



1. Calling Meeting to Order

Res #66-25 BE IT RESOLVED THAT the meeting be convened at 7:00 p.m. with Mayor Raymond Muirhead in the Chair.

Moved by: M. Sudak **Seconded by:** D. Rea

Carried: X **Lost:** ____

2. Roll Call

	<u>Present</u>	<u>Regrets</u>
Muirhead	✓	
Kalinowich	✓	
Rea	✓	
Sudak	✓	
Van Damme	✓	
YC Boganes	✓	

3. Adoption of Agenda

Res #67-25 BE IT RESOLVED THAT the agenda for the regular meeting of April 8, 2025, be adopted as circulated.

Moved by: W. Kalinowich **Seconded by:** S. Van Damme

Carried: X **Lost:** ____

4. Adoption of Minutes

Res #68-25 BE IT RESOLVED THAT the minutes for the regular meeting of March 11, 2025, and the Joint Committee Meeting of March 17, 2025, be adopted as circulated.

Moved by: M. Sudak **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

5. Planning Matters

a. *Cracknell Variation 7:00*

Res #69-25 BE IT RESOLVED THAT Council adjourn the regular meeting in order to conduct a public hearing regarding Variation Order V04-25-C.

Moved by: D. Rea **Seconded by:** M. Sudak

Carried: X **Lost:** ____

No questions or concerns were received by the office, no one was in attendance. CPD had one call asking for clarification, with no objections.

Res #70-25 BE IT RESOLVED THAT Council adjourn the public hearing and reconvene the regular meeting of Council.

Moved by: M. Sudak **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

Res #71-25 BE IT RESOLVED THAT Council approve V04-25-C as outlined below:

FROM: Front Yard set back of 25 feet in the “MG” Industrial General Zone and Side yard set back (west) of 15 feet in the “MG” Industrial General Zone

TO: Front Yard set back of 20 feet in the “MG” Industrial General Zone and Side yard set back (west) of 5 feet in the “MG” Industrial General Zone

PURPOSE: To expand the current shop to create more office / workspace to increase the current business.

Moved by: D. Rea **Seconded by:** S. Van Damme

Carried: X **Lost:** ____

6. Public Hearing

Res #72-25 WHEREAS Section 162(2) of *The Municipal Act* requires that Council hold a Public Hearing in respect to the Financial Plan;

THEREFORE BE IT RESOLVED THAT the Regular Meeting of Council be adjourned for the purpose of a public hearing regarding the 2025 Financial Plan.

Moved by: W. Kalinowich **Seconded by:** D. Rea

Carried: X **Lost:** ____

There were no ratepayers in attendance, and no comments or objections were received by the office. Council viewed the presentation that was prepared by ACAO McConnell, which is available on the website.

Res #73-25 BE IT RESOLVED THAT the Public Hearing regarding the 2025 Financial Plan be adjourned, and the Regular Meeting of Council resume.

Moved by: W. Kalinowich **Seconded by:** D. Rea

Carried: X **Lost:** ____

Res #74-25 WHEREAS Section 162(1) of *The Municipal Act* requires that Council adopt a Financial Plan for each fiscal year;

AND WHEREAS the Council of the Town of Carberry has prepared the 2025 Financial Plan per Schedule “A” of By-law 10/2025;

THEREFORE BE IT RESOLVED that the Financial Plan for the year 2025 be adopted as presented.

Moved by: M. Sudak **Seconded by:** S. Van Damme

Carried: X **Lost:** ____

7. Finance and Accounts

a. *ACAO Report*

Res #75-25 BE IT RESOLVED THAT Council accept the ACAO Report, as presented.

Moved by: D. Rea **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

b. *Financial Statements*

Res #76-25 BE IT RESOLVED THAT the Financial Statement for March 2025 be received by council.

Moved by: M. Sudak **Seconded by:** S. Van Damme

Carried: X **Lost:** ____

Res #77-25 BE IT RESOLVED THAT the accounts, cheque no. 15854 to cheque no. 15927 totaling **\$183,909.29** and direct withdrawals of **\$295,767.07** be approved for payment.

