

**TOWN OF CARBERRY/MUNICIPALITY OF NORTH CYPRESS-LANGFORD  
JOINT MEETING OF COUNCIL  
December 1, 2025 (7:00 p.m.)  
MINUTES**

**In Attendance:** Mayor Muirhead, Deputy Mayor Kalinowich, Councilors Rea, Van Damme and CAO McConnell for the Town of Carberry. Deputy Reeve Olmstead, Councilors Van Kommer, Murray, Jardine, Tolton and CAO Parker for North Cypress-Langford and Manager of Joint Services Syrik.

**Regrets:** Reeve Drayson, Councilors Sudak, and Davidson

**1. Calling Meeting to Order**

**Res #47-25** BE IT RESOLVED THAT the meeting be convened at 6:55 p.m. with Mayor Raymond Muirhead in the Chair.

**Moved by:** G. Jardine     **Seconded by:** D. Olmstead

**Carried:** X     **Lost:** \_\_\_\_

**2. Adoption of Agenda**

**Res #48-25** BE IT RESOLVED THAT the agenda for the joint meeting of December 1<sup>st</sup>, 2025 be adopted as circulated.

**Moved by:** W. Kalinowich     **Seconded by:** S. Van Damme

**Carried:** X     **Lost:** \_\_\_\_

**3. Adoption of Minutes**

**Res #49-25** BE IT RESOLVED THAT the minutes for the joint meeting of October 27<sup>th</sup>, 2025 be adopted as circulated.

**Moved by:** D. Rea     **Seconded by:** M. Murray

**Carried:** X     **Lost:** \_\_\_\_

**4. Delegation**

7:05 Brad and Bea Schneider – *delegations were unavailable*

7:20 Charmaine Virtucio – via Teams AMM Insurance Western Financial – *information provided for review*

- Review of current insurance through WFG
- Cautioned of potential yearly increase in premiums from private insurers
- Outside user liability insurance available through WFG portal
- Volunteers are covered under “Additional”
- Review current coverage and notify if any adjustments are needed, changes can be made at any time
- Deductible is \$2,500 but each location can have its own deductible amount

7:35 Claudette Christison and Alyssa Hall – Splash Park

- Provided a summary of fundraising events for council to review
- Fundraised \$235,000 to date
- Next step is planning: the board requested councils help with the type of water system as it will greatly affect their grant quote
- Council recommended a strategic plan and a breakdown of the budget and financial responsibilities
- Council requested the financials be shared through social media, the digital sign and a QR code posted at several locations

7:50 Candace Church - *Carberry Plains Arts Council proposal*

- Proposing changes to the board structure: dissolve the board and change to an advisory committee
- Storage an issue at the 122 Main basement location
- Carberry Arts are one of the few locations that don't have their own designated space to carry out activities
- The board is stretched thin and ready to have financials and administrative responsibilities removed
- Committee proposing to focus on programming, seeking out instructors, etc while keeping their current spaces at 122 Main. They would need a revised lease and dedicated storage.

**5. Unfinished Business***a. 122 Main Cleaning Tenders received and attached*

**Res #50-25** BE IT RESOLVED THAT the Joint Committee accept the cleaning tender for 122 Main from Dylan Haney, as presented, for a one year term.

**Moved by:** S. Van Damme     **Seconded by:** R. Van Kommer

**Carried:** X     **Lost:** \_\_\_\_

*b. Sale of Quad by Tender – proceed with the tender process***6. General Business***a. Joint Employees Not Under Contract COLA Discussion –COLA rates as per CPI Index from November to November**b. Joint Confidentiality Policy Updated*

**Res #51-25** BE IT RESOLVED THAT the Joint Committee approve the Joint Confidentiality Policy as updated and presented.

**Moved by:** R. Van Kommer     **Seconded by:** G. Jardine

**Carried:** X     **Lost:** \_\_\_\_

*c. Booked a joint budget meeting – January 15, 2026 at 6:00 PM**e. 2025 Wildfire Wage Summary Report – as presented**f. Commercial Emergency Equipment – pumper quote*

- *Follow up questions for the fire chief:*
  - *will this truck service the Casino's future 3-story hotel?*
  - *have all avenues been exhausted for quotes?*
  - *when are other trucks due to be replaced?*
  - *when is new truck needed?*
  - *provide more comparables similar to this option*
  - *tendering process to follow*

**7. Committee Reports****a) Manager of Joint Services** – provided**b) Director of Arts/Leisure Services** –**c) Archives** – provided**d) Health** – provided. Dr Maharajh hopes to open clinic the middle of December**e) Evergreen Environmental** –**f) Fire** – provided

- g) **Library** – report and WMRL meeting minutes provided
- h) **Museum** – provided
- i) **Planning** – no report. 156 permits, busiest year since 2016.
- j) **Seniors/Handivan** – provided
- k) **Cemetery** – provided
- l) **Daycare** –
- m) **Drop-in** –
- n) **Waste Management and Buildings** – meeting minutes provided

**8. Around the Table**

Van Kommer

Parade of Lights at the Christmas in Carberry event was absolutely amazing! A personal and public thank you on social media are in order.

Rea

The Western MB Regional Library in Brandon has a settlement with union employees.

Kalinowich

Appreciated cooking on the dry firewood at the parade.

Olmstead

Chamber nominations are out for volunteer of the year.  
Fireman’s ball this weekend, December 6<sup>th</sup>  
Questions regarding the NCL move can be provided ahead of time.

Muirhead

On behalf of the Town, we are saddened to hear NCL is moving. NCL residents provide economic stimulus to the town of Carberry. A letter will be set expressing TOC’s concerns. NCL has had presence in the town for more than 100 years.

**9. In Camera**

**Res #52-25** BE IT RESOLVED THAT the Joint Committee move in camera under Section 152(3)(b)(iii) of the *Municipal Act* to discuss preliminary matters.

**Moved by:** W. Kalinowich     **Seconded by:** D. Olmstead

**Carried:** X     **Lost:** \_\_\_

**Res #53-25** BE IT RESOLVED THAT the Joint Committee move out of in-camera and resume the regular meeting.

**Moved by:** G. Jardine     **Seconded by:** R. Van Kommer

**Carried:** X     **Lost:** \_\_\_

**10. Adjournment**

**Res #54-25** BE IT RESOLVED THAT the regular meeting of council now adjourns at 10:15 pm.

**Moved by:** W. Kalinowich     **Seconded by:** M. Murray

**Carried:** X     **Lost:** \_\_\_

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Raymond Muirhead  
Mayor

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Teresa McConnell  
CAO