



1. **Calling Meeting to Order**

Res #233-25 BE IT RESOLVED THAT the meeting be convened at 5:30 p.m. with Mayor Raymond Muirhead in the Chair.

Moved by: M. Sudak **Seconded by:** S. Van Damme

Carried: X **Lost:** ____

2. **Roll Call**

	<u>Present</u>	<u>Regrets</u>
Muirhead	X	
Kalinowich	X	
Sudak	X	
Rea	X	
Van Damme	X	

3. **Adoption of Agenda**

Res #234-25 BE IT RESOLVED THAT the agenda for the special meeting of September 22, 2025 be adopted as circulated.

Moved by: W. Kalinowich **Seconded by:** D. Rea

Carried: X **Lost:** ____

4. **By-laws**

a. *Procedural By-law*

Res #235-25 BE IT RESOLVED THAT By-law 16/2025, being a by-law to regulate the proceedings and conduct of Council, hereby be read a first time.

Moved by: M. Sudak **Seconded by:** S. Van Damme

Carried: X **Lost:** ____

b. *Indemnity By-law Discussion*

5. **Unfinished Business**

a. *CAO Agreement*

Res #236-25 BE IT RESOLVED THAT Council hire Teresa McConnell as Chief Administrative Officer effective September 22, 2025, at the compensation rate outlined in the employment agreement.

Moved by: S. Van Damme **Seconded by:** M. Sudak

Carried: X **Lost:** ____

6. **New Business**

a. *November Meeting Date (falls on November 11th)*

Res #237-25 BE IT RESOLVED THAT Council move the November 11, 2025 Regular Council meeting to November 10, 2025 at 5:30 pm, due to the statutory holiday, Remembrance Day.

Moved by: W. Kalinowich **Seconded by:** M. Sudak

Carried: X **Lost:** ____

b. *Financial Administrator Position*

Res #238-25 BE IT RESOLVED THAT Council hire Tamara Klippenstein as the Financial Administrator effective October 6, 2025, at the compensation rate outlined in the employment agreement.

Moved by: S. Van Damme **Seconded by:** M. Sudak

Carried: X **Lost:** ____

c. *Health Care Residence (White House) Siding Tender*

Res #239-25 BE IT RESOLVED THAT Council approve the proposal from Sturgeon Construction Ltd. for the exterior renovation of the health care residence at 337 Toronto Street at a cost of \$16,000.00, with the work to be completed no later than December 1st, 2025.

Moved by: M. Sudak **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

d. *Committees of Council*

- It was suggested this be discussed at the October council meeting.

e. *Contractor Agreement w/ Sandhills and Roof Unit*

- We will proceed with the quote for the roof air/heat unit and 3 quotes to repair the roof.

f. *Back lane gravelling*

- Council advised to continue gravelling the back lanes as long as the budget allows.

g. *Dr Maharajh – clinic*

- CAO will start the subdividing process

h. *Christmas party and parade*

- Council would like to explore different options for Christmas gifts this year.

7. Adjournment

Res #240-25 BE IT RESOLVED THAT the regular meeting of council now adjourns at 6:45 pm.

Moved by: S. Van Damme **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

Raymond Muirhead
Mayor

Teresa McConnell
CAO