** ____

13. Adjournment

Res #303-24 BE IT RESOLVED THAT the regular meeting of council now adjourns at 9:29 pm.

Moved by: W. Kalinowich **Seconded by:** D. Rea

Carried: X **Lost:** ____

Raymond Muirhead
Mayor

Teresa McConnell
ACAO

DRAFT