

**TOWN OF CARBERRY/MUNICIPALITY OF NORTH CYPRESS-LANGFORD  
JOINT MEETING OF COUNCIL  
October 27, 2025 (7:00 p.m.)  
MINUTES**

**In Attendance:** Mayor Muirhead, Deputy Mayor Kalinowich, Councilors Rea, Van Damme and CAO McConnell for the Town of Carberry. Reeve Drayson, Deputy Reeve Olmstead, Councilors Van Kommer, Murray, Davidson and CAO Parker for North Cypress-Langford.

**Regrets:** Councilors Sudak, Jardine and Tolton

**1. Calling Meeting to Order**

**Res #36-25** BE IT RESOLVED THAT the meeting be convened at 7:00 p.m. with Mayor Raymond Muirhead in the Chair.

**Moved by:** D. Olmstead      **Seconded by:** R. Drayson

**Carried:** X      **Lost:** \_\_\_\_

**2. Adoption of Agenda**

**Res #37-25** BE IT RESOLVED THAT the agenda for the joint meeting of October 27, 2025 be adopted as circulated.

**Moved by:** W. Kalinowich      **Seconded by:** M. Murray

**Carried:** X      **Lost:** \_\_\_\_

**3. Adoption of Minutes**

**Res #38-25** BE IT RESOLVED THAT the minutes for the joint meeting of September 22, 2025 be adopted as circulated.

**Moved by:** R. Van Kommer      **Seconded by:** D. Rea

**Carried:** X      **Lost:** \_\_\_\_

**4. Delegation**

7:05 –Guild Insurance Group – CPCC Insurance – Kelly Marnoch

- Presented and discussed research on insurance savings for CPCC proposing significant savings compared to our current insurance provider.
- Marnoch is only able to quote on buildings and not equipment that isn't plated.
- Councils requested Marnoch requote using comparable \$25M liability coverage and quote all joint buildings.
- CAO McConnell to contact AMM ensuring this won't affect the Town's current policy and rates.
- Procurement policy requires 3 quotes.

7:20 –Christmas in Carberry Committee – Tyson Boychuk

- Official date is November 29<sup>th</sup> at 7 PM.
- Volunteers needed: roast hot dogs, prepare hot chocolate, direct traffic, etc.
- TOC and NCL requested to supply decorations and decorate pavilion at CP Park.
- Requested TOC parking lot at the end of Main be closed for the event.
- Fire Department volunteers lined up.
- WATV Association also volunteering.

7:35 – Prairie Harvest Committee (PHC)– Amanda Dane, Lisa Dobbin-Waters and Joni Smyth

- October 18<sup>th</sup> event was well received however post event poll to community showed preference on Main Street for in summer months for future events. Their next festival will be August 22, 2026.
- PHC asked permission to take on the Farmers Market in 2026 as a fundraiser for the festival - reassuring joint council of quarterly reports and financials, liability and food service insurance and transparency.

## 5. Joint Financials

a. *Nine Month Review of Joint Financials – as presented*

## 6. Unfinished Business

a. *Campground update – as presented*

- Councils requested the presence of experienced campground caretakers, Brad and Bea Schneider, at the next joint meeting to discuss tips.

b. *Cleaning Tender and Policy*

**Res #39-25** BE IT RESOLVED THAT the Joint Committee approve the 122 Main Street Cleaning Tender as presented;

AND FURTHER BE IT RESOLVED THAT the Joint Committee adopt policy number JS 02-2025 Contract Cleaning of Joint Facilities Policy as presented.

**Moved by:** D. Rea      **Seconded by:** S. Van Damme

**Carried:** X      **Lost:** \_\_\_\_

c. *Grants and Community Support Policy and Application Form*

**Res #40-25** BE IT RESOLVED THAT the Joint Committee adopt policy number JS 03-2025 Grants and Community Supports Policy and grant application as presented.

**Moved by:** R. Drayson      **Seconded by:** D. Olmstead

**Carried:** X      **Lost:** \_\_\_\_

## 7. General Business

a. *Hire Manager Joint Services Bill Syrik*

**Res #41-25** BE IT RESOLVED THAT the Joint Committee hire Bill Syrik as the Manager of Joint Services effective October 27, 2025, at the compensation rate outlined in the employment agreement.

