



1. Calling Meeting to Order

Res #208-25 BE IT RESOLVED THAT the meeting be convened at 7:00 p.m. with Mayor Raymond Muirhead in the Chair.

Moved by: M. Sudak **Seconded by:** S. Van Damme

Carried: X **Lost:** ____

2. Roll Call

	<u>Present</u>	<u>Regrets</u>
Muirhead	X	
Kalinowich	X	
Rea	X	
Sudak	X	
Van Damme	X	
YC Boganes	X	

3. Adoption of Agenda

Res #209-25 BE IT RESOLVED THAT the agenda for the regular meeting of September 9, 2025, be adopted as circulated.

Moved by: W. Kalinowich **Seconded by:** M. Sudak

Carried: X **Lost:** ____

4. Planning

7:00 – Variation Order V14-25-C, for M Bryant

Res #210-25 BE IT RESOLVED THAT Council adjourn the regular meeting in order to conduct a public hearing regarding Variation Order V14-25-C.

Moved by: S. Van Damme **Seconded by:** D. Rea

Carried: X **Lost:** ____

Res #211-25 BE IT RESOLVED THAT Council adjourn the public hearing and reconvene the regular meeting of Council.

Moved by: M. Sudak **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

Res #212-25 BE IT RESOLVED THAT Council approve V14-25-C as outlined below:

FROM: Rear Yard set back of 25 feet in the “MG” Industrial General Zone and Side yard set back (east) of 15 feet in the “MG” Industrial General Zone

TO: Rear Yard set back of 5 feet in the “MG” Industrial General Zone and Side yard set back (east) of 5 feet in the “MG” Industrial General Zone

PURPOSE: To construct a 30’ x 40’ pole shed on the property for a work space.

AND FURTHER BE IT RESOLVED THAT Council approval be contingent on CPKC Rail approval.

Moved by: S. Van Damme **Seconded by:** M. Sudak

Carried: X **Lost:** ____

5. Adoption of Minutes

Res #213-25 BE IT RESOLVED THAT the minutes for the regular meeting of August 12, 2025, be adopted as circulated.

Moved by: M. Sudak **Seconded by:** D. Rea

Carried: X **Lost:** ____

6. Delegation

7:05 – RCMP Cpl Campbell and St Sgt Wikander

Council concerns: UTV's speeding down walking paths – call it in, staff – they are short staffed right now, crime rates – crime reasonable, no major incidents, CSO discussion.

7:15 – Christine Robinson, Kayla Samson, Sarah Friesen and Stacey Riddoch
RE: Willow Family Resource Centre Inc.

The committee is looking for focus group space, funds and a letter of support. Council and staff will notify them of spaces as they become available. Options for 122 Main and the Community Hall were given in the meantime. A letter of support will be provided.

7:25 – Nishelle Clow RE: Booth Tender

Director of Leisure Services, Clow, presented a proposal to lease out the booth services at the Carberry Plains Community Centre this coming season. Council approved with her proposal and encouraged her to proceed.

7:35 – Prairie Harvest Committee

The committee is looking for closure of 2nd Ave from Main Street to Ottawa St for their festival October 18th. They would also like to have a parade and would like barricades provided to help with parking. They have asked for the rental fees for the hall and Drop-In be covered by a grant of \$425 from the Town. The committee has met all of council's requests for insurance, financials and a business plan so all requests were approved.

Res #214-25 BE IT RESOLVED THAT Council approve the closure of 2nd Avenue from Main Street to Ottawa Street on October 18th, 2025, from 8 am to 9 pm for Prairie Harvest Festivities, with conditions being confirmation of their own insurance, business plan and financial plan.

Moved by: M. Sudak **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

7. Finance and Accounts

a. *Finance Report*

Res #215-25 BE IT RESOLVED THAT Council accept the Finance Report, as presented.

Moved by: M. Sudak **Seconded by:** D. Rea

Carried: X **Lost:** ____

b. Financial Statements

Res #216-25 BE IT RESOLVED THAT the Financial Statement for August 2025 be received by council.

