

**TOWN OF CARBERRY/MUNICIPALITY OF NORTH CYPRESS-LANGFORD
JOINT MEETING OF COUNCIL
August 24, 2026 (7:00 p.m.)
MINUTES**

In Attendance: Mayor Muirhead, Councillors Rea, Van Damme, Dobbin-Waters and CAO McConnell for the Town of Carberry. Deputy Reeve Olmstead, Councillors Van Kommer, Murray, Jardine, and CAO's Unrau and Pasco for North Cypress-Langford.

Regrets: Town of Carberry Deputy Mayor Kalinowich and North Cypress-Langford Councillor Tolton

1. Calling Meeting to Order

Res #54-26 BE IT RESOLVED THAT the meeting be convened at 7:00 p.m. with Reeve Ray Drayson in the Chair.

Moved by: M. Murray **Seconded by:** R. Van Kommer

Carried

2. Adoption of Agenda

Res #55-26 BE IT RESOLVED THAT the agenda for the joint meeting of August 24, 2026 be adopted as circulated.

Moved by: R. Muirhead **Seconded by:** D. Olmstead

Carried

3. Adoption of Minutes

Res #56-26 BE IT RESOLVED THAT the minutes for the joint meeting of July 24, 2026 be adopted as circulated.

Moved by: G. Jardine **Seconded by:** L. Dobbin-Waters

Carried

4. Delegation

7:05 – Splash Park Committee- Claudette Christison, Deb Salyn, Sam Walker, Shea Johnson, Alyssa Hall, Deanna Letkeman & Jerra Green via phone attended the meeting to present options for the community.

5. Unfinished Business

a. Fire Compensation Policy

Res #57-26 BE IT RESOLVED THAT the Joint Committee approve the Joint Services and Shared Fire Department Compensation and Training Policy (Joint Policy No. PS 01-2026) as presented, effective immediately.

Councillor D Rae declared a conflict and left the meeting.

Moved by: R. Muirhead **Seconded by:** G. Davidson

Carried

b. Weed Control Request for Quotes

Res #58-26 WHEREAS the Town of Carberry and the Municipality of North Cypress-Langford issued a Request for Quotations for Casual On-Call Weed Control Services (Tender No. 09-2026); and

WHEREAS Administration has reviewed the submissions and recommends acceptance of the quotation submitted by Livingstone Landscaping;

THEREFORE BE IT RESOLVED THAT Joint Council accept the quotation from Livingstone Landscaping for Casual On-Call Weed Control Services at a rate of \$407.50 per hour, plus applicable taxes, in accordance with the terms and conditions of Tender No. 09-2026.

Moved by: S. Van Damme **Seconded by:** L. Dobbin-Waters

Carried

c. Hire Parks & Recreation Labourer

CAO McConnell declared a conflict and excused herself.

Res #59-26 WHEREAS the Joint Foreman has recommended hiring Zaine McConnell, an internal candidate, to the position of Parks and Recreation Labourer; and

BE IT RESOLVED THAT Joint Councils approves the hiring of Zaine McConnell for the full time Parks and Recreation Labourer position effective August 24, 2026, at the compensation rate outlined in the employment agreement.

Moved by: D. Rea **Seconded by:** D. Olmstead

Carried

d. Library Eavestrough Estimate

Res #60-26 BE IT RESOLVED THAT the Joint Committee approve the estimate received from Wall-Hung Eavestroughing to replace 50 feet of 6-inch eavestrough at the CNCL Library in the amount of \$700, plus applicable taxes.

Moved by: D. Olmstead **Seconded by:** R. Van Kommer

Carried

6. General Business

a. Memorial Site at Intersection of Hwy 1 and 5 Discussion - Mayor Ray discussed relocating the 17 crosses at the intersection to the memorial site at the Daylily Park.

b. Tendering and Procurement Policy Update

Res #61-26 BE IT RESOLVED THAT Council approves and adopts the revised Tendering and Procurement Policy JS 01-2026, as presented by Administration, to establish updated guidelines for the procurement of goods, services, and construction projects, and for the disposal of municipal surplus assets.

BE IT FURTHER RESOLVED THAT Policy JS 01-2025 be rescinded and that Administration be authorized to implement and administer the revised policy effective immediately.

Moved by: R. Muirhead **Seconded by:** D. Rea

Carried

c. Fire Chief Election Policy Discussion - **Action: moved to In Camera**

d. Guild Insurance CPCC Coverage Limit Increase - **Action: Council accepted the information**

e. Reclassify Positions from Joint Utility to Parks and Recreation

Res #62-26 WHEREAS the positions currently held by Kolby Wiebe and Alex King are classified under the Joint Utility Department; and

WHEREAS the primary duties associated with these positions are related to Parks and Recreation operations, representing the majority of their day-to-day responsibilities; and

THEREFORE BE IT RESOLVED THAT Joint Council approve the reclassification of the positions held by Kolby Wiebe and Alex King from Joint Utility to Parks and Recreation, effective immediately.

Moved by: M. Murray **Seconded by:** R. Van Kommer

Carried

7. Committee Reports

- a) **Joint Foreman** – as presented
- b) **Manager of Arts/Rec** – as presented
- c) **Archives** – as presented
- d) **Health** – as presented
- e) **Evergreen Environmental** – no report
- f) **Fire** – as presented
- g) **Library** – as presented
- h) **Museum** – open until end of August, machinery moved into new display, good attendance at the Prairie Harvest Festival.
- i) **Planning** – nothing to report
- j) **Seniors/Handivan** – as presented
- k) **Cemetery** – as presented
- l) **Daycare** – waiting for licensing bureau to process application and for provincial approval.
- m) **Drop-in** – no report
- n) **Waste Management and Buildings** – no report
- o) **Campground** – as presented

8. Communications

<u>From</u>	<u>Subject</u>
Captain/Inspector S Denton	Fire Inspection at Carberry Collegiate
Captain/Inspector S Denton	Fire Inspection at RJ Waugh
Fire Chief	Fire Minutes from Aug 18 th

Res #63-26 BE IT RESOLVED THAT all correspondence be received by Joint Council.

Moved by: D. Rea **Seconded by:** L. Dobbin-Waters

Carried

9. Around the Table

Councillor Dobbin-Waters

- Prairie Harvest Festival had great turnout and kids corner was successful. Public wants to see more council presence in future events. Have interest for new members.
- Last Farmer's Market is Tuesday, August 25th. There are 7 to 8 vendors coming.

Councillor Van Damme

- Bowling has started again, come join us!

Deputy Reeve Olmstead

- Has someone interested in fundraising for a play structure.

CAO Unrau

- This will be her last joint meeting. CAO Unrau expressed how it was nice to get to know everyone and wished joint councils all the best success.

10. In Camera

Res #64-26 BE IT RESOLVED THAT the Joint Committee move in camera under Section 152(3)(b) (ii) and (iii) of the *Municipal Act* to discuss personnel and preliminary matters.

Moved by: G. Jardine **Seconded by:** R. Van Kommer

Carried

Res #65-26 BE IT RESOLVED THAT the Joint Committee move out of in-camera and resume the regular meeting.

Moved by: M. Murray **Seconded by:** R. Muirhead

Carried

11. Adjournment

Res #66-26 BE IT RESOLVED THAT the regular meeting of council now adjourns at 10:19 p.m.

Moved by: L. Dobbin-Waters **Seconded by:** S. Van Damme

Carried

Reeve Ray Drayson
Reeve

Teresa McConnell
CAO