



1. Calling Meeting to Order

Res #01-26 BE IT RESOLVED THAT the meeting be convened at 5:30 PM with Mayor Raymond Muirhead in the Chair.

Moved by: W. Kalinowich **Seconded by:** D. Rea

Carried: X **Lost:** ____

2. Roll Call

	<u>Present</u>	<u>Regrets</u>
Muirhead	x	
Kalinowich	x	
Rea	x	
Van Damme		X
YC Boganés	x	

3. Adoption of Agenda

Res #02-26 BE IT RESOLVED THAT the agenda for the regular meeting of January 13, 2026, be adopted as circulated.

Moved by: D. Rea **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

4. Adoption of Minutes

Res #03-26 BE IT RESOLVED THAT the minutes for the regular meeting of December 9, 2025 and special meeting December 11, 2025, be adopted as circulated.

Moved by: W. Kalinowich **Seconded by:** D. Rea

Carried: X **Lost:** ____

5. Planning

5:30 PM – Variation V 02-26-C Public Hearing

Res #04-26 BE IT RESOLVED THAT Council adjourn the regular meeting in order to conduct a public hearing regarding variation V 02-26-C.

Moved by: D. Rea **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

Planning Officer, Joel Penner, in attendance for the public hearing.
There were no objections.

Res #05-26 BE IT RESOLVED THAT Council close the public hearing and reconvene the regular meeting of Council.

Moved by: W. Kalinowich **Seconded by:** D. Rea

Carried: X **Lost:** ____

Res #06-26 BE IT RESOLVED THAT Council approve Variation Order V 02-26-C, to allow the construction of a 8' x 24' covered deck on the south side of the property.

Moved by: D. Rea **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

6. Delegation

5:35 PM – Paige Bailey – coffee truck proposal

Mrs Bailey has plans in place for a mobile coffee truck to be launched in May of 2026 – Monday to Friday. She has several locations in mind on Main Street. The necessary insurance, permits and licenses will be received.

Council: concerned about washroom facilities for patrons. Other location suggestions given were the hospital and farmers market. Council is looking forward and very happy to work with Paige in her new venture.

5:50 PM – CNCL Fire Chief Clyde McCallum

Sent a proposal to adjust the fire fighter wages to match the wages set by the province in the Manitoba Emergency Response Fee Schedule. Current wages are so different and unique, they are confusing for fire staff and the payroll staff.

Council: would have to discuss this proposal with their partners, NCL, but feel this is a reasonable request.

Other fire requests brought to council was the need for a 500 foot fire hose for the fire truck coming in at the cost of \$7,300.

Council brought forward their concern about the department using Town only land for their training. While they didn't mind the fire department was using their land for their training, they did want the department to know it belonged to the Town. Future plans and needs were discussed for the land and Chief McCallum expressed the need for the area to be fenced for storage and extraction practices.

6:05 PM – Shana Zoghaib – Carberry Small Animal Vet Clinic

The Carberry Small Animal Vet Clinic is proposing a subsidized spay and neuter program for Carberry residents to help control the population of dogs and cats. The City of Dauphin is currently using a similar program with positive results.

Council: they would like the opportunity to discuss this plan with their animal control officer and review their current animal control by-law. They felt a first-come-first-serve basis would work best and are open to running the numbers and getting back the clinic with a decision.

7. Finance and Accounts

a. *Finance Report*

Res #07-26 BE IT RESOLVED THAT Council accept the Finance Report, as presented.

Moved by: W. Kalinowich **Seconded by:** D. Rea

Carried: X **Lost:** ____

b. Financial Statements

Res #08-26 BE IT RESOLVED THAT the Financial Statement for December 2025 be received by council.

Moved by: D. Rea **Seconded by:** W. Kalinowich

Carried: X **Lost:** ___

Res #09-26 BE IT RESOLVED THAT the accounts, cheque no. 16576 to cheque no. 16629 totaling \$165,614.75, Electronic payments of \$115,718.75, and direct withdrawals of \$129,645.55 be approved for payment.

Moved by: W. Kalinowich **Seconded by:** D. Rea

Carried: X **Lost:** ___

8. By-Laws

a. General Borrowing By-law – Municipal Board Approved Order E-26-001

Res #10-26 BE IT RESOLVED THAT By-law 18/2025, being a general borrowing by-law to pay for the construction of a primary lagoon cell, hereby be read a second time.