Moved by: W. Kalinowich **Seconded by:** M. Sudak

Carried: X **Lost:** ____

8. **By-laws**

a. *2025 Financial Plan*

Res #78-25 WHEREAS the Council of the Town of Carberry has given due consideration to all concerns or objections that were put forward during the presentation of the 2025 Financial Plan;

THEREFORE BE IT RESOLVED THAT By-law 10/2025 – Rates of Taxation, hereby be read a first time.

Moved by: M. Sudak **Seconded by:** D. Rea

Carried: X **Lost:** ____

b. *By-law Reviews*

- i. 6/2020 Tax Incentive By-law
- ii. 3/2018 False Alarm By-law
- iii. 4/2016 Burning
- iv. 3/2010 Campaign Expenses
- v. 3/2002 Visible Display of Property Addresses

Res #79-25 BE IT RESOLVED THAT Council confirm that they have reviewed the above by-laws, and that they continue to meet the needs of the Town of Carberry.

Moved by: W. Kalinowich **Seconded by:** D. Rea

Carried: X **Lost:** ____

c. *UAV Use by Fire Department By-law*

Res #80-25 BE IT RESOLVED THAT By-law 07/2025, being a by-law to regulate the use of drones by the Carberry North Cypress-Langford Fire Department, hereby be read a second time.

Moved by: D. Rea **Seconded by:** S. Van Damme

Carried: X **Lost:** ____

Res #81-25 BE IT RESOLVED THAT By-law 07/2025, being a by-law to regulate the use of drones by the Carberry North Cypress-Langford Fire Department, hereby be read a third time and signed by the Mayor and CAO, sealed, and become Law.

Moved by: M. Sudak **Seconded by:** W. Kalinowich

Recorded Vote:

	For:	Against:	Abstain:
Muirhead, R	✓		
Kalinowich, W	✓		
Rea, D	✓		
Sudak, M	✓		
Van Damme, S	✓		

Carried: X **Lost:** ____

d. *CSO Reserve*

Res #82-25 BE IT RESOLVED THAT By-law 08/2025, being a by-law to establish a reserve for Community Safety Officer expenses, hereby be read a first time.

Moved by: M. Sudak **Seconded by:** S. Van Damme

Carried: X **Lost:** ____

Res #83-25 BE IT RESOLVED THAT By-law 08/2025, being a by-law to establish a reserve for Community Safety Officer expenses, hereby be read a second time.

Moved by: W. Kalinowich **Seconded by:** D. Rea

Carried: X **Lost:** ____

e. *Joint Entity Reserve*

Res #84-25 BE IT RESOLVED THAT By-law 09/2025, being a by-law to establish a reserve for Joint Entity expenses, hereby be read a first time.

Moved by: M. Sudak **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

Res #85-25 BE IT RESOLVED THAT By-law 09/2025, being a by-law to establish a reserve for Joint Entity expenses, hereby be read a second time.

Moved by: S. Van Damme **Seconded by:** M. Sudak

Carried: X **Lost:** ____

f. *Zoning By-law Amendment*

Res #86-25 BE IT RESOLVED THAT By-law 06/2025, being an amendment to Zoning By-law 13/2022 to allow Daycares as a permitted use in the OS (Open Space) Zone, hereby be read a first time.

Moved by: D. Rea **Seconded by:** M. Sudak

Carried: X **Lost:** ____

9. Unfinished Business

a. *1 & 5 Intersection*

Updated on the public meeting and the three design options.

b. *Policing/CSO*

At this time, there are two other municipalities interested in participating.

c. *Lagoon Costing Update*

Costs are back to a reasonable amount. Will be some work to amend the license. Looking into project managers currently.

d. *June District Resolutions*

Reminder that resolutions will need to be in for June 1. Discuss at Western Caucus this week.

