



1. Calling Meeting to Order

Res #308-25 BE IT RESOLVED THAT the meeting be convened at 17:30 with Mayor Raymond Muirhead in the Chair.

Moved by: M. Sudak **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

2. Roll Call

	<u>Present</u>	<u>Regrets</u>
Muirhead	X	
Kalinowich	X	
Rea	X	
Sudak	X	
Van Damme	X	
YC Boganes	X	

3. Adoption of Agenda

Res #309-25 BE IT RESOLVED THAT the agenda for the regular meeting of December 9, 2025, be adopted as circulated.

Moved by: S. Van Damme **Seconded by:** D. Rea

Carried: X **Lost:** ____

4. Adoption of Minutes

Res #310-25 BE IT RESOLVED THAT the minutes for the regular meeting of November 10, 2025, and the Joint Committee Meeting of December 1, 2025 be adopted as circulated.

Moved by: W. Kalinowich **Seconded by:** D. Rea

Carried: X **Lost:** ____

5. Planning

17:30 – Variation V22-25-C Public Hearing

Res #311-25 BE IT RESOLVED THAT Council adjourn the regular meeting in order to conduct a public hearing regarding variation V22-25-C.

Moved by: S. Van Damme **Seconded by:** M. Sudak

Carried: X **Lost:** ____

There were no objections. Councillor Sudak will inform Fire Chief where the gas line will be.

Res #312-25 BE IT RESOLVED THAT Council adjourn the public hearing and reconvene the regular meeting of Council.

Moved by: M. Sudak **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

Res #313-25 BE IT RESOLVED THAT Council approve Variation Order V22-25-C, to construct a 48' X 11' lean-to addition on the west side of the property for extra storage space.

Moved by: S. Van Damme **Seconded by:** M. Sudak

Carried: X **Lost:** ____

6. Delegation

17:35 – Faron and Kera Gabler – update on old bank building

Currently in phase 1 – cleaning, demolition and pigeon control. Building structure is secure. Next spring expect Heritage Winnipeg artists rendering of what bank used to look like and what it will look like.

Option 1 – enclosed event space for weddings and social events.

Option 2 – craft manufacturing, specialty brewery, and distillery.

With both options the building will be brought to code, front brickwork will be kept, inside structure will be steel and former steps will be exposed with ramp or elevator at an alternate location.

Delegates requested councils help with grants or programs available. CAO will send them the tax incentive by-law.

Council thanked our delegates for the update and all look forward to either option.

7. Finance and Accounts

a. *Finance Report*

Res #314-25 BE IT RESOLVED THAT Council accept the Finance Report, as presented.

Moved by: M. Sudak **Seconded by:** D. Rea

Carried: X **Lost:** ____

b. *Financial Statements*

Res #315-25 BE IT RESOLVED THAT the Financial Statement for November 2025 be received by council.

Moved by: S. Van Damme **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

Res #316-25 BE IT RESOLVED THAT the accounts, cheque no. 16507 to cheque no. 16575 totaling \$104,263.58, Electronic payments of \$89,809.00, and direct withdrawals of \$443.26 be approved for payment.

Moved by: W. Kalinowich **Seconded by:** M. Sudak

Carried: X **Lost:** ____

c. *Reserve Transfers*

Res #317-25 BE IT RESOLVED THAT Council approve the following transfers from general checking to reserves:

- \$40,000 to Future Capital Infrastructure Reserve (Comm Safety Officer)
- \$7,500 to Future Capital Inf Reserve (Street Lights)
- \$20,000 to Economic Development Reserve (EDO)

Moved by: D. Rea **Seconded by:** S. Van Damme

Carried: X Lost: ____

d. Interim Operating Budget

Res #318-25 WHEREAS in accordance with Section 163 of the *Municipal Act*, the Council of the Town of Carberry has made an Interim Operating Budget for all operating and capital expenditures of the Town for the period of January 1, 2026, until the adoption of the 2026 Financial Plan,

NOW THEREFORE BE IT RESOLVED That the following Interim Operating Budget be adopted:

General Government Services	\$300,000.00
Protective Services	\$100,000.00
Transportation Services	\$220,000.00
Environmental Health Services	\$100,000.00
Public Health and Welfare Services	\$10,000.00
Environmental Development Services	\$10,000.00
Economic Development	\$50,000.00
Recreation and Cultural Services	\$160,000.00
Fiscal Services	\$200,000.00

Moved by: M. Sudak **Seconded by:** S. Van Damme

Carried: X Lost: ____

8. Unfinished Business

a. S.T.A.R.S. Grant – from November meeting

Res #319-25 BE IT RESOLVED THAT Council approve a \$1.00 per-capita grant to STARS Air Ambulance.

Moved by: W. Kalinowich **Seconded by:** D. Rea

Carried: X Lost: ____

b. Updated Healthcare Residents Policy

Res #320-25 BE IT RESOLVED THAT Council approve revision #1 to policy number HW 01-2025 Healthcare Residence Booking Policy, as presented.

Moved by: M. Sudak **Seconded by:** S. Van Damme

Carried: X Lost: ____

c. Resolutions from Joint Meeting

i. 122 Main Cleaning Tender

Res #321-25 BE IT RESOLVED THAT the Joint Committee accept the cleaning tender for 122 Main from Dylan Haney, as presented.

Moved by: M. Sudak **Seconded by:** W. Kalinowich

Carried: X Lost: ____

ii. Joint Confidentiality Policy

Res #322-25 BE IT RESOLVED THAT the Joint Committee approve the Joint Confidentiality Policy as updated and presented.

Moved by: S. Van Damme **Seconded by:** W. Kalinowich

Carried: X **Lost:** ___

iii. Joint Employees Not Under Contract COLA

Res #323-25 BE IT RESOLVED THAT Council approve approve all joint employees not under an agreement or under the direction of a board receive the COLA increase as per the CPI Index for November 2025, effective the start of the first pay period of 2026.

Moved by: D. Rea **Seconded by:** M. Sudak

Carried: X **Lost:** ___

d. Loading Zone on Main Street by Royal Canadian Legion -from Nov Mtg

Mayor Muirhead spoke to the Legion about changing their loading zone to a temporary or as needed zone. The legion discussed it at a recent meeting and would like to keep it the same. Council decided to honor their wishes and revisit the subject in the future if needed.

e. Garbage Dumpster Update – as presented

Council had some follow up questions: who empties bins at post office? Are the grocery stores and businesses being charged a comparable rate for garbage compared to residents? Decision was made to table this to the January meeting.

9. General Business

a. Mun of Souris-Glenwood Request for Support - Special Service Levy

Res #324-25 WHEREAS municipalities are required to follow a lengthy and complex process for the approval of special service levies, such as those for curbside garbage collection, which currently must be reviewed by the Municipal Board even when the levies are based on actual service contracts and are of limited scope and duration;

AND WHEREAS the current process for a two-year service levy is overly onerous and may result in unnecessary delays and administrative burden for municipalities;

AND WHEREAS the notice requirements for special service levies and local improvements rely heavily on Canada Post mail delivery, with no alternative provided in the event of a postal disruption, and do not allow for modern notification methods such as email or posting on municipal websites and public areas;

THEREFORE BE IT RESOLVED THAT the Town of Carberry requests the Association of Manitoba Municipalities (AMM) lobby the provincial government to:

- Amend the process for simple special service levies, such as garbage fees, to allow review and approval by Municipal Services Officers rather than the Municipal Board, where the levy is based on actual service contracts and is of limited scope and duration;
- Modernize the notice requirements for special service levies and local improvements to permit alternative notification methods, including email, website postings, and public area postings, in addition to or in place of Canada Post mail delivery, particularly in the event of a postal disruption;

- Amend The Municipal Act to allow for other alternatives for notification, such as personal service, in addition to or as an alternative to Canada Post mail delivery.

Moved by: M. Sudak **Seconded by:** S. Van Damme

Carried: X **Lost:** ____

b. Tournament of Champions Support Request

Res #325-25 BE IT RESOLVED THAT Council support the Carberry Minor Hockey Tournament of Champions with a full-page ad in the program at a value of \$150.00.

Moved by: W. Kalinowich **Seconded by:** D. Rea

Carried: X **Lost:** ____

c. Council Resignation

Res #326-25 WHEREAS Section 104(1) of the *Municipal Act* states “The resignation of a member must be in writing and given to the Chief Administrative Officer”;

AND WHEREAS Section 104(2) of the *Municipal Act* states “A resignation is effective and a vacancy of the council occurs at the time the resignation is given to the chief administrative officer despite any other date set out in the resignation, and the resignation may not thereafter be revoked”;

AND WHEREAS Section 104(4) of the *Municipal Act* states “The chief administrative officer must report a resignation at the first meeting of the council after the resignation is received”;

AND WHEREAS the letter of resignation was received by the chief administrative officer on December 01, 2025;

THEREFORE BE IT RESOLVED THAT Council accept the resignation of Councilor Michael Sudak, effective January 01, 2026, with regrets.

Moved by: S. Van Damme **Seconded by:** D. Rea

Carried: X **Lost:** ____

d. By-election

Res #327-25 WHEREAS section 105(1) of the *Municipal Act* states, in part, “... a council must hold a by-election to fill a vacancy on the council as soon as is reasonably possible...”

AND WHEREAS section 105(3) of the *Municipal Act* states “The senior election official must hold a by-election when requested to do so by a council. Election day for the election must be as soon as reasonably practicable, but in fixing the day the senior election official must consider

- (a) Voter participation; and
- (b) Availability of persons to serve as election officials, and facilities to be used as voting places.

THEREFORE BE IT RESOLVED THAT Council direct the senior election official to hold a by-election as soon as reasonably possible.

Moved by: W. Kalinowich **Seconded by:** S. Van Damme

Carried: X **Lost:** ___

10. Reports

- a. *Youth Councillor Report - as reported*
- b. *CAO Report – as presented*
- c. *ACAO – as presented*
- d. *Public Works Report – as presented*
- e. *Committee Reports*
 - i. *Protective Services – RCMP report provided*
 - ii. *Public Works – provided. Remind residents to remove items from the road for ease of snow clearing*
 - iii. *Buildings – extension cords and lights a hazard at hall. Remove and return to owner*
 - iv. *Waste Management – no update*
 - v. *Evergreen Environmental - Evergreen is looking for a skidsteer. Next meeting Monday, Dec 15th*
 - vi. *Archives – provided from joint meeting. Presentation at McCain was today, locates complete at Wop May house.*
 - vii. *Arts Council/Recreation – no update*
 - viii. *Cemetery – provided from joint meeting*
 - ix. *Museum – provided from joint meeting*
 - x. *Handivan/Seniors – provided from joint meeting*
 - xi. *Library – provided from joint meeting*
 - xii. *Health Action – provided from joint meeting. Dr Maharajh planning a roll out and press conference at pharmacy. Province coming out with grant for EMR's.*
 - xiii. *Planning – provided from joint meeting*
 - xiv. *Whitemud – 50th Anniversary Conference was Dec 1st to 3rd. Webinars planned for December and January. Tree order due by January 30th, 2026.*
 - xv. *Daycare – provided from joint meeting. Committee discussed a route to school across Wellwood Road, south side of Stickle to Toronto Street.*
 - xvi. *Drop-in – Next meeting Monday, December 15, 2025. Ray attending for Bill.*
 - xvii. *Splash Park– provided from joint meeting*
 - xviii. *White House - provided*

Res #328-25 BE IT RESOLVED THAT all reports be received by Council, as provided or presented.

Moved by: W. Kalinowich **Seconded by:** M. Sudak

Carried: X **Lost:** ___

11. Communications

<u>From</u>	<u>Subject</u>
Mun and Northern Relations	Summary Report of Short-term Rental Consultations
Ronald McDonald House	Support Request
P.P.C.L.I.	Seasons Greetings
R.C.M.P.	Policing Report July 1 to Sept 30

Carberry Monster Buck Club
CFB Shilo Base Commander
MB Disaster Management

AMM Member Advisory

Request for Support
Happy Holidays greeting
MDMC Conference Jan 28-30, 2026 &
Volunteer of the Year Award and MEC of the Year
Cabinet Brief

Res #329-25 BE IT RESOLVED THAT all correspondence be received by Council.

Moved by: M. Sudak **Seconded by:** S. Van Damme

Carried: X **Lost:** ____

12. Around the Table

Councilor Sudak

- Appreciated working with everyone over the last 7 years. Confident the right people are in place to continue.
- Encouraged interested town residents to run for council.

Councilor Rea

- Thanked Councilor Sudak for his service on council.

Councilor Van Damme

- Also thanked Councilor Sudak for his service.

Deputy Mayor Kalinowich

- Has appreciated working with Councilor Sudak and his ideas over the years.
- Reported people are parking on sidewalks.
- RJ Waugh sign is not facing correct way.
- Happy to see public works out and about.

Mayor Muirhead

- Would like to discuss with NCL how many gallons of sewage are being dumped in our lagoon each week.
- Thanked Councilor Sudak for his service on council and wished him the best of luck in the future.
- Reported that someone had retrieved their stolen items from a residents home recently. There were several people living in the house and planning officer and fire inspector should be contacted for a visit.
- Merry Christmas and Happy New Year! Be safe in this holiday season.

Reporter McNeily

- Happy Holidays!

13. In Camera

Res #330-25 BE IT RESOLVED THAT Council move in camera under Section 152(3)(b)(ii) of the *Municipal Act* to discuss personnel matters.

Moved by: W. Kalinowich **Seconded by:** M. Sudak

Carried: X **Lost:** ____

Res #331-25 BE IT RESOLVED THAT Council move out of in-camera and resume the regular meeting.

Moved by: D. Rea **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

14. Adjournment

Res #332-25 BE IT RESOLVED THAT the regular meeting of council now adjourns at 8:50 pm.

Moved by: M. Sudak **Seconded by:** S. Van Damme

Carried: X **Lost:** ____

Raymond Muirhead
Mayor

Teresa McConnell
CAO