Moved by: D. Rea **Seconded by:** W. Kalinowich

Carried: X **Lost:** ___

Res #11-26 BE IT RESOLVED THAT By-law 18/2025, being a general borrowing by-law to pay for the construction of a primary lagoon cell, hereby be read a third time and signed by the Mayor and CAO, sealed, and become Law.

Moved by: W. Kalinowich **Seconded by:** D. Rea

Recorded Vote:

	For:	Against:	Abstain:
Muirhead, R	x		
Kalinowich, W	x		
Rea, D	x		
Van Damme, S			

Carried: X **Lost:** ___

9. Unfinished Business

a. By-Election

By-election date is March 17th, 2026 with advanced polls on March 8th. Both will be held at the drop-in center from 8 am to 8 pm. Registrations are open, with the nomination period from January 5th to February 9th.

b. Garbage Dumpster Update

Issues with the garbage dumpsters in town are ongoing. This update will be tabled to the February meeting of council in the hopes some more information will be available.

10. General Business

a. 2026 Memberships

Res #12-26 BE IT RESOLVED THAT Council approve the following memberships for 2026:

Association of Manitoba Municipalities
Manitoba Municipal Administrators
Federation of Canadian Municipalities
Grand Valley Mutual Aid District
Manitoba Association of Fire Chiefs
Tourism Westman
Rec Connections Manitoba
Canadian Association of Municipal Administrators
Carberry and District Chamber of Commerce

Moved by: W. Kalinowich **Seconded by:** D. Rea

Carried: X **Lost:** ____

b. Establish Board of Revision

Res #13-26 WHEREAS Section 35(1) of the *Municipal Assessment Act* requires that “A council shall each year by resolution appoint a board of revision consisting of not less than three members, some or all of whom may be members of the council.”;

AND WHEREAS Section 35(2) of the *Municipal Assessment Act* requires that “A council shall appoint a member of a board appointed under subsection (1) to serve as the presiding officer of the board.”;

AND WHEREAS Section 35(4) of the *Municipal Assessment Act* requires that “The council shall appoint a person to act as secretary of a board appointed under subsection (1).”;

NOW THEREFORE BE IT RESOLVED THAT Council appoint all of council to the Board of Revision for 2026;

AND FURTHER BE IT RESOLVED THAT Council appoint Leslie Watts as a citizen representative to the Board of Revision for 2026;

AND FURTHER BE IT RESOLVED THAT Council appoint the Mayor as the chair of the Board for 2026;

AND FURTHER BE IT RESOLVED THAT Council appoint the CAO as secretary for the Board for 2026.

Moved by: D. Rea **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

c. Pledge of Taxes

Res #14-26 WHEREAS in accordance with Section 173(1) of The Municipal Act: A council may by resolution borrow money for operating expenses during a fiscal year, but the amount borrowed must not exceed the amount collected in taxes and grants in lieu of taxes in the previous fiscal year.

WHEREAS the Council of The Town of Carberry (herein referred to as the Corporation) deems it necessary to borrow the sum of Five Hundred Thousand Dollars (\$500,000.00) as a line of credit to meet the current expenditures of the Corporation for the current year 2026 until such time as the taxes levied therefore are collected:

AND WHEREAS the total amount of the taxes collected by the Corporation last year was the sum of Three Million, One Hundred and Eleven Thousand, Six Hundred and Thirty-Six Dollars (\$3,111,636);

AND WHEREAS the amounts (if any) heretofore borrowed and outstanding for current purposes and the amount hereby authorized to be borrowed and the amounts (if any) heretofore borrowed by any School District during the present year for current purposes in anticipation of the school tax moneys to be received by it from the Corporation do not exceed the total amount of the taxes so collected as aforesaid;

NOW THEREFORE THIS COVENANT OR AGREEMENT WITNESSETH that in consideration of the premises the Corporation covenants and agrees with the Credit Union as follows:

1. THAT all taxes levied or to be levied by the Corporation for the present year be and they are hereby pledged, hypothecated, mortgaged, transferred and assigned to the Credit Union as security for said loan and interest thereon and are charged as a first charge with repayment of such loan and interest.