**Moved by:** W. Kalinowich      **Seconded by:** D. Rea

**Carried:** X      **Lost:** \_\_\_\_

b. *Compensation for Joint Utility Foreman*

**Res #42-25** BE IT RESOLVED THAT the Joint Committee authorize a monetary bonus of \$2.00 per hour to Shane McCulloch in recognition of his service in assuming the responsibilities of the Manager of Joint Services during the interim period between employees, from September 10 to October 27, 2025.

**Moved by:** M. Murray      **Seconded by:** R. Van Kommer

**Carried:** X    **Lost:** \_\_\_\_

- In addition, a token of appreciation also be included.

*c. Hire Seasonal Utility Employee Alex Prodan*

**Res #43-25** BE IT RESOLVED THAT the Joint Committee hire Alex Prodan as the Seasonal Utility Employee effective October 10, 2025, at the compensation rate outlined in the employment agreement.

**Moved by:** D. Olmstead    **Seconded by:** R. Drayson

**Carried:** X    **Lost:** \_\_\_\_

*d. Fire Pumper Truck Quote, Internet and 3<sup>rd</sup> Quarter Calls – as presented*

*e. Lyons Estate Rental – as presented*

- CAO McConnell to notify CACF of joint councils wish to cancel the rental.

*f. Transfer Station Tender*

- The CAO's will work together to separate the joint garbage and recycling services at the Transfer Station.

*g. Carberry Recreation Board – as presented*

- The Director of Leisure Services and Manager of Joint Services will be tasked with preparing a proposal for resurrecting the Rec Board at the January 2026 joint council meeting.

*h. Christmas Party*

- NCL's Christmas Party is December 5<sup>th</sup> at the Legion and they are asking for input from the town about joint staff participation. TOC will discuss at their special meeting this week and report back.

**8. Committee Reports**

- a) **Manager of Joint Services** – provided
- b) **Director of Arts/Leisure Services** – provided
- c) **Archives** – provided
- d) **Health** – provided
- e) **Evergreen Environmental** – no report
- f) **Fire** – provided
- g) **Library** – provided
- h) **Museum** – Received a \$6,000 grant from CACF
- i) **Planning** – provided
- j) **Seniors/Handivan** – provided
- k) **Cemetery** – provided. Appreciation for Cemetery staff adding dirt to flower beds at each grave.
- l) **Tiny Taters Daycare** – provided
- m) **Splash Park** - provided
- n) **Drop-in** – no report

**9. Around the Table**

Reeve Drayson

- Evergreen chipper will reduce waste by 60 to 70%.

Councilor Rea

- Library needs HVAC upgrades

Councilor Van Kommer

- Expressed appreciation for communication from TOC CAO

Councilor Olmstead

- Requested an employee contact sign in case of emergency be put in the lift at 122 Main.
- Reminded councils of 122 Main contract expiring.
- Asked for clarification if kids could use the new chairs at 122 Main
- Library has requested a water source outside to water flowers
- Hall kitchen needs a purge, inventory, reorganization and deep cleaning.
- Hall steps are uneven and should be brought to a buildings meeting.

**10. In Camera**

**Res #44-25** BE IT RESOLVED THAT the Joint Committee move in camera under Section 152(3)(b)(iii) of the *Municipal Act* to discuss preliminary matters.

**Moved by:** R. Drayson      **Seconded by:** S. Van Damme

**Carried:** X      **Lost:** \_\_\_\_

**Res #45-25** BE IT RESOLVED THAT the Joint Committee move out of in-camera and resume the regular meeting.

**Moved by:** M. Murray      **Seconded by:** D. Rea

**Carried:** \_\_\_\_      **Lost:** \_\_\_\_

**11. Adjournment**

**Res #46-25** BE IT RESOLVED THAT the regular meeting of council now adjourns at 8:50pm.

**Moved by:** R. Van Kommer      **Seconded by:** W. Kalinowich

**Carried:** X      **Lost:** \_\_\_\_

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Raymond Muirhead  
Mayor

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Teresa McConnell  
CAO