Moved by: S. Van Damme **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

Res #217-25 BE IT RESOLVED THAT the accounts, cheque no. 16272 to cheque no. 16345 totaling \$167,530.90, Electronic payments of \$89,781.16 and direct withdrawals of \$2,890.00 be approved for payment.

Moved by: W. Kalinowich **Seconded by:** M. Sudak

Carried: X **Lost:** ____

c. Investments

Res #218-25 BE IT RESOLVED THAT Council has reviewed the current interest rates and determined that the Stride Credit Union investments maturing on September 20th, 2025 will not be re-invested.

AND FURTHER BE IT RESOLVED THAT the full amount of the matured funds be deposited into the reserve bank account.

Moved by: M. Sudak **Seconded by:** S. Van Damme

Carried: X **Lost:** ____

8. By-laws

a. Traffic By-law – tabled from July and August meetings

Res #219-25 BE IT RESOLVED THAT By-law 12/2025, being a by-law to amend the Town of Carberry Traffic By-law, hereby be read a third time and signed by the Mayor and Interim CAO, sealed, and become Law.

Moved by: D. Rea **Seconded by:** S. Van Damme

Recorded Vote:

	For:	Against:	Abstain:
Muirhead, R	x		
Kalinowich, W	x		
Rea, D	x		
Sudak, M	x		
Van Damme, S	x		

Carried: X **Lost:** ____

b. Outdoor Lighting and Control Light Pollution By-law

Res #220-25 BE IT RESOLVED THAT By-law 14/2025, being a by-law to regulate outdoor lighting and control light pollution for the Town of Carberry, hereby be read a first time.

Moved by: M. Sudak **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

9. Unfinished Business

a. *Campground financials*

A small group of joint council representatives met with contractors of the campground to discuss overages. The explanations provided were satisfactory and council agreed to proceed with construction.

10. General Business

a. *Company Vehicle Policy*

Res #221-25 BE IT RESOLVED THAT Council adopt policy number TS 03-2025 Company Vehicle Usage Policy as presented.

Moved by: S. Van Damme **Seconded by:** D. Rea

Carried: X **Lost:** ____

b. *Healthcare Residence Booking Policy*

Res #222-25 BE IT RESOLVED THAT Council adopt policy number HW 01-2025 Healthcare Residence Booking Policy as presented.

Moved by: M. Sudak **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

c. *Resignation*

Res #223-25 BE IT RESOLVED THAT Council accept the resignation of Callie Sudak, Manager of Joint Services, effective September 9, 2025, with regrets.

Councilor Sudak excused himself due to perceived conflict.

Moved by: S. Van Damme **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

d. *Hire Assistant Chief Administrative Officer*

Res #224-25 BE IT RESOLVED THAT Council hire Callie Sudak as Assistant Chief Administrative Officer effective September 10, 2025, at the compensation rate outlined in the employment agreement.

Moved by: D. Rea **Seconded by:** S. Van Damme

Carried: X **Lost:** ____

Councilor Sudak returned to the meeting.

e. *Lagoon RPF Discussion - Hire Lagoon Project Manager*

Res #225-25 BE IT RESOLVED THAT Council hire Stefanie Lynch with Local Link Consulting to be the Project Manager for the Carberry Lagoon Expansion Project, as per the scope of services outlined in the agreement.

Moved by: S. Van Damme **Seconded by:** D. Rea

Carried: X **Lost:** ____

11. Reports

a. *Youth Councillor Report*

As reported.

b. *Interim CAO Report*

As reported.

c. *Public Works Report*

As reported.

d. *Committee Reports*

- i. *Protective Services*
- ii. *Public Works – as reported.*
- iii. *Buildings*
- iv. *Waste Management – crusher demo at Evergreen tomorrow.*
- v. *Archives*
- vi. *Arts Council*
- vii. *Cemetery – looked great this year. Windmill not turning a concern.*
- viii. *Museum - tour of Museum was amazing, meeting next week.*
- ix. *Handivan/Seniors – Handivan garage door broken and in process of being repaired.*
- x. *Library*
- xi. *Health Action – visit to Neepawa clinic planned, Dr Majarajh prostate biopsy clinic.*
- xii. *Planning*
- xiii. *Whitemud*
- xiv. *Daycare – draw up Terms of Reference, ACC daycare worker course looking for placement.*
- xv. *Drop-in*
- xvi. *Splash Park*
- xvii. *White House – siding RFP deadline Friday, Sept 12.*

Res #226-25 BE IT RESOLVED THAT all reports be received by Council, as provided or presented.