2. THAT said taxes shall be deposited forthwith on being collected, in the said Credit Union, to the credit of the Corporation in a special account, as collateral security for said advance.

Moved by: W. Kalinowich **Seconded by:** D. Rea

Carried: X **Lost:** ____

d. 2026 Tax Sale Date

Res #15-26 WHEREAS Section 365(2) of The Municipal Act provides that Council may in any year designate the immediately preceding year, or any earlier year, as the year for which properties, the taxes in respect of which are in arrears for the year, must be offered for sale by auction to recover the tax arrears and costs;

BE IT RESOLVED THAT the Designated Year for which properties in arrears be offered for sale by auction, be 2025 (meaning all properties with outstanding taxes from the year 2024 or prior); and

BE IT FURTHER RESOLVED THAT in accordance with s. 363 (1) of the Municipal Act, "costs" shall be the actual costs incurred by the municipality for each parcel listed for the tax sale [plus an administration fee of \$50.00 per roll as set forth in Manitoba Regulation 50/97]; and

BE IT FURTHER RESOLVED THAT the tax sale be held October 6th, 2026, at 10:00 am at the Town of Carberry council chambers.

Moved by: D. Rea **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

e. TAXervice Engagement Renewal 2026

Res #16-26 WHEREAS The Municipal Act requires the municipality to conduct tax recovery proceedings every year;

AND WHEREAS council for the municipality deems it to be in the municipality's best interest to hire Taxervice Inc. to manage tax arrears recovery on its behalf;

NOW THEREFORE IT IS HEREBY RESOLVED that Town of Carberry hire Taxervice Inc. to manage tax arrears recovery on the municipality's behalf for a term of 3 (three) years.

AND BE IT FURTHER RESOLVED that the administrator be and is hereby authorized to sign the Taxervice Inc. engagement letter on behalf of the municipality.

Moved by: W. Kalinowich **Seconded by:** D. Rea

Carried: X **Lost:** ____

f. Participation in Canoe Procurement

Res #17-26 BE IT RESOLVED THAT Council provide notice that they intend to participate in the Canoe Procurement Group of Canada buying group for the calendar year 2026.

Moved by: D. Rea **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

g. Revised Town of Carberry Employee Confidentiality Policy

Res #18-26 BE IT RESOLVED THAT Council adopt revision #1 to the Town of Carberry Employee Confidentiality Policy HR 01-2026, as presented.

Moved by: W. Kalinowich **Seconded by:** D. Rea

Carried: X **Lost:** ____

h. Revised Snow Clearing Policy

Res #19-26 BE IT RESOLVED THAT Council adopt revision #1 to the Snow Removal Policy TS 01-2026, as presented.

Moved by: D. Rea **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

i. Committees of Council

Res #20-26 BE IT RESOLVED THAT Council approve the proposed changes to the Committees of Council.

AND FURTHER BE IT RESOLVED THAT these changes shall take effect immediately and be reflected in all relevant documentation and communications.

Moved by: W. Kalinowich **Seconded by:** D. Rea

Carried: X **Lost:** ____

j. Crosswalk for New Daycare

Res #21-26 BE IT RESOLVED THAT Council approve the installation of a crosswalk at the location of Stickle Avenue and Wellwood Road, with installation and costs to be covered by the Town of Carberry.

Moved by: D. Rea **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

k. Quad Tender

Res #22-26 BE IT RESOLVED THAT Council accept the offer submitted by Jeff Sutherland for the jointly held Suzuki 230 Shaft quad, to be sold as is, with no warranty expressed or implied, and in accordance with the terms and conditions outlined in the offer.

AND FURTHER BE IT RESOLVED THAT profits be shared 50/50 between the Town of Carberry and Municipality of North Cypress-Langford.

Moved by: W. Kalinowich **Seconded by:** D. Rea

Carried: X **Lost:** ____

l. Commissionaires By-Law Officer Agreement 2026-2027

Res #23-26 BE IT RESOLVED THAT Council approve the Service Contract between the Town of Carberry and the Canadian Corps of Commissionaires, Manitoba Division, for the provision of bylaw enforcement services as outlined in the agreement dated for the term April 1, 2026, to March 31, 2027, with the terms specified in the contract;

AND FURTHER THAT the Mayor and Chief Administrative Officer be authorized to execute the agreement on behalf of the Municipality.

Moved by: D. Rea **Seconded by:** W. Kalinowich

Tabled

Carried: ____ **Lost:** ____

11. Reports

- a. Youth Councillor Report – as reported*
- b. CAO Report – as reported*
- c. ACAO Report – as reported*
- d. Public Works Report – as reported*
- e. Lagoon Project Manager Report – as reported*
- f. Commissionaires Report – as reported*

Council requested the Commissionaires Officer start following through with the enforcement of by-laws that have been put in place by council.

g. Committee Reports

- i. Protective Services – as reported by Chief McCallum*
- ii. Public Works – as reported*
- iii. Buildings – wall in the CAO's office is finished.*
- iv. Waste Management – we are down one employee at the transfer station for the first quarter.*
- v. Evergreen Environmental – meeting delayed to Jan 26th*
- vi. Archives – Mayor Muirhead spoke at the McCain presentation in December.*
- vii. Arts Council/Recreation – working with Willow Creek committee to put on an after school program for youth.*
- viii. Cemetery – no report*

- ix. *Museum – no report*
- x. *Handivan/Seniors – no report*
- xi. *Library – no report*
- xii. *Health Action – we are losing a doctor in March. Mayor Muirhead will attend a meeting with Neepawa council and doctors tomorrow. Prairie Mountain Health meeting scheduled for Jan 16th. Dr Majarajh’s new equipment is in Brandon. It needs accreditation before operations. A letter from the Mayor in support will be prepared and sent.*
- xiii. *Planning – no report*
- xiv. *Whitemud – no report*
- xv. *Daycare – the committee has been working hard and Mayor Muirhead has updated them on council information. CAO will notify them of their new council rep.*
- xvi. *Drop-in – no report*
- xvii. *Splash Park– most recent fundraiser was security at the hall on New Year’s Eve.*
- xviii. *White House – report from caretaker mentioned the washing machine wasn’t big enough. Suggestion was to take the bulky laundry to the laundry mat.*

Res #24-26 BE IT RESOLVED THAT all reports be received by Council, as provided or presented.

Moved by: W. Kalinowich **Seconded by:** D. Rea

Carried: X **Lost:** ____

12. Communications

<u>From</u>	<u>Subject</u>
Fred de Wind	Snow Clearing on Sidewalks
Brandon Community Planning	Subdivision Certificate of Approval
S.T.A.R.S.	Horizons Forty Years. One Mission.
MMSM	2026 Funding Letter
Public Utilities Board	Notice of Decision Order No 156/25
Public Utilities Board	Notice of Decision Increase MB Hydro
MTI – Regional Emergency Manager	MB EMO Plan Approved
Safesidewalks Canada	Sidewalk Repair Proposal
Christmas Kickoff Committee	Parade of Lights Nov 27, 2026
James Cracknell	3 rd Ave Parking Concern

Res #25-26 BE IT RESOLVED THAT all correspondence be received by Council.

Moved by: D. Rea **Seconded by:** W. Kalinowich

Carried: X **Lost:** ____

13. Around the Table

Deputy Mayor Kalinowich

- Streets are looking good.
- Lift station is fixed but requires some upgrades.

Councilor Rea

- Thank you to the public works department for the extra time and effort put into the lift station.

Youth Councilor Boganes

- At Main and Calvert there are 2 streetlights not working.

14. In Camera

Res #26-26 BE IT RESOLVED THAT Council move in camera under Section 152(3)(b)(ii) of the *Municipal Act* to discuss personnel matters.

Moved by: W. Kalinowich **Seconded by:** D. Rea

Carried: X **Lost:** ___

Res #27-26 BE IT RESOLVED THAT Council move out of in-camera and resume the regular meeting.

Moved by: D. Rea **Seconded by:** W. Kalinowich

Carried: X **Lost:** ___

15. Adjournment

Res #28-26 BE IT RESOLVED THAT the regular meeting of council now adjourns at 10:10 PM.

Moved by: W. Kalinowich **Seconded by:** D. Rea

Carried: X **Lost:** ___

Raymond Muirhead
Mayor

Teresa McConnell
CAO