



**1. Calling Meeting to Order**

**Res #284-25** BE IT RESOLVED THAT the meeting be convened at 17:25 with Mayor Raymond Muirhead in the Chair.

**Moved by:** M. Sudak    **Seconded by:** S. Van Damme

**Carried:** X    **Lost:** \_\_\_\_

**2. Roll Call**

	<u>Present</u>	<u>Regrets</u>
Muirhead	x	
Kalinowich	x	
Rea	x	
Sudak	x	
Van Damme	x	
YC Boganes		x

**3. Adoption of Agenda**

**Res #285-25** BE IT RESOLVED THAT the agenda for the regular meeting of November 10, 2025, be adopted as circulated.

**Moved by:** D. Rea    **Seconded by:** W. Kalinowich

**Carried:** X    **Lost:** \_\_\_\_

**4. Adoption of Minutes**

**Res #286-25** BE IT RESOLVED the minutes for the regular meeting of October 14, 2025, special meeting of October 28, 2025, and the Joint Committee Meeting of October 27, 2025 be adopted as circulated.

**Moved by:** S. Van Damme    **Seconded by:** D. Rea

**Carried:** X    **Lost:** \_\_\_\_

**5. Planning**

17:30 – Conditional Use CU18-25-C

**Res #287-25** BE IT RESOLVED THAT Council adjourn the regular meeting in order to conduct a public hearing regarding conditional use CU18-25-C.

**Moved by:** S. Van Damme    **Seconded by:** M. Sudak

**Carried:** X    **Lost:** \_\_\_\_

No objections were heard.

**Res #288-25** BE IT RESOLVED THAT Council adjourn the public hearing and reconvene the regular meeting of Council.

**Moved by:** M. Sudak    **Seconded by:** W. Kalinowich

**Carried:** X    **Lost:** \_\_\_\_

**Res #289-25** BE IT RESOLVED THAT Council approve the Conditional Use Order No. CU18-25-C, to establish a secondary suite within the “RG” Residential General Zone.

**Moved by:** S. Van Damme **Seconded by:** D. Rea

**Carried:** X **Lost:** \_\_\_\_

**6. Delegation**

17:35 – James Cracknell – 3<sup>rd</sup> Ave Parking

- Requested solution to all day parking on 3<sup>rd</sup> Avenues busy intersection.
- Council offered to discuss alternate options for staff parking.

**7. Finance and Accounts**

a. *Financial Administrator Report*

**Res #290-25** BE IT RESOLVED THAT Council accept the Finance Report, as presented.

**Moved by:** M. Sudak **Seconded by:** S. Van Damme

**Carried:** X **Lost:** \_\_\_\_

b. *Financial Statements*

**Res #291-25** BE IT RESOLVED THAT the Financial Statement for October 2025 be received by council.

**Moved by:** D. Rea **Seconded by:** W. Kalinowich

**Carried:** X **Lost:** \_\_\_\_

**Res #292-25** BE IT RESOLVED THAT the accounts, cheque no. 16439 to cheque no. 16506 totaling \$585,821.24, Electronic payments of \$232,861.63, and direct withdrawals of \$2,552,744.70 be approved for payment.

**Moved by:** M. Sudak **Seconded by:** W. Kalinowich

**Carried:** X **Lost:** \_\_\_\_

**8. Unfinished Business**

a. *Resolutions from the joint meeting*

i. *Cleaning Tender and Policy*

**Res #293-25** BE IT RESOLVED THAT Council approve the 122 Main Street Cleaning Tender as presented;

AND FURTHER BE IT RESOLVED THAT Council adopt policy number JS 02-2025 Contract Cleaning of Joint Facilities Policy as presented.

**Moved by:** S. Van Damme **Seconded by:** W. Kalinowich

**Carried:** X **Lost:** \_\_\_\_

ii. *Grants and Community Support Policy and Application Form*

**Res #294-25** BE IT RESOLVED THAT Council adopt policy number JS 03-2025 Grants and Community Supports Policy and grant application as presented.

**Moved by:** M. Sudak    **Seconded by:** D. Rea

**Carried:** X    **Lost:** \_\_\_\_

*iii. Compensation for Joint Utility Foreman*

**Res #295-25** BE IT RESOLVED THAT the Council authorize a monetary bonus of \$2.00 per hour to Shane McCulloch in recognition of his service in assuming the responsibilities of the Manager of Joint Services during the interim period between employees, from September 10 to October 27, 2025.

**Moved by:** M. Sudak    **Seconded by:** W. Kalinowich

**Carried:** X    **Lost:** \_\_\_\_

- In addition, a token of appreciation also be included.

*b. Closure of parking lot at the end of Main Street for Christmas in Carberry*

**Res #296-25** BE IT RESOLVED THAT Council approve the closure of the parking lot at the end of Main Street on November 28/29, 2025, from 09:00 to 22:00 for Christmas in Carberry festivities, with conditions being: confirmation of liability insurance, a business plan and financial plan.

**Moved by:** S. Van Damme    **Seconded by:** M. Sudak

**Carried:** X    **Lost:** \_\_\_\_

*c. Tenders for Landlocked .25 Acre Property 7-1680, Roll 50500*

**Res #297-25** BE IT RESOLVED THAT Council approve the proposal from Harley Dyck to purchase landlocked .25 acre property 7-1680, roll #50500 for the purchase price outlined in the offer to purchase.

**Moved by:** M. Sudak    **Seconded by:** S. Van Damme

**Carried:** X    **Lost:** \_\_\_\_

**9. General Business**

*a. Alcohol Policy*

**Res #298-25** BE IT RESOLVED THAT Council adopt policy number GG 11-2025 Alcohol Policy as presented.

**Moved by:** D. Rea    **Seconded by:** M. Sudak

**Carried:** X    **Lost:** \_\_\_\_

*b. Municipality of Souris-Glenwood Request for Support*

**Res # 299-25** BE IT RESOLVED THAT Council:

WHEREAS secure and reliable communication is essential for the effective governance and administration of municipalities;

AND WHEREAS the use of personal email accounts by Council members for municipal business may pose risks to information security, privacy, and

accountability, as personal email accounts may be accessible to individuals other than the Council member, such as family members, who should not have access to confidential Council communications;

AND WHEREAS designated municipal email accounts provide greater assurance of security, record-keeping, and compliance with legislative requirements, and also support continuity for members of a new Council term by ensuring that incoming Council members have access to relevant correspondence and records regarding ongoing municipal business;

THEREFORE BE IT RESOLVED THAT the Town of Carberry requests the Association of Manitoba Municipalities (AMM) lobby the provincial government to make it a requirement that all municipalities use secure, designated municipal email accounts for Council communications, and prohibit the use of personal email accounts for municipal business.

**Moved by:** M. Sudak    **Seconded by:** S. Van Damme

**Carried:** X    **Lost:** \_\_\_\_

c. *Emergency Plan Parts 1, 2 and 3*

**Res #300-25** BE IT RESOLVED THAT Council adopt the 2026 Emergency Response Plan, as revised and submitted by Municipal Emergency Coordinator Sudak.

**Moved by:** S. Van Damme    **Seconded by:** W. Kalinowich

**Carried:** X    **Lost:** \_\_\_\_

d. *2025 Auditor Appointment*

**Res #301-25** BE IT RESOLVED THAT Council appoint Exchange Group as their auditor for the 2025 budget year.

**Moved by:** M. Sudak    **Seconded by:** D. Rea

**Carried:** X    **Lost:** \_\_\_\_

e. *Health Care Residence Policy Update Discussion*

- CAO will update the policy stating only agency nurses will be charged, PMH and/or Shared Health employees stay for free. The updated policy will be presented at the December council meeting.

## **10. Reports**

a. *Youth Councillor Report – not provided*

b. *CAO Report – as presented*

c. *ACAO Report – as presented*

d. *Public Works Report – as presented*

e. *Committee Reports*

- i. *Protective Services – provided from joint meeting*
- ii. *Public Works – provided*
- iii. *Buildings – meeting scheduled for Nov 13*

- iv. *Waste Management – meeting scheduled for Nov 13*
- v. *Archives – provided from joint meeting*
- vi. *Arts Council/Recreation – provided from joint meeting*
- vii. *Cemetery – provided from joint meeting*
- viii. *Museum – Meeting Wednesday, Nov 12*
- ix. *Handivan/Seniors – provided from joint meeting*
- x. *Library – provided from joint meeting*
- xi. *Health Action – provided from joint meeting. Dr Maharajh secured and plans to update pharmacy space. Working to bring in two outside doctors to practice at pharmacy.*
- xii. *Planning – provided from joint meeting*
- xiii. *Whitemud*
- xiv. *Daycare – provided from joint meeting. Sewer and water lines up to property line included with costs of daycare.*
- xv. *Drop-in – 10 new tables purchased, looking to purchase chairs too. CACF grant for \$10,000 received. Harassment policy presented, discussed and posted. Creating a procurement policy.*
- xvi. *Splash Park– provided from joint meeting*
- xvii. *White House - provided*

**Res #302-25** BE IT RESOLVED THAT all reports be received by Council, as provided or presented.

**Moved by:** M. Sudak **Seconded by:** S. Van Damme

**Carried:** X **Lost:** \_\_\_\_

#### **11. Communications**

<u>From</u>	<u>Subject</u>
Carberry Chamber of Commerce	October Minutes
S.T.A.R.S.	Fall Letter and Request for Support
MTI	Snow Clearing Agreement – filed
Crime Stoppers	Fundraising Campaign

**Res #303-25** BE IT RESOLVED THAT all correspondence be received by Council.

**Moved by:** D. Rea **Seconded by:** W. Kalinowich

**Carried:** X **Lost:** \_\_\_\_

#### **12. Around the Table**

##### Councilor Sudak

- Reminder to patrons: while on municipal owned property, address concerns to staff in a polite and respectful manor. Harassment Policy will be enforced.
- The rink is not a place for young people to hang out and break property.

##### Deputy Mayor Kalinowich

- Appreciates the gravel on the back lanes.
- Questioned the substantial amount charged to the backhoe wondering if they could have been covered under warranty.
- Nice to see derelict vehicle off Dufferin sidewalk.

##### Mayor Muirhead

- We will not put up with harassment of staff; harassment policy will be enforced.
- Stride Credit Union announced the purchase of the Bank of Montreal building. After renovations are complete they expect to open in the spring of 2026.

- questioned whether the loading zone at the Legion is required for 100% of the time or if it could be changed to a temporary zone. He will discuss it with the Legion.
- Attending the Remembrance Day service tomorrow to lay a wreath on behalf of the Town.
- At Western District meeting there was discussion about having 2 or 3 information sessions for new prospective council members. Meetings would be open for anyone to attend.

Reporter McNeily

- It's Newsletter time! Send all information as soon as possible.

**13. In Camera**

**Res #304-25** BE IT RESOLVED THAT Council move in camera under Section 152(3)(b)(ii) of the *Municipal Act* to discuss personnel matters.

**Moved by:** M. Sudak    **Seconded by:** S. Van Damme

**Carried:** X    **Lost:** \_\_\_\_

**Res #305-25** BE IT RESOLVED THAT Council move out of in-camera and resume the regular meeting.

**Moved by:** S. Van Damme    **Seconded by:** D. Rea

**Carried:** X    **Lost:** \_\_\_\_

**Res #306-25** BE IT RESOLVED THAT Council approves closing the office to the public for an additional Administration Day on the 3<sup>rd</sup> Thursday of the month for 3-month trial basis beginning November 20, 2025.

**Moved by:** D. Rea    **Seconded by:** S. Van Damme

**Carried:** X    **Lost:** \_\_\_\_

**14. Adjournment**

**Res #307-25** BE IT RESOLVED THAT the regular meeting of council now adjourns at 20:35 pm.

**Moved by:** W. Kalinowich    **Seconded by:** S. Van Damme

**Carried:** X    **Lost:** \_\_\_\_

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Raymond Muirhead  
Mayor

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Teresa McConnell  
CAO