Moved by: M. Sudak **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

12. Communications

<u>From</u>	<u>Subject</u>
Carberry Chamber	August Meeting Minutes
Operating Engineers Training Institute of Manitoba Inc (OETIM)	Open House Invite Sept 24, 2025
Grow Brandon Summit	Invite for October 16, 2025
Trans Canada Trail	Great Canadian Hike Sept 20-Oct 19
Gov of Can & Prov of MB	Infinity Women Transitional Housing

Res #227-25 BE IT RESOLVED THAT all correspondence be received by Council.

Moved by: S. Van Damme **Seconded by:** D. Rea

Carried: X **Lost:** ____

13. Around the Table

Councilor Sudak

- Ask questions to the province about the 1 and 5 intersection.
- Looking forward to Prairie Harvest Festival.
- Joining a friend walking across the province in support of mental health for firefighters and paramedics.

Councilor Van Damme

- Asked about creating a free store at Transfer Station. Liability constraints and abuse are why this hasn't been pursued.

Deputy Mayor Kalinowich

- Happy to see the signs in town are straighter.
- Lift pump is back in operation.
- Daylily park is getting looked after well but people are driving to the dog park again. We need a fence again.

Mayor Muirhead

- Daylily park plaque honoring the McDonald family
- is ready for framing.
- More trees at Wheatland removed and more are getting there. Residents worried about fires from CN. Contact CN to spray or cut.
- Expressed appreciation for the work Lisa Adriaansen and Donna Chandler and Acadia ladies have done at Daylily park. To keep down the weeding, many beds have been dug up and are ready to be seeded to grass.
- NCL has requested a joint Christmas party.
- Recommended we create a policy stating any parties requesting funds or services in lieu of the Town, provide their financials, a business plan and proof of insurance.
- Meeting scheduled with Minister Simard on September 19th to discuss amalgamation issues, conflict of interest, and new council qualifications.

Reporter McNeilly

- Reminder that school is back in session – watch out for students.
- Newsletter set to come out soon, requested contributions.

14. In Camera

Res #228-25 BE IT RESOLVED THAT Council move in camera under Section 152(3)(b)(ii) of the *Municipal Act* to discuss personnel matters.

Moved by: M. Sudak **Seconded by:** S. Van Damme

Carried: X **Lost:** ____

Res #229-25 BE IT RESOLVED THAT Council move out of in-camera and resume the regular meeting.

Moved by: D. Rea **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

a. *Signing authority*

Res #230-25 BE IT RESOLVED THAT Council approve the following as signing authorities for all necessary Town of Carberry accounts:

- Mayor Raymond Muirhead
- Deputy Mayor William Kalinowich
- Interim CAO Teresa McConnell
- ACAO Callie Sudak

FURTHER BE IT RESOLVED THAT the above-named individuals be authorized to sign all pertinent documentation related to Town of Carberry accounts.

AND FURTHER BE IT RESOLVED THAT Council approve the removal of Grady Stephenson as signing officer for all Town of Carberry accounts.

Moved by: S. Van Damme **Seconded by:** D. Rea

Carried: X **Lost:** ____

b. *Council Indemnity By-law*

Res #231-25 BE IT RESOLVED THAT By-law 15/2025, the Town of Carberry Council Indemnity By-law, hereby be given first reading and referred to Council.

Moved by: M. Sudak **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

15. Adjournment

Res #232-25 BE IT RESOLVED THAT the regular meeting of council now adjourns at 10:45 pm.

Moved by: M. Sudak **Seconded by:** S. Van Damme

Carried: X **Lost:** ____

Raymond Muirhead
Mayor

Teresa McConnell
Interim CAO