10. General Business

a. *Committee Appointments*

Res #87-25 BE IT RESOLVED THAT Council approve committee appointments for 2025, as presented.

Moved by: M. Sudak **Seconded by:** D. Rea

Carried: X **Lost:** ____

b. *Tax Sale Manager*

Res #88-25 BE IT RESOLVED THAT pursuant to By-Law 01/2009 of the Town of Carberry, TAXervice Inc. be appointed to manage property tax arrears recovery for the Town of Carberry.

BE IT FURTHER RESOLVED THAT pursuant to By-Law No. 01/2009 of the Town of Carberry, the following individuals be appointed Tax Sale Managers for the Town of Carberry:

- a) Donna Zinkiew, Vice President of TAXervice Inc., OR
- b) Tyler Burnside, Associate of TAXervice Inc.

Moved by: W. Kalinowich **Seconded by:** M. Sudak

Carried: X **Lost:** ____

c. *Boulevard tree removal – Ottawa Street*

d. *PR 466*

Res #89-25 WHEREAS the municipalities of Neepawa, Minnedosa, Carberry, Minto-Odanah, Elton and North Cypress Langford are regional partners operating a Class 1 waste management facility known as Evergreen Environmental Technologies in N.E. 11-14-17 WPM; and

WHEREAS the main haul road for accessing Evergreen is PR#466 south of PTH#16, which is regularly impacted by truck and vehicular traffic that exceeds

the intended general use of this road and creates safety issues due to its degradation and poor condition; and

WHEREAS PR#466 is in dire need of capital upgrades and maintenance to ensure the continued use for the future;

NOW THEREFORE BE IT RESOLVED THAT the Town of Carberry request the Province of Manitoba to take appropriate steps to repair and upgrade PR#466 to a reasonable standard that will ensure safe use of this road for the benefit of all users.

Moved by: M. Sudak **Seconded by:** D. Rea

Carried: X **Lost:** ____

e. *Health Action Appointment*

Res #90-25 BE IT RESOLVED THAT Council appoint Alyssa Hall and Anya Parry as at-large members of the Carberry North Cypress-Langford Health Action Committee.

Moved by: M. Sudak **Seconded by:** S. Van Damme

Carried: X **Lost:** ____

f. *Policies*

Res #91-25 BE IT RESOLVED THAT Council approve the following policies, as presented.

- COU 01-2025 Council Conflict of Interest
- COU 02-2025 Council Code of Conduct
- GG 02-2025 Access to information
- GG 03-2025 Open Government
- GG 04-2025 Public Engagement
- GG 05-2025 Policy & Bylaw Review
- GG 06-2025 Accountability & Transparency
- GG 07-2025 Street Naming
- GG 08-2025 Convention Attendance
- HR 01-2025 Employee Conflict of Interest
- IT 01-2025 Artificial Intelligence

Moved by: M. Sudak **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

g. *Parking 3rd Ave/Car Wash*

Table for the next meeting

h. *2025 Salaries*

Res #92-25 BE IT RESOLVED THAT Council approve the following adjustments to salaries, effective January 1, 2025:

- CAO: increase of 3% annually
- ACAO: increase of 5% annually
- Office Administrator: increase of 5% annually, plus \$2,000.00 annually

Moved by: M. Sudak **Seconded by:** D. Rea

Carried: X **Lost:** ___

Councilor Rea excused herself for the next resolution due to conflict of interest

i. *2025 Salaries*

Res #93-25 BE IT RESOLVED THAT Council approve an increase of 3% annually for the Economic Development Officer, effective January 1, 2025.

Moved by: W. Kalinowich **Seconded by:** S. Van Damme

Carried: X **Lost:** ___

Councilor Rea returned to the meeting

j. *Joint Services Agreement*

Res #94-25 BE IT RESOLVED THAT Council ratify the Joint Services Agreement, as presented.

Moved by: M. Sudak **Seconded by:** D. Rea

Carried: X **Lost:** ___

11. Reports

a. *Youth Councilor Report*

- Sat to Tuesday Edmonton Band Trip
- Drone training next Thursday
- Fitness class to Shilo
- Badminton, lacrosse, track and field
- PT meetings 23-25
- Mr. McCallum retiring
- Mr. Robson new principal
- Course selection
- New class times, all classes 65 mins
- Breaks 3 min instead of 5
- Calculus and advanced math next year
- Grade wars finished up on Monday, Grade 10's won
- Provincial Honour Band Aurora Elmhirst Apr 26 and May 1-3
- Mike: Green Team students, Guidance counselor to guide you?
Mr. Robson and Mrs. Christison

b. *CAO Report*

As provided

c. *Economic Development Report*

As provided

d. *Public Works Report*

As provided

e. *Committee Reports*

- i. *Protective Services*
- ii. *Public Works*
- iii. *Buildings*
- iv. *Waste Management*
- v. *Archives*
- vi. *Arts Council*
- vii. *Cemetery*
- viii. *Museum*
- ix. *Handivan/Seniors*
- x. *Library*
- xi. *Health Action*
- xii. *Planning*
- xiii. *Rec Board*
- xiv. *Whitemud*
- xv. *Daycare*
- xvi. *Drop-in*
- xvii. *Splash Park*
- xviii. *White House*

Res #95-25 BE IT RESOLVED THAT all reports be received by Council, as provided or presented.

Moved by: W. Kalinowich **Seconded by:** M. Sudak

Carried: X **Lost:** ____

12. Communications

<u>From</u>	<u>Subject</u>
WMRL	Draft Minutes – filed
AMC	Thank you letter – filed
CN	Vegetation Management - filed
MNR	Funding - filed
Manitoba	Review of Planning Legislation - filed
Early and Childhood Education	2025 ESL - filed
Canoe	Tariffs - filed

Res #96-25 BE IT RESOLVED THAT all correspondence be received by Council.

Moved by: S. Van Damme **Seconded by:** M. Sudak

Carried: X **Lost:** ____

13. Around the TableCouncilor Sudak

- Be patient with public works, call in with any drainage
- Lip in the concrete on the way into the school

Councilor Rea

- Thanks for the basket for father-in-law
- Emails from concerned citizens, buildings needing upgrades (private)
- Where are we at with advertising on Portage Radio
- Sign north of town

Councilor Van Damme

- Thanks for all the help and learning the new position

Deputy Mayor Kalinowich

- ATV ripping around, motorcycles, reminder of rules in town for ATV's and motorcycles

Mayor Muirhead

- Spring is here, ATVs, speeding trucks
- Dogs barking
- Vacant property tax
- Purchased some planters for around town

Youth Councilor Boganes

- Asked about Green Team positions

CAO Stephenson

- Corrections to minutes:
 - o The Health Action Committee has a \$20,800.00 surplus from the tub/shower room that is earmarked for the courtyard. This is not included in their general account.
 - o We are not participating in any training with BPMC, this was reported in error.
 - o The library's murder mystery event was not a fundraiser, it was a way to bring people together.
- Sidewalk and paving tenders out today
- Discuss dates for strat plan work
- Tariffs are influencing our area, be cognizant of mental wellness in our community, particularly in the ag sector

14. In Camera

Res #97-25 BE IT RESOLVED THAT Council move in camera under Section 152(3)(b)(ii) of the *Municipal Act* to discuss personnel matters.

Moved by: M. Sudak **Seconded by:** S. Van Damme

Carried: X **Lost:** ____

Res #98-25 BE IT RESOLVED THAT Council move out of in-camera and resume the regular meeting.

Moved by: M. Sudak **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

15. Adjournment

Res #99-25 BE IT RESOLVED THAT the regular meeting of council now adjourns at 9:27 pm.

Moved by: D. Rea **Seconded by:** S. Van Damme

Carried: X **Lost:** ____

Raymond Muirhead
Mayor

Grady Stephenson
CAO