



1. Calling Meeting to Order

Res #333-25 BE IT RESOLVED THAT the special meeting of council be convened at 3:05 p.m. with Mayor Raymond Muirhead in the Chair.

Moved by: W. Kalinowich **Seconded by:** D. Rea

Carried: X **Lost:** ____

2. Roll Call

	<u>Present</u>	<u>Regrets</u>
Muirhead	x	
Kalinowich	x	
Sudak		x
Rea	x	
Van Damme	x	

3. Adoption of Agenda

Res #334-25 BE IT RESOLVED THAT the agenda for the special meeting of December 11, 2025 be adopted as circulated.

Moved by: D. Rea **Seconded by:** S. Van Damme

Carried: X **Lost:** ____

4. Delegation

3:30 PM – Lagoon Project Manager - Stefanie Lynch

Stefanie proposed two options to council for the lagoon expansion project: 1. continue the design based on Tetra Tech’s proposal or 2. increase the size of the lagoon to the south. Her recommendation to council is to proceed with option 2 and start looking into a fee schedule for the RM’s contributions. Potential installation of flow meters and the extra cost to expand the lagoon will all be taken into consideration.

Council would like the proposal available for presentation to NCL in January. Engineers Burns Maendel have ordered an assessment of the 1st Avenue and Market Street lift station.

5. New Business

a. Lagoon Expansion Discussion

Res #335-25 BE IT RESOLVED THAT Council approve proceeding with the increase in size of the lagoon to the south to accommodate projected growth for the Town and RM over the next 20 years;
AND FURTHER THAT Council direct administration to explore and implement a cost-recovery system for RM lagoon use to offset additional expenses associated with the expansion.

Moved by: W. Kalinowich **Seconded by:** D. Rea

Carried: X **Lost:** ____

b. Office Closure – January Administration Day

Res #336-25 BE IT RESOLVED THAT Council approve rescheduling the January administrative days as follows:

- The first administrative day will be held on **Thursday, January 8, 2026**, as the first Thursday falls on a statutory holiday; and
- The second administrative day will be held on **Thursday, January 22, 2026**, instead of the third Thursday of the month.

Moved by: D. Rea **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

c. TOC Property and Joint Use

- the fire department plan to use 4 Ave property for training. Council would like fire chief McCallum to come as a delegation to the next council meeting.
- spare Zamboni is being stored in 4th Ave garage.

6. Around the Table

CAO McConnell

- Cheryl Christian with Gov Fox reached out regarding our Strategic Plan. Council would like to continue planning in January.
- Cheryl also offered her services for an information session summer of 2026 and council orientation in November 2026. Council would like to consider Cheryl's services for the upcoming by-election as well.
- Jardene lift station updates were given. The contractor believes a new pump is needed. GW will camera 50 feet of the push line to see if there is a blockage.

Councilor Rea

- Cars are parked the wrong way and on the street. Need to inform Commissionaires.

Deputy Mayor Kalinowich

- Advised of another location that had several vehicles parked on the street and blocking the sidewalk.
- Suggestion given for a sewage dumping policy.

7. Adjournment

Res #337-25 BE IT RESOLVED THAT the special meeting of council now adjourns at 4:10 pm.

Moved by: W. Kalinowich **Seconded by:** D. Rea

Carried: X **Lost:** ____

Raymond Muirhead
Mayor

Teresa McConnell